

**WASHOUGAL SCHOOL DISTRICT NO. 112-06**

**Board of Directors' Meeting Minutes**

**Tuesday, May 26, 2015, 6:30 p.m.**

**Canyon Creek Middle School**

**PRESENT:** Ron Dinius, Board Director; Teresa Lees, Board Director; Elaine Pfeifer, Board Director; Karen Rubino, Board Director; Bruce Westfall, Board Director; and Dawn Tarzian, Superintendent and Secretary to the Board.

**1. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

Ron Dinius called the meeting to order at 6:31 p.m. and led the pledge of allegiance.

**2. AGENDA REVISIONS**

Ron Dinius announced that there would be several short announcements prior to the regular business meeting agenda topics.

Dawn Tarzian shared information about a bomb threat made at Washougal High School (WHS) today. The Washougal Police Department and Clark County Bomb Squad determined it was a non-critical threat. Dawn shared the communication to the public today with the board, noting that she was very impressed with how WHS staff and students handled the incident.

Dawn Tarzian shared that an update on the recent sale of bonds is planned for the June 9 regular meeting. Since Mark Prussing, the district's Financial Advisor, will not be able to attend that meeting, he provided the board with a brief update on the sales. Mark is pleased with the rate that the district was able to obtain. He thanked the board, Brian Wallace, Dawn Tarzian and Larry Mayfield for their work to make this a good transaction. Dawn thanked Mark, noting that the district deeply appreciates his support and guidance.

**3. CONSENT AGENDA**

Board members received and reviewed these documents in advance of the meeting.

**A. Meeting Minutes (May 12, 2015)**

**B. Accounts Payable**

General Fund

Warrant Numbers 206497 – 206569, totaling \$131,517.96 (Pay date: May 29, 2015)

ASB Fund

Warrant Numbers 2052 – 20525, totaling \$14,404.89 (Pay date: May 29, 2015)

Capital Projects Fund

Warrant Number 3889, totaling \$947.83 (Pay date: May 29, 2015)

ACH

ACH Numbers 141500461 – 141500487, totaling \$52,320.31 (Pay date: May 29, 2015)

**C. Budget Status Report (April 2015)**

**D. Payroll (Pre-authorization, May 2015)**

**E. Personnel Report**

Certificated Appointment, 2015-16: Adam Utehs, 2<sup>nd</sup> Grade Teacher (HES).

Director Appointment, 2015-16: Margaret Rice, Career & Technical Education Director (WHS/JMS/CCMS).

Extracurricular Resignation: David Coffing, Asst. Football Coach (WHS); Jessical Hoesly, Asst. Volleyball Coach (WHS); Harrison Martin, Head Girls' Soccer Coach (WHS); John McLaughlin, Football Coach & Equipment (JMS).

**F. Contracts**

**G. Travel**

**H. Field Trips**

**I. Donations**

Ron Dinius noted the additions to the personnel report since the original board meeting materials were produced. Bruce Westfall moved, seconded by Elaine Pfeifer, to approve the consent agenda as presented. The motion carried unanimously.

#### **4. INFORMATIONAL PRESENTATIONS**

##### **A. Unite! Community Coalition – Let’s Draw the Line Program**

District students Maddie Gregory, Michael Stevens, Carson Connors, Bridgette McCarthy, Sydney Mederos, Sammy Mederos, Emma Hein and Scotty Anderson presented information about their “Let’s Draw the Line” campaign, supported through Washougal’s Unite! Community Coalition. The students surveyed local businesses to determine how advertising and product placement, especially as related to alcohol and tobacco, are used in this community. They will continue to work with these businesses to meet the group’s mission goals of creating a more positive community, bringing about increased awareness of advertising issues, building relationships with local business owners and ultimately reducing alcohol and tobacco advertising. Board members thanked the students for their presentation and their work in the community.

