

WASHOUGAL SCHOOL DISTRICT NO. 112-06

Board of Directors' Meeting Minutes

Tuesday, November 4, 2014, 6:30 p.m.

Washougal School District Office

PRESENT: Ron Dinius, Board Director; Elaine Pfeifer, Board Director; Karen Rubino, Board Director; Teresa Lees, Board Director; and Dawn Tarzian, Superintendent and Secretary to the Board.

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Ron Dinius called the meeting to order at 6:30 p.m. and led the pledge of allegiance.

2. AGENDA REVISIONS (none)

3. COMMENTS—BOARD OF DIRECTORS AND ADMINISTRATORS

Teresa Lees shared that she attended parent/teacher conferences last week and was impressed by how they went. The student led process is really great, and the kids were excited to show what they had done.

Karen Rubino thanked everyone for working on the bond, and thanked Dawn specifically for the huge effort.

Elaine Pfeifer echoed Karen's remarks and shared that she has started the Open Public Meetings training online. She said it is easy to do, and encouraged everyone to try it, especially Teresa. Dawn Tarzian shared that the trainings are in response to a change in the law requiring board member training.

4. SUPERINTENDENT'S UPDATE

Superintendent Dawn Tarzian shared a copy of the *Washington Principal*, which features an article by Gause Elementary Principal, Rex Larson. Today the district had an OSPI audit of special education records, in which we received a perfect report with zero errors. Dawn said it is thanks to the hard work of the special education department. Fall sports are wrapping up their seasons. WHS has a golf player going to state; Girls' Cross Country finished third, and most get to compete at state; Girls' Soccer finished in third place; and Football finished the season in fourth place. Hathaway Elementary has six students who applied and were hired to work as Student Library Assistants. The October 10 Statewide Inservice day was very busy. Over 100 teachers participated in the Technology Symposium organized by WHS teacher James Bennett and Cape Horn-Skye teacher Heather Kassel. Another 10 teachers attended iPad training, music teachers attended a training on updated music software, and more than 20 math teachers attended the regional Math conference in Portland. Dawn thanked Les Brown, David Tudor and Allan Fleck for coordinating trainings. The recent Harvest Festival at Cape Horn-Skye was eventful with the lights going out near the beginning of the night. Principal Woody and a few parents (district bus mechanic Jesse Miller and two parents who happen to be electricians) armed with cellphone flashlights attempted to fix the problem, but the lights kept going out. Some parents thought it was purposeful, providing a spooky atmosphere to the carnival. The district is in the process of completing a grant with the Unite Coalition that, if successful, would provide \$20,000 to support mental health promotion. The grant also includes \$25,000 for suicide prevention training for our staff. Both grants require a 20% contribution from the district to allow for substitutes to free teachers up for the training. Dawn expressed her appreciation to Unite, and pointed board members to some data in their blue folders. Lisa Young and David Tudor have been asked by OSPI to present a webinar on our summer programs, as a great example of what a district can do to provide enrichment during the summer and to help avoid the summer reading slump.

5. COMMENTS—CITIZENS

Rhea Bohlin and Paul Greenlee were in attendance to present Superintendent Tarzian with the 2014 Washington State Exemplary Substance Abuse Prevention Award. The Unite Coalition nominated Dawn and the district for the award, and the ceremony took place October 20th. Dawn was unable to attend the ceremony, so Unite presented it to her at the board meeting. Dawn expressed her thanks, stating she was touched, but the real thanks need to go to the coalition.

Rick Thomas, Washougal patron, and parent of former Washougal students, expressed his enthusiastic support for the potential bond. His youngest is at Western, but he is still invested in continuing this work for others in the community. The facilities, especially Jemtegaard, need help. He heartily endorsed going forward with a bond, and he hoped the board would authorize it.

Gail Anderson, Washougal patron, expressed her encouragement for the bond to go forward. Washougal has so much to offer, and there has been so much discussion about Jemtegaard, she would love to see action. The recent school shooting tragedy highlights the need for safety upgrades. She is encouraging her friends and neighbors to support the bond. Washougal does not have a community center, and the schools are like our community center.

6. CONSENT AGENDA

Board members received and reviewed these documents in advance of the meeting.

A. Meeting Minutes (October 21, 2014)

B. Accounts Payable

General Fund

Warrant Numbers 204887—204967, totaling \$214,781.58 (Pay date: November 7, 2014)

BMO General Fund

Warrant Numbers 204848—204853, totaling \$20,845.05 (Pay date: October 28, 2014)

ASB Fund

Warrant Numbers 20286—20302, totaling \$18,725.05 (Pay date: November 7, 2014)

BMO ASB Fund

Warrant Numbers 20285—20285, totaling \$2,440.93 (Pay date: October 28, 2014)

ACH

ACH Numbers 141500097—141500122, totaling \$3,457.57 (Pay date: November 7, 2014)

C. Payroll

Check Numbers 204822—204847 & Check Numbers 204625—204633, totaling \$1,994,006.73 (Pay date: October 31, 2014)

D. Personnel Report

Classified Appointments: Jerry Wilson, Bus Driver (CH-S); Alan Bruce Chilcote, Paraeducator (WHS).

Classified Resignation: Charles Grall, Campus Security Officer (WHS).

Certified Leave of Absence: Erin Smith, Fifth Grade Teacher (GES).

