

**WASHOUGAL SCHOOL DISTRICT NO. 112-06**  
**Board of Directors' Meeting**  
**Tuesday, November 5, 2013, 6:30 p.m.**  
**District Office Board Room**

**PRESENT:** Ron Dinius, Board Director; Karen Rubino, Board Director; Jocelyn Lindsay, Board Director; and Dawn Tarzian, Superintendent and Secretary to the Board. The prearranged absences of Board Directors Blaine Peterson and Elaine Pfeifer were excused.

**1. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

Ron Dinius called the meeting to order at 6:30 p.m. and led the pledge of allegiance.

**2. AGENDA REVISIONS**

None.

**3. COMMENTS – BOARD OF DIRECTORS**

Jocelyn Lindsay announced the upcoming distribution of dictionaries to all third graders in the region by the Camas-Washougal Rotary Club.

Ron Dinius reminded board members that ballots for the State Board of Education are out and due on November 29. Ron also encouraged board members to complete a survey on State Representative David Taylor's website.

**4. SUPERINTENDENT'S UPDATE**

Dawn Tarzian shared details about the district's move to a standards-based report card system for grades K-5. This change will provide parents, teachers and students with more accurate information about each student's progress toward meeting the specific content standards for the various subjects taught at each grade level. In preparation, three representatives from each school are forming a committee and will create a draft report card, which will be made available to each elementary building for comments through November 15. The committee will weigh the input and a final report card will be developed and ready prior to Thanksgiving break. Dawn shared a copy of the New Report Card Talking Points/FAQs, created by David Tudor, with board members.

Dawn spoke of how an Excelsior High School student gave testimony at a recent banquet as to how the Pathways clinic had helped her. This student did an amazing job of presenting in front of 150 people, including several civic leaders. Dawn heard several attendees say that her talk was the highlight of the banquet. The student told Dawn privately that she would not be on track to graduate this year without the help of Excelsior. This student is evidence of a job well done by the district community and especially the staff and volunteers at Excelsior.

Members of The Calling Church brought more than 20 new and slightly used coats for students at Hathaway Elementary School, just as the weather is turning cold and families in need could use some help. The Calling Church is located close to Hathaway and is happy to support local students and families.

Hathaway Elementary just trained 12 fifth-graders and 15 fourth-graders as new Peace Makers. These students will help other students problem-solve and resolve conflicts at recess and support building-wide expectations.

Eric Johnson's "Dancing with the Elephants" presentation has been accepted for the National Title I Conference in San Diego in early February. Eric's presentation is a compendium of the issues faced by Jemtegaard Middle School (JMS) roughly five years ago, and the steps taken in the district, the school, and classrooms to turn the school around, including data collection, alignment, researching and implementing best practices and classroom strategies. Eric plans to share data related to

behavior, state scores and easyCBM assessments, as well as tools that Principal Cooke has brought to the school and district.

Congratulations to Washougal High School students on their acceptance into the Washington Music Educators' Association All-State Honor groups: Nick Stevens and Alix Peterson (wind symphony), Zoe West (treble choir), Bret Wade, Austin Smith-Brown, Mac Wright (symphonic choir). These students completed a rigorous audition process, competing against students from all around the state for a place in these prestigious groups. We are very proud of their accomplishments! Dawn thanked band and choir teachers Kelly Ritter and Jennifer Mahorney.

The Panther varsity football team will be participating in a Kansas Plan tie breaker at Kelso High School tonight. Dawn described the process for the Washougal, Hockinson and Aberdeen teams to decide who will move on to represent the league in the next round of games. Go Panthers!

## **5. COMMENTS - CITIZENS**

None.

