

## WASHOUGAL SCHOOL DISTRICT NO. 112-06

### Board of Directors' Meeting Minutes Tuesday, October 11, 2016, 6:30 p.m. Washougal School District Office

**PRESENT:** Ron Dinius, Board Director; Elaine Pfeifer, Board Director; Teresa Lees, Board Director; Jaron Barney, Board Director; and Mike Stromme, Superintendent and Secretary to the Board.

#### **1. CALL TO ORDER, REGULAR MEETING—PLEDGE OF ALLEGIANCE**

Ron Dinius called the meeting to order at 6:30 p.m. and led the pledge of allegiance.

#### **2. BOARD ORGANIZATION**

##### **A. Appointment of Legislative Representative**

Elaine Pfeifer moved to appoint Jaron Barney as Legislative Representative for the remainder of the current term. Teresa Lees seconded, and the motion carried unanimously.

#### **3. AGENDA REVISIONS**

Ron Dinius noted the revisions to the personnel report since the original board meeting materials were distributed.

#### **4. COMMENTS—BOARD OF DIRECTORS AND ADMINISTRATORS**

Teresa Lees shared that she was very impressed with classes and teaching styles while attending Take Your Parent to School Day. She also welcomed Scouts attending the meeting.

Jaron Barney expressed his appreciation for the critical thinking skills being taught in Washougal schools, as evidenced by his 6<sup>th</sup> grade son's math homework.

Ron Dinius is amazed at the work done by the district's small grounds staff. Kudos to this crew for doing such a great job.

#### **5. SUPERINTENDENT'S UPDATE**

Mike Stromme read from a letter he recently received from the superintendent of Mt. Pleasant School District expressing appreciation for Transportation Supervisor Jesse Miller's exceptional level of support to their district.

Mike shared copies of Washington Association of School Administrators (WASA) 2017 legislative platform information, highlighting some of the major priorities.

Canyon Creek Middle School (CCMS) was recently named a School of Distinction for sustained improvement in ELA and Math over the past five years. Congratulations to CCMS!

Jaron Barney and Teresa Lees will join Mike at a Quality Schools program breakfast on October 12, 2016, hosted by the Evergreen School District.

Next week, the district will be commencing with the Excelsior Program Review. A team of nearly twenty teachers, counselors, administrators and community members will focus on academic programs, student services and culture and climate.

## **6. STUDENT REPRESENTATIVE REPORT**

Mike Stromme introduced Matt Hickey and Zach Kettleson-Snow, seniors at Washougal High School (WHS). The students were asked to prepare a presentation to answer: “How are teachers working together to improve education for students?” Zach and Matt spoke about the climate and culture at WHS, professional learning community (PLC) meetings, Learning Walks, teacher connection to students through technology and teacher participation in student-led activities and events. The board thanked the students for the information and the great presentation.

## **7. COMMENTS—CITIZENS**

Bentley Jurman, student at Hathaway Elementary School, shared his wishes for an art class at school and edible silverware in the cafeteria.

Margaret McCarthy thanked the board and district for partnering with the Unite! Coalition in the application for the Drug Free Community Prevention Program grant. The grant award will provide many opportunities over the next five years to make a difference in the community and support local youth. Mike Stromme congratulated Margaret on her recent appointment as Program Coordinator for the grant program, adding that she will also be part of the Excelsior Program Review team.

Frank Zahn, Gause teacher, expressed appreciation for comments from Teresa Lees and Jaron Barney about the good things happening in classrooms. He encouraged board members to talk with district administration about the combined classrooms remaining in the schools.

## **8. CONSENT AGENDA**

Board members received and reviewed these documents in advance of the meeting.

### **A. Minutes (September 27, 2016; October 6, 2016)**

### **B. Accounts Payable, BMO approval**

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the board.

As of this date the board, by a unanimous vote, does approve for payment those vouchers included in the below list and further described as follows:

#### ASB Fund

Warrant Number 21021, totaling \$1,456.16 (Pay date: Oct. 3, 2016)

Warrant Number 21022, totaling \$390.72 (Pay date: Oct. 3, 2016)

#### Capital Projects Fund

Warrant Number 4133, totaling \$16.48 (Pay date: Oct. 3, 2016)

Warrant Number 4134, totaling \$6,027.04 (Pay date: Oct. 3, 2016)

#### General Fund

Warrant Numbers 209787 – 209788, totaling \$9,454.62 (Pay date: Oct. 3, 2016)

Warrant Numbers 209789 – 209790, totaling \$7,356.79 (Pay date: Oct. 3, 2016)

### **C. Accounts Payable, Pre-authorization for October, first run**

### **D. Payroll (August 2016)**

#### General Fund (\$2,393,861.51)

Warrant Numbers 1000022 – 1000029, totaling \$5,782.25 (Pay date: Sept. 30, 2016)

Warrant Numbers 209758 – 209786, totaling \$564,260.82 (Pay date: Sept. 30, 2016)

ACH Numbers 161700032 – 161700034, totaling \$207,200.07 (Pay date: Sept. 30, 2016)  
Non-Warrants, totaling \$1,616,618.37 (Pay date: Sept. 30, 2016)