Fall Sports Coaches: Brian Oberg, Head girls basketball coach (WHS); John Gibbons, Assistant girls basketball coach (WHS); Brian Anderson, Assistant girls basketball coach (WHS); Malcolm Estes, Head boys basketball coach (WHS); Jeff Corona, Assistant boys basketball coach (WHS); Dennis Stauffer, Assistant boys basketball coach (WHS); John Carver, Head wrestling coach (WHS); Robert Anderson, Assistant wrestling coach (WHS); Mike Lawson, Assistant wrestling coach (WHS); Heather Carver, Assistant wrestling coach (WHS); Jeffrey Lindstrom, Assistant wrestling coach (WHS); Ron Schlauch, Assistant Girls Basketball Coach (JMS).

E. Contracts

F. Travel

G. Field Trips

H. Donations

Karen Rubino moved to approve the consent agenda as presented. Elaine Pfeifer seconded, and the motion carried unanimously.

7. INFORMATIONAL PRESENTATIONS

A. LSW Architects Presentation: Potential Capital Bond Scope and Cost Estimates

Casey Wyckoff and Vaughn Lein from LSW Architects and Facilities Director Joe Steinbrenner presented project budgets for the potential bond. Casey presented a PowerPoint and provided handouts to the board and audience. Casey shared that teams were gathered to work on each identified project component. Cost projections and project descriptions were shared on the following projects: transportation department relocation and/or remodel, a new Excelsior High School, HVAC and roofing at Gause and Hathaway Elementary Schools, security upgrades at each school, and a new elementary/middle school at the Jemtegaard site. The board asked questions of Casey, Vaughn and Joe, and discussed options. Superintendent Tarzian suggested the board think about the options and bring it back for discussion later in the meeting to provide LSW with some guidance to better prepare for the November 12th work session. The board thanked all involved in the presentation and for all the work it took to put together.

B. 2013-2014 Budget Year Closeout Report

Business Manager Brian Wallace presented the 2013-2014 Budget year closeout report with a PowerPoint. Brian reminded the board that the budget is comprised of five funds: General Fund, Capital Projects Fund, Debt Service Fund, ASB Fund, and the Transportation Vehicle Fund. Brian gave an overview of each beginning and ending fund balance, revenues, and expenditures. Brian stated that financially it was a banner year, and with conservative budgeting and grants coming in higher than expected, the district is in a good situation. Dawn Tarzian added that the district is committed to budgeting conservatively and staffing correctly to maintain our class sizes. Ron Dinius thanked Brian and said job well done.

At this point in the meeting, Ron Dinius directed the board back to discussion of the bond. Dawn Tarzian asked the board which Transportation option they would like to pursue. After some discussion, the board decided to go with Option A. For the Excelsior project, the board decided to go with Option B. Karen Rubino expressed her concern about the HVAC and roofing projects at Gause and Hathaway. She stated she did not feel they fit in with the safety and capacity message, and does want to see the bond fail because of these projects. Karen asked if there was any way for the projects to be funded outside of the bond. There was discussion between the board and patrons in the audience. The board asked to see funding models with and without the HVAC and roofing projects to see the impact. The board decided yes on the Security projects. The board asked to see funding models for both options on the new elementary/middle school before making a decision.

8. PROPOSALS FOR ACTION

A. Resolution 2014-15-01: Unpaid Holidays for Reason of Faith or Conscience

The board heard background information on this policy and resolution at the October 21, 2014 board meeting. Elaine Pfeifer moved to approve Resolution 2014-15-01 as presented. Karen Rubino seconded, and the motion carried unanimously.

9. POLICY REVISIONS, first read

A. Policy 3240—Student Conduct

Elaine Pfeifer asked where the written protocols mentioned in the policy are located. Dawn Tarzian stated they are located in the procedural document.

B. Policy 3241—Classroom Management

There was discussion between Dawn Tarzian and the board about the exclusion of students for discipline incidents, and how it is a balancing act. Ron Dinius said it would be a good conversation to have when the board meets with legislators.

10. POLICY GOVERNANCE

A. Executive Responsibilities 3—Treatment of Parents, Students, and the Public

Dawn Tarzian presented evidence for ER 3. Ron Dinius collected monitoring report response forms from all board members present, noting the approval of ER 3.

11. FUTURE AGENDA ITEMS

12. BOARD EVALUATION

Ron Dinius collected the board's self-evaluation forms. The results are attached.

13. ADJOURN

Elaine Pfeifer moved to adjourn the meeting at 8:50 p.m. Karen Rubino seconded, and the motion carried unanimously.

Dated this 18th day of November, 2014

President

Secretary to the Board

BOARD MEETING EVALUATION SUMMARY

MEETING DATE: November 4, 2014

Instructions for 1: S = Satisfactory I = Needs Improvement U = Unsatisfactory

S I U

- | | |
|---|------------------------------------|
| 1. I was prepared for the meeting. | 4 |
| | <u>YES</u> <u>NO</u> |
| 2. Our agenda was designed to meet our obligations and objectives (district governance, future planning, board goals) | 4 |
| 3. Meeting Elements: | |
| a. The Board President facilitated management of the meeting time and agenda | 4 |
| b. Ample time was given to discuss agenda topics | 4 |
| c. Each board member was given the opportunity to speak | 4 |
| d. Directors, presenters and the public were treated in a dignified and respectful manner | 4 |
| e. Adherence to policy leadership vs administrative detail | 4 |
| 4. The board demonstrated a sense of responsibility for excellence in governing the district. | 4 |

Comments (If you answered “no” to any of the above, please provide comments):