

**Washougal School District 112-6  
Board of Directors Meeting Minutes  
Tuesday, December 12, 2017**

**Board Work Session, 5:00 p.m.**

**Regular Board Meeting, 6:30 p.m.**

**Washougal School District Office Board Room**

Generated by Kori Kelly on Tuesday, December 12, 2017

**PRESENT:** Ron Dinius, Board Director; Elaine Pfeifer, Board Director; Teresa Lees, Board Director; Cory Chase, Board Director; Donna Sinclair, Board Director; Patricia Boles, Assistant Superintendent; and Mike Stromme, Superintendent and Secretary to the Board.

**1. Work Session - 5:00 p.m.**

**A. High School Improvement Plan**

Washougal High School administrators shared their school improvement presentation with board members in a small group format.

**2. Call to Order, Regular Meeting-Pledge of Allegiance - 6:30 p.m.**

Ron Dinius called the meeting to order at 6:31 p.m. and led the pledge of allegiance.

**3. Oath of Office**

**A. New and Re-elected Board Directors Oath of Office**

Superintendent Mike Stromme administered the Oath of Office for Board Director Ron Dinius, District 5; Board Director Cory Chase, District 4; and Board Director Donna Sinclair, District 3.

**4. Annual Board Organizational Meeting**

**A. Call for nominations/elections for President, Vice-President and Legislative Representative (Roll-call vote)**

Ron Dinius nominated Cory Chase for President for the 2017 calendar year, and Elaine Pfeifer seconded. No other nominations were received. The board conducted a roll call vote: Sinclair, yes; Pfeifer, yes; Lees, yes; Chase, yes; Dinius, yes. The board unanimously elected Cory Chase to serve as the Board's President.

Elaine Pfeifer nominated Teresa Lees for Vice-President for the 2017 calendar year, and Donna Sinclair seconded. No other nominations were received. The board conducted a roll call vote (Sinclair, Dinius, Lees, Chase and Pfeifer all voting yes), unanimously electing Teresa Lees to serve as the Board's Vice-President.

**5. Regular Meeting Opening Items**

**A. Agenda Revisions**

None.

**B. Comments-Board of Directors and Administrators**

Donna Sinclair expressed her appreciation to the community for electing her to serve on the board, and said she looks forward to working with the group. Teresa Lees welcomed Donna, and mentioned the great job Washougal High School (WHS) staff did with the School Improvement Plan presentation just before the meeting. Cory Chase thanked the voters, gave appreciation to WHS staff for the presentation, and welcomed Donna to the board. Ron Dinius thanked the voters and community for their support, and welcomed Donna. Ron also complimented WHS on the fantastic job they are doing. Elaine Pfeifer echoed the rest of the board in welcoming Donna.

**C. Superintendent's Update**

None.

**D. Student Representative Report**

Student Representative Scott Anderson addressed the following question: How is technology used to support teaching and learning at your school, and how could technology help make your classes even better? Scott said Chromebooks and Google Classroom as the biggest supports to teaching, learning, and collaboration.

**E. Comments-Citizens**

Deborah Connors from Unite! Coalition spoke on what is happening in the community, and asked everyone to complete the survey they have open. Margaret McCarthy, also of Unite!, brought several students to speak on their upcoming trip to Washington, D.C., and why they would like to attend. ShaylaRae Tyney, Chloe Connors, and Jaren Johnson all spoke about joining Unite! to help students avoid substance abuse.

**6. Consent Agenda**

Board members received and reviewed these documents in advance of the meeting.

## **A. Minutes (November 28, 2017)**

### **B. Accounts Payable (Approval of 1st December Run; Pre-Authorization 2nd December Run)**

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the board. As of this date the board, by a unanimous vote, does approve for payment those vouchers included in the below list and further described as follows:

#### General Fund

Warrant Numbers 212364 through 212432, totaling \$401,530.92 (Pay date: 12-15-17)

Warrant Numbers 212356 through 212363, totaling \$41,816.52 Voids/Cancellations, totaling \$17.04 (Pay date: 12-5-17)

#### ASB Fund

Warrant Numbers 41482 through 41502, totaling \$10,456.08 (Pay date: 12-15-17)

Warrant Numbers 41465 through 41481, totaling \$18,129.91 (Pay date: 12-5-17)

#### Capital Projects Fund

Warrant Numbers 4352 through 4363, totaling \$731,686.07 (Pay date: 12-15-17)

#### BMO

Manual Checks #10, totaling \$5,413.34 (Pay date: 11-10-17)

Manual Checks #10, totaling \$30.00 (Pay date: 11-10-17)