## **E. Personnel Report**

### Appointments:

- Leonard, Brandi, Para, CHS, effective 10/12/2016
- McCarthy, Margaret, Drug Free Community Prevention Coordinator, DO, effective 10/12/2016
- Rappe, Leslie, 0.5 FTE 4th Grade Teacher, Gause, effective 10/12/2016-6/20/2016
- Kunz, Gene, Bus Driver, Transportation, effective 9/12/2016
- Johnson, Eric, Girls BB & Equip, JMS, effective 10/24/16 - 12/30/16
- Johnson, Erick, Girls Basketball, JMS, effective 10/24/16 - 12/30/16
- Futter, Jameson, Girls Basketball, JMS, effective 10/24/16 - 12/30/16
- Lewis, Gregory, Girls BB & Equip, CCMS, effective 10/24/16 - 12/30/16
- Isaacson, Ryan, Girls Basketball, CCMS, effective 10/24/16 - 12/30/16
- Eakins, Kyle, Wrestling & Equip, CCMS, effective 10/24/16-12/20/16
- Lees, Randy, Wrestling, CCMS, effective 10/24/16-12/20/16
- Dizmang, Scott, Wrestling, CCMS, effective 10/24/16-12/20/16
- Eakins, Stephanie, Wrestling, CCMS, effective 10/24/16-12/20/16
- Lewis, Marchand, Cashier, WHS, effective 10/12/16
- Harte, Marianne, Para (Health Room), CHS, effective 10/18/16
- Harris, Denise, Para (Sped Life Skills), JMS, effective 10/18/16

### Resignations:

- Natyzak, Justin, Para, effective 9/27/2016
- McKee, Leah, Para, HES, effective 10/13/16
- Walbruch, Monica, Para, EHS, effective 10/6/16
- Bergmann, Jennifer, HR Certificated Specialist, DO, effective 10/31/16
- Gregory, Cynthia, Para, WHS, effective 10/5/16
- Clemans-Leak, Jacquelyn, Office Manager, DO, effective 10/21/16

### Leaves of Absence:

- Cox, Christie, Teacher, HES, effective 10/31/16-12/20/16
- Bergmann, Jennifer, HR, DO, effective 10/13/16-10/21/16

## **F. Contracts**

## **G. Field Trips**

## **H. Donations**

Jaron Barney moved to approve the consent agenda, with the above-noted personnel report revisions, as presented. Teresa Lees seconded, and the motion carried unanimously.

## **9. INFORMATIONAL PRESENTATION**

### **A. Construction Update**

Adam Cormack shared that a great deal of progress has been made since the last report to the board, and that all projects are on schedule and on budget. He provided updates on the Excelsior, Jemtegaard/Columbia River Gorge, Transportation and safety/security projects. Adam gave overviews of the budget and schedule, and answered board questions. The board thanked Adam for the information, noting that it is exciting to see the construction progress.

## **10. PROPOSALS FOR ACTION**

### **A. Resolution 2016-17-01: Conveyance of Real Property to City of Washougal School District**

Mike Stromme provided background information related to the proposed conveyance. Elaine Pfeifer moved to approve the resolution as presented. Jaron Barney seconded, and the motion carried unanimously.

## **11. POLICY REVISIONS, first reading**

### **A. Policy 3122 – Excused and Unexcused Absences**

### **B. Policy 3241 – Classroom Management, Discipline and Corrective Action**

The policies above will be brought back to the next regular meeting for a second reading.

## **12. POLICY GOVERNANCE**

### **A. Executive Responsibilities 11 – Communication and Counsel to the Board**

Mike Stromme highlighted areas of focus listed in Executive Responsibilities (ER) 11 related to the superintendent's communication and counsel to the board.

### **B. Executive Responsibilities 12 – Communication with the Public**

Les Brown, Jodi Thomas and Rene' Carroll, the district's public relations team, shared a powerpoint presentation related to ER 12. They highlighted successes from the past year, overviewed their current and ongoing work, and spoke about areas of focus for the upcoming year. The board thanked the team for doing such an excellent job with communications for the district.

Ron Dinius collected the monitoring report response forms for both ER 11 and ER 12. Both reports were approved by board consensus.

## **13. FUTURE AGENDA ITEMS TO BE ADDED TO THE BOARD PLANNING CALENDAR**

No additional items at this time.

## **14. BOARD EVALUATION**

Ron Dinius collected the board's self-evaluation forms. The results are attached.

## **15. ADJOURN**

Teresa Lees moved to adjourn the meeting at 7:37 p.m. Elaine Pfeifer seconded, and the motion carried unanimously.

**Dated this 25<sup>th</sup> day of October, 2016**

\_\_\_\_\_  
**President**

\_\_\_\_\_  
**Secretary to the Board**

BOARD MEETING EVALUATION SUMMARY

MEETING DATE: October 11, 2016

Instructions for 1: S = Satisfactory I = Needs Improvement U = Unsatisfactory

S      I      U

- |   |                                    |
|---|------------------------------------|
| 1. I was prepared for the meeting.  | 3                                  |
|   | <b><u>YES</u></b> <b><u>NO</u></b> |
| 2. Our agenda was designed to meet our obligations and objectives (district governance, future planning, board goals) | 4                                  |
| 3. Meeting Elements:  |                                    |
| a. The Board President facilitated management of the meeting time and agenda  | 4                                  |
| b. Ample time was given to discuss agenda topics  | 4                                  |
| c. Each board member was given the opportunity to speak   | 4                                  |
| d. Directors, presenters and the public were treated in a dignified and respectful manner                             | 4                                  |
| e. Adherence to policy leadership vs administrative detail  | 3                                  |
| 4. The board demonstrated a sense of responsibility for excellence in governing the district.                         | 3                                  |

**Comments** (If you answered “no” to any of the above, please provide comments):