## **6. CONSENT AGENDA**

Board members received and reviewed the following documents in advance of the meeting:

### **A. Meeting Minutes (October 22, 2013)**

### **B. Accounts Payable**

#### General Fund

Warrant numbers 202253 – 202257 totaling \$44,627.84 (Pay date: Oct. 25, 2013)

Warrant numbers 202318 – 202395 totaling \$84,893.25 (Pay date: Nov. 8, 2013)

#### ASB Fund

Warrant number 19842 totaling \$5,473.73 (Pay date: Oct. 25, 2013)

Warrant numbers 19843 – 19861 totaling \$8,651.97 (Pay date: Nov. 8, 2013)

#### Capital Projects Fund

Warrant number 3852 totaling \$1,499.99 (Pay date: Oct. 25, 2013)

Warrant number 3853 totaling \$1,916.65 (Pay date: Nov. 8, 2013)

#### ACH

ACH numbers 131400628 – 131400660 totaling \$51,551.98 (Pay date: Nov. 8, 2013)

### **C. Payroll (October 2013)**

Warrant numbers 202258 – 202317 totaling \$477,652.48 (Pay date: Oct. 31, 2013)

### **D. Personnel Report**

Classified Appointment: Mark McBride, Para-educator- Special Education (GES).

Middle School Sports Resignation: William Leamer, Girls' basketball coach (CCMS).

Winter Sports Appointment: Jeff Corona, Asst. Boys' Basketball Coach (WHS).

### **E. Contracts**

### **F. Travel**

### **G. Field Trips**

### **H. Donations**

### **I. Resoultion 2013-14-02: Intent to Apply, Energy Grant**

Ron Dinius noted the addition of a personnel report to the consent agenda since the original board meeting materials were prepared. Karen Rubino moved to approve the consent agenda as presented, with the noted addition. Jocelyn Lindsay seconded and the motion carried unanimously.

## **7. INFORMATIONAL PRESENTATIONS**

### **A. Career/Technical Education and Clark County Skills Center**

Dawn Tarzian introduced Marsha Spencer, Career and Technical Education (CTE) Director and Kari Duffy, Clark County Skills Center Director. Marsha shared current student enrollment numbers for students in various types of courses, including Financial Fitness, Computer Applications, Family and Consumer Science classes, Technology and Industry classes, Tech Prep courses with potential for Clark College credit, and Microsoft IT Academy. She highlighted the program's vision, and plans for increased CTE opportunities for both high school and middle school students. A steering committee will be looking at how the district might provide financial literacy training to all grade levels in the near future. Marsha shared some of the challenges facing CTE programs and some of the proposed solutions, including equivalency credits and additional courses. Kari Duffy provided an overview of the Clark County Skills Center, enrollment numbers, initiatives, and offerings. The Skills Center is focusing on an anti-bullying campaign, teacher leadership opportunities and increased outreach to the sending schools' counselors and special education case managers. Current challenges include accessing data from all districts, changes in graduation requirements, credit deficiencies, and calendar and scheduling issues, since students come from multiple districts not all on the same calendar. Two new programs have been developed – Aviation Technology, a STEM-based program, and Homeland Security. Kari invited board members to tour the facility. The board thanked Marsha and Kari for their work in providing these wonderful opportunities for students.

### **B. 2014-15 District Calendar, start date**

Marian Young shared the 2014-15 district calendar process. The board has the authority to set the start and end dates, and plans set the start date for the school year at the November 19, 2013 regular meeting. Marian would then work with staff groups to bring back calendar options for the board's consideration in January. The district would like to plan for final calendar approval in February.

### **C. Sportsmanship Agreement**

Aaron Hansen shared the recently prepared document used to outline the district's expectations for parent behavior and modeling for students and student athletes. This agreement will be presented to parents at the pre-season meetings for each sport and will also be included in the athletic packet that all student athletes and their parents fill out. Students are held to very high expectations, but this more formal component for parent expectations is new. The schools are excited for this addition.

### **D. 2015-2017 M&O and Technology Levy Ballot Language, first reading**

Brian Wallace shared highlights from the draft resolutions for the levy ballot language for upcoming levies. Brian drew the board's attention to the actual ballot language inside the resolution. It is similar to that of four years ago, with dollar amounts updated. Karen Rubino asked if the listing of "technology" under the M&O ballot was correct. Brian responded that it is correct, since the general fund is used for some technology, but that he would check with legal counsel for appropriateness. December 26 is the filing deadline for the February election. The resolutions will be brought back to the November 19 meeting for final approval. The board thanked Brian for his work on the levies.

