

WASHOUGAL SCHOOL DISTRICT NO. 112-06
Board of Directors' Meeting
Tuesday, October 22, 2013
5:00 p.m. Closed Session; 6:30 p.m. Regular Meeting; 8:00 Executive Session
Cape Horn-Skye Elementary School

PRESENT: Blaine Peterson, Board Director; Elaine Pfeifer, Board Director; Ron Dinius, Board Director; Karen Rubino, Board Director; and Dawn Tarzian, Superintendent and Secretary to the Board.

At 5:00 p.m., the board met in a closed session to discuss negotiations strategies, per RCW 42.30.140(4)(a). This discussion ended at 5:55 p.m. so that the board could take a tour of Cape Horn-Skye Elementary School at 6:00 p.m.

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Blaine Peterson called the meeting to order at 6:30 p.m. and Elaine Pfeifer led the pledge of allegiance.

2. AGENDA REVISIONS

None.

3. COMMENTS – BOARD OF DIRECTORS

Karen Rubino thanked the Cape Horn-Skye (Cape) staff members for the tour of their building and for opening up their school to the board. Cape has a communal feeling, and is very comfortable and welcoming.

Ron Dinius also thanked the Cape community, especially the board's tour guide, Cape student Sammy Mederos. Ron provided a brief legislative update about the results of boards' votes regarding legislative priorities for the upcoming year. Fully-funded education is the first priority, followed by professional development and sustainable funding sources for education.

Elaine Pfeifer thanked the Cape tour guides as well, noting that it was fun to see the many creative things teachers are doing in classrooms. Last Thursday, Elaine attended Cape's "Serving Up Smiles" event, where it was obvious that Cape students adore their principal, Mary Lou Woody. Elaine shared information about parenting resources through the Unite! coalition.

Blaine Peterson shared his appreciation to Cape staff members and to Sammy. It is interesting to see how each classroom addresses similar educational themes and expectations in unique and innovative ways. At the Unite! health fair this past Saturday, many valuable topics were presented. The work that the coalition is doing to provide these resources to the community is greatly appreciated. Blaine closed with a broad 'thank you' to the district for building such great young people.

4. SUPERINTENDENT'S UPDATE

Dawn Tarzian shared feedback from attendees of the October 11, 2013 Tech Symposium training. She directed board members to information showing overwhelmingly positive feedback received from 70 people in attendance. Dawn expressed her appreciation to Les Brown, Jay Bennett and Heather Kassel for their planning of this event, as well as to all who participated as instructors. Dawn shared a video produced by ESD 112 highlighting students at Washougal High School (WHS). The district will continue to work on materials to create a K-12 version of the video to tell the district's story.

5. COMMENTS – CITIZENS

Rhea Bohlin shared that both of her daughters attended school here at Cape, and now have both graduated from college and are working. Rhea was in Yakima this past weekend for a prevention workshop. Adult and students involved with Washougal's Unite! coalition were present, with information geared to both adults and youth. Over 300 youth from all over the state were there in support of their passion for preventing drug use in their communities.

Roger Daniels, a WHS graduate, spoke about district offerings that benefited both his brother and himself. While Roger took advantage of a more liberal arts tract, his brother took vocational courses. Roger is so proud that these types of career and technical education (CTE) options are still available to students today. He thanked the board and the district for this commitment to CTE.

6. APPOINTMENT OF BOARD MEMBER

A. Review of Director District 1 Applications

Blaine Peterson announced that the board received one letter of interest/resume for the open director position. The board has reviewed this application and is very excited to offer the position to this very qualified applicant. Elaine Pfeifer moved to appoint Jocelyn Lindsay to the Director District 1 position for the remainder of the position's current term. Ron Dinius seconded and the motion carried unanimously.

B. Swearing in of Appointed Board Member

Dawn Tarzian shared her appreciation for the Board of Directors, who volunteer for these positions of great responsibility. Jocelyn Lindsay was the president of the Camas-Washougal Rotary Club when Dawn first met her. She has been continually impressed with Jocelyn's skills and her willingness to provide service opportunities to benefit youth. Dawn read, and Jocelyn repeated, the Oath of Office. With Jocelyn appointed to complete the remaining two years of the position's four-year term, she joined the board at the front table.

7. CONSENT AGENDA

Board members received and reviewed the following documents in advance of the meeting:

A. Meeting Minutes (October 8, 2013)

B. Meeting Minutes (October 15, 2013 Work Session)

C. Accounts Payable

General Fund

Warrant numbers 202155 – 202252 totaling \$172,0083.11 (Pay date: Oct. 25, 2013)

ASB Fund

Warrant number 18925 – 19841 totaling \$9,182.19 (Pay date: Oct. 25, 2013)

ACH

ACH numbers 131400599 – 131400626 totaling \$9,565.71 (Pay date: Oct. 25, 2013)

D. Payroll pre-authorization (October 2013)

E. Personnel Report

Classified Appointments: Patricia Hunter, Early-learning preschool (HES); Kylee Mael, SPACE (GES); Kathleen Marty, Special Education Para-educator (JMS); Blaine Kuskie, Bus Driver; Mary LaFrance, ASB Technician (WHS).

Classified Resignation: Craig McMullen, Bus Driver and Mechanic Helper.

Leaves of Absence: Jennifer Banks, Secretary (GES) FMLA; Liz Townsend, Food Server I (JMS) FMLA; Molly Hayes, Social Worker (HES) FMLA; Leon LaFrance, Custodian (GES) FMLA; Robert Yee, Art Teacher (WHS) one week FMLA.