Manual Checks #10, totaling \$44,061.70 (Pay date: 11-10-17)

### **C. Payroll (Approval of November 2017; Pre-Authorization December 2017)**

#### General Fund (\$2,835,039.63)

Warrant Numbers 1000156-1000164 totaling \$7,284.11 (Pay date: 11-30-17)

Warrant Numbers, 212327-212355, totaling \$691,158.72 (Pay date: 11-30-17)

ACH Numbers, 171800123-171800125, totaling \$226,905.87 (Pay date: 11-30-17)

Non-Warrants, totaling \$1,909,690.93 (Pay date: 11-30-17)

### **D. Budget Status Report (September & October 2017)**

### **E. Personnel**

#### Appointments:

- Houston, Melissa, Para, CCMS, effective 11/27/17
- Anderson, Kimberly, Para, JMS, effective 12/6/17

#### Leaves of Absence:

- Nesmith, Susan, Teacher, JMS, effective 12/6/17 - unknown (about 6-8 weeks)
- Love, Dominique, Day Custodian, CRGE, effective 11/20/17-12/8/17

### **F. Contracts**

### **G. Field Trips**

### **H. Section 125 Plan**

### **I. Approval of Consent Agenda**

Ron Dinius moved to approve the consent agenda as presented. Teresa Lees seconded, and the motion carried unanimously.

## **7. Informational Presentations**

### **A. Construction Update**

Facilities Director Joe Steinbrenner and Adam Cormack from R & C Management provided the final construction report.

### **B. Presentation and Recommendation for Consideration of Alterations to the Use of State Financing Assistance**

Superintendent Mike Stromme and Facilities Director Joe Steinbrenner presented some background on the 2015 bond, and the recommended use of the approximately \$2 million dollars remaining after the completion of the original projects. The recommendations come out of a prioritization process completed by the Citizens Oversight Team (COT). Recommended projects at Gause Elementary are: reconfigured front drive through, parking improvements, portable removal, and covered play area. Recommended project at Hathaway Elementary: covered play area. Recommended project at Canyon Creek Middle School: athletic equipment storage. Recommended projects at Washougal High School Fishback Stadium are: replace and upgrade restrooms and dry storage, replace wood bench seating with aluminum, relocate existing concessions, and new aluminum bleacher visitor seating. The next step in the process is a public hearing set for the January 9, 2018 board meeting.

## **8. Proposals for Action**

### **A. Recommendation: Approval of PSE Collective Bargaining Agreement**

Superintendent Mike Stromme read from the recommendation to approve the Collective Bargaining Agreement between the Washougal School District 112-6 and Public School Employees of Washington, Washougal Chapter, for September 1, 2017 through August 31, 2019. Ron Dinius moved to approve the PSE Collective Bargaining Agreement as presented. Donna Sinclair seconded, and the motion carried unanimously.

**B. Recommendation: Approval of Resolution 2017-18-02: Declaration of Surplus (Sewing Machines)**

Superintendent Mike Stromme read from the recommendation to approve Resolution 2017-18-02: Declaration of Surplus sewing machines. Elaine Pfeifer moved to approve Resolution 2017-18-02: Declaration of Surplus sewing machines as presented. Teresa Lees seconded, and the motion carried unanimously.

**C. Recommendation: Approval of Resolution 2017-18-03: Setting Public Hearing to Review Use of State Financing Assistance**

Superintendent Mike Stromme read from the recommendation to approve Resolution 2017-18-03: Setting Public Hearing to Review Use of State Financing Assistance. Ron Dinius moved to approve Resolution 2017-18-03: Setting Public Hearing to Review Use of State Financing Assistance as presented. Elaine Pfeifer seconded, and the motion carried unanimously.

**D. Recommendation: Approval of Resolution 2017-18-04: Declaration of Surplus (1988 Ford Truck)**

Superintendent Mike Stromme read from the recommendation to approve Resolution 2017-18-04: Declaration of Surplus 1988 Ford Truck. Teresa Lees moved to approve Resolution 2017-18-04: Declaration of Surplus 1988 Ford Truck as presented. Ron Dinius seconded, and the motion carried unanimously.

**9. Future Agenda Items**

January 6, 2018 was selected as a Board Retreat Workshop with Colleen Miller of WSSDA.

**10. Board Evaluation**

Cory Chase collected the board's self-evaluation forms.

**11. Adjourn**

Elaine Pfeifer moved to adjourn the meeting at 7:50 p.m. Donna Sinclair seconded, and the motion carried unanimously.

**Dated this 9th day of January, 2018**

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President

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Secretary to the Board