##### **B. Canyon Creek Middle School Improvement Plan Presentation**

Sandi Christensen, Canyon Creek Middle School (CCMS) Principal, introduced two students present to assist the board in the use of the technology to be accessed for the presentation. She thanked Lauren and Charlotte. Teacher Tiffany McCormick spoke about the Google Classroom program used by some of the CCMS staff. She highlighted several benefits of this tool, including immediate feedback to students, the ability for students to work from any computer, and the collaboration with other teachers allowed by the program. Sandi noted that technology has been a focus for teachers and students this year. She presented student proficiency and growth data related to state assessments. Katherine Baxter, Special Education teacher, shared a self-assessment video featuring CCMS student, Nick, who described how Google forms provide motivational feedback for him. Leanna Vaughan, 8th grade math teacher, shared an example of a formative assessment used in class. Quick feedback keeps students engaged in the lessons. Social studies teacher Pete Forgey shared with the board how all assignments through Google Classroom are immediately posted for students, and date stamped with turn-in day and time. Marsi Kearney, Language Arts teacher, asked Lauren and Charlotte to describe how they use apps on their iPads to track reading fluency development. The students shared that the work has improved their grammar and made them more confident when reading. Marsi described the positive relationship between fluency and reading comprehension. Tiffany spoke about some of the school's student motivational programs. Providing students with assignment choices has helped with motivation. Tiffany shared an example of a student-created stop-motion movie. Sandi closed with information related to the school's participation in a research study with Stanford University related to growth mind set. The board thanked the teachers and students present for the presentation. Dawn Tarzian added that a CCMS teacher team will be recognized at an upcoming Chamber of Commerce banquet, in honor of the impact on student achievement from their work as a professional learning community (PLC) over the past several years.

##### **C. 1080 Compliance Requirement for 2015-16**

David Tudor shared the impacts of new legislation related to instructional time. The district is in compliance with new regulations. Early release days for high school finals are being removed in next year's calendar to help meet the new time requirements. David also explained the impact of weather-related late starts on instructional time. The board thanked David for the information.

## **5. PROPOSAL FOR ACTION**

### **A. Resolution 2015-15-09: Capital Facilities Plan**

Dawn Tarzian shared information from the district's legal counsel, Marnie Allen, regarding the calculated amounts of impact fees for single- and multi-family housing versus the amounts approved by local municipalities. The board discussed the information. Bruce Westfall moved to approve the proposed impact fee amounts of \$5,600 for single-family and \$5,800 for multi-family development, as presented in the proposed 2015-2021 Capital Facilities Plan. Elaine Pfeifer seconded, and the motion carried unanimously.

## **6. POLICY REVISIONS**

### **A. Policy 2020 – Curriculum Development and Adoption of Instructional Materials**

Elaine Pfeifer moved to approve Policy 2020 as presented. Karen Rubino seconded and the motion carried unanimously.

### **B. Policy 2150 – Co-Curricular Program**

Karen Rubino moved to approve Policy 2150 as presented. Bruce Westfall seconded and the motion carried unanimously.

### **C. Policy 2151 – Interscholastic Activities**

Bruce Westfall moved to approve Policy 2151 as presented. Elaine Pfeifer seconded and the motion carried unanimously.

### **D. Policy 5281 – Disciplinary Action and Discharge**

Bruce Westfall moved to approve Policy 5281 as presented. Karen Rubino seconded and the motion carried unanimously.

## **7. FUTURE AGENDA ITEMS TO BE ADDED TO THE BOARD PLANNING CALENDAR**

Dawn Tarzian provided information about the June 9, 2015 meeting agenda. No new items were added to the planning calendar.

## **8. BOARD EVALUATION**

Ron Dinius collected the board's self-evaluation forms. The results are attached.

## **9. ADJOURN**

Elaine Pfeifer moved adjourn the meeting at 8:06 p.m. Teresa Lees seconded and the motion carried unanimously.

**Dated this 9<sup>th</sup> day of June, 2015**

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**President**

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**Secretary to the Board**

BOARD MEETING EVALUATION SUMMARY

MEETING DATE: May 26, 2015

Instructions for 1: S = Satisfactory I = Needs Improvement U = Unsatisfactory

S      I      U

- |   |                                    |
|---|------------------------------------|
| 1. I was prepared for the meeting.  | 4                                  |
|   | <b><u>YES</u></b> <b><u>NO</u></b> |
| 2. Our agenda was designed to meet our obligations and objectives (district governance, future planning, board goals) | 5                                  |
| 3. Meeting Elements:  |                                    |
| a. The Board President facilitated management of the meeting time and agenda  | 5                                  |
| b. Ample time was given to discuss agenda topics  | 5                                  |
| c. Each board member was given the opportunity to speak   | 5                                  |
| d. Directors, presenters and the public were treated in a dignified and respectful manner                             | 5                                  |
| e. Adherence to policy leadership vs administrative detail  | 5                                  |
| 4. The board demonstrated a sense of responsibility for excellence in governing the district.                         | 5                                  |

**Comments** (If you answered “no” to any of the above, please provide comments):