Winter Sports Coaching Appointment: Brian Oberg, Head Girls' Basketball Coach (WHS)

F. Contracts

G. Travel

H. Field Trips

I. Donations

J. WIAA Annual Membership Resolution

Blaine Peterson noted the additions to the personnel report since the original board meeting materials were prepared. Ron Dinius moved to approve the consent agenda with the noted additions. Elaine Pfeifer seconded, and the motion carried unanimously.

8. INFORMATIONAL PRESENTATIONS

A. Cape Horn-Skye Elementary School Improvement Plan

Cape principal Mary Lou Woody asked school staff members and parents present to introduce themselves. Several short video clips of classroom instruction were shared, and the SIP presentation team was introduced: Grace Koch, Mallory LeCount, Stephanie Closson, Sammy Mederos, Michele Mederos, and Moira Smith. The presentation addressed new teacher professional development, the benefits realized this year with the addition of a math coach position, school improvement goals and how these goals are approached in a cross-curricular strategy, pacing guides, intervention strategies, differentiation of instruction using iPads, and uses of professional learning community time – all within a “movie” theme and illustrated with video clips of classroom instruction. Board members commended staff members on their use of student assessment data. They also commented on the apparent collaborative culture of staff and students, and thanked Cape for the presentation.

B. Levy PAC presentation

Kyle Eakins, chair of the 2014 Levy PAC, announced that the community will have an opportunity to vote for the continued support of Washougal schools in the upcoming February 2014 levies. The PAC will be visiting each of the district’s schools and parent groups to ask for volunteers to get out the message as to what the levies aim to accomplish. The proposed levy makes today’s dollar amounts appropriate. The PAC will need the board’s voice, time, talent and contacts to make this a success. There is much to do, and the group is excited to do it. The board thanked Kyle and Stephanie Eakins for stepping up to lead this effort.

C. Long-Range Facilities Planning Committee Update

Randy Curtis shared that it is his privilege to be chairing the Long-Range Facilities Planning Committee (LRFPC) this year. He served on a district committee related to budget issues last year, where he learned a great deal. The demographics study has been completed, and LSW Architectural firm has been brought on board to conduct a facilities review. The committee is charged with looking at major, ongoing, long-range facilities needs. Mechanical systems, structures, and student safety will all be considered, as well as the replacement of existing school(s), not only taking into consideration building condition, but also student growth. The committee will look to make a recommendation to the superintendent about the time frame for a bond. The committee’s first meeting will take place on November 14. During 2014, the committee will tour all of the district’s facilities, digesting all of the information coming out of the various studies and working with consultants. A public forum will be held to gather public input, and the committee will put together a plan, submitting to the superintendent in time to get it to the board no later than June 2014. The board thanked Randy. Dawn Tarzian also thanked Randy for his contributions. She expressed her deep appreciation of Randy’s volunteer work in the community and in the district.

D. Demographics Study Report

Les Brown noted that the board previously received a draft version of the demographics study prepared by Paul Dennis. The plan will be further updated once information about future development plans is received from the City of Washougal. Board members noted the concentration

of projected growth within the Gause Elementary boundaries. Joe Steinbrenner added that this data is very relevant to facilities planning. The board thanked Les for the information provided.

E. Executive Responsibilities 6 – Staff Evaluation

Marian Young shared recent revisions made to the monitoring report for Executive Responsibilities (ER) 6 related to Staff Evaluation. Earlier this fall, she met with Carol Baker and Dawn Tarzian to create a draft of revisions to share with Blaine Peterson and Elaine Pfeifer, the two board members tasked with working on a final revision. Marian was pleased with the board members' suggestions to create a leaner document that focuses on information relevant to the board. Blaine added that this version is less cumbersome and easier for the board to use. Elaine shared the efforts made to use more of the board's targeted language. Marian highlighted the section of the document related to professional development, noting that tonight's SIP presentation is a great example of that work, with three new teachers presenting. Dawn Tarzian asked board members to consider this ER revision as a template for the four other revisions that are scheduled to take place this year.

9. BOARD POLICY

A. Policy 3207 – Prohibition of Harassment, Intimidation and Bullying, second reading

Elaine Pfeifer moved, seconded by Karen Rubino, to approve Policy 3207 as presented. The motion carried unanimously.

10. FUTURE AGENDA ITEMS

The revision of ER 6 will be brought back to the next regular meeting. A presentation by McKinstry has also been scheduled for a future meeting.

11. BOARD EVALUATION

Blaine Peterson collected the board's self-evaluation forms. The results are attached.

RECESS TO EXECUTIVE SESSION

The board moved at 8:01 p.m. to recess to executive session for approximately one hour, returning with no action to be taken, for adjournment only, per RCW 42.30.110(1)(i).

12. ADJOURN

The board returned to regular session at 8:56 p.m. Karen Rubino moved, seconded by Ron Dinius, to adjourn and the motion carried unanimously.

Dated this 5th day of November 2013

President

Secretary to the Board

BOARD MEETING EVALUATION SUMMARY

MEETING DATE: **October 22, 2013**

Instructions for 1: S = Satisfactory I = Needs Improvement U = Unsatisfactory

	<u>S</u>	<u>I</u>	<u>U</u>
1. I was prepared for the meeting.	3	1	
	YES	NO	
2. Our agenda was designed to meet our obligations and objectives (district governance, future planning, board goals)	5		
3. Meeting Elements:			
a. The Board President facilitated management of the meeting time and agenda	5		
b. Ample time was given to discuss agenda topics	5		
c. Each board member was given the opportunity to speak	5		
d. Directors, presenters and the public were treated in a dignified and respectful manner	5		
e. Adherence to policy leadership vs administrative detail	5		
4. The board demonstrated a sense of responsibility for excellence in governing the district.	5		

Comments (If you answered “no” to any of the above, please provide comments):