## **8. BOARD POLICY**

### **A. Policies 6000, 6020, 6021, 6022, 6030, 6100, 6102, 6111, 6112, 6114, 6120, 6210, 6212 – first reading**

Dawn Tarzian overviewed process for series-wide policy revisions with the goal to become compliant with state and federal statute in all areas as quickly as possible. These policies will be brought back to the next regular meeting for second reading.

**9. PROPOSAL FOR ACTION**

**A. Review and Adoption of Induction Support Plan for New Directors**

Jocelyn Lindsay commented that the plan looks fantastic. She asked about the timeline for training, and Dawn responded with approximate start date information. Karen Rubino moved to approve the plan as presented. Jocelyn Lindsay seconded and the motion carried unanimously. Dawn Tarzian thanked the board for their work on this plan and for their commitment to provide support for new directors.

**10. BOARD WORK SESSION**

**A. Executive Responsibilities 6 (Staff Evaluation) Revisions**

Dawn Tarzian clarified that district administrators are looking for feedback regarding the format for the written Executive Responsibilities (ER) documents as they work toward revising five of them this year. The board agreed by consensus that the work done to revise ER 6 would serve as a good template for future revisions. Board members appreciate the one-page document and the streamlined language geared to efficient evaluation by the board.

**B. Debrief WSSDA Regional Meeting**

Karen Rubino thanked Ron Dinius for his persistence in bringing the WSSDA Regional Meeting to Washougal. She also thanked Aaron Hansen, noting that WHS was the perfect venue. Sodexo provided a wonderful meal, culinary students prepared a delicious dessert, and the choir students gave a great performance. It was nice for the attendees to see Washougal showcased so well. The Common Core Standards training gave board members a much better appreciation for what teachers and administrators are accomplishing. Jocelyn Lindsay echoed Karen's comments. The event was very worthwhile and the training valuable. Ron Dinius added that the board greatly appreciated the contributions of district staff at the event. There was much to be proud of, and the feedback he received from attendees was impressive.

**11. FUTURE AGENDA ITEMS**

The board will meet at Gause Elementary School for the next regular meeting and hear the Gause School Improvement Plan presentation. The Budget Close-out for 2012-13 will be presented, as will information from McKinstry related to the energy grant.

**12. BOARD EVALUATION**

Ron Dinius collected the board's self-evaluation forms. The results are attached.

**12. ADJOURN**

Karen Rubino moved to adjourn at 8:23 p.m. Jocelyn Lindsay seconded and the motion carried unanimously.

**Dated this 19<sup>th</sup> day of November 2013**

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**President**

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**Secretary to the Board**

BOARD MEETING EVALUATION SUMMARY

MEETING DATE: **November 5, 2013**

Instructions for 1: S = Satisfactory I = Needs Improvement U = Unsatisfactory

	<u>S</u>	<u>I</u>	<u>U</u>
1. I was prepared for the meeting.	<b>1</b>	<b>1</b>	
	<b><u>YES</u></b>	<b><u>NO</u></b>	
2. Our agenda was designed to meet our obligations and objectives (district governance, future planning, board goals)	<b>3</b>		
3. Meeting Elements:			
a. The Board President facilitated management of the meeting time and agenda	<b>3</b>		
b. Ample time was given to discuss agenda topics	<b>3</b>		
c. Each board member was given the opportunity to speak	<b>3</b>		
d. Directors, presenters and the public were treated in a dignified and respectful manner	<b>3</b>		
e. Adherence to policy leadership vs administrative detail	<b>3</b>		
4. The board demonstrated a sense of responsibility for excellence in governing the district.	<b>3</b>		

**Comments** (If you answered “no” to any of the above, please provide comments):