

WASHOUGAL SCHOOL DISTRICT NO. 112-06
Board of Directors' Meeting
Tuesday, September 25, 2012, 6:30 p.m.

PRESENT: Blaine Peterson, Board Director; Elaine Pfeifer, Board Director; Ron Dinius, Board Director; Karen Rubino, Board Director; Terrie Hutchins, Board Director; Dawn Tarzian, Superintendent and Secretary to the Board.

1. CALL TO ORDER, REGULAR MEETING – PLEDGE OF ALLEGIANCE

Blaine Peterson called the meeting to order at 6:30 p.m. and led the pledge of allegiance.

2. AGENDA REVISIONS

The Accounts Payable report was removed from the consent agenda. The current run will be processed on a pre-authorization basis, and brought to the next regular meeting for approval. Additions have been made to the personnel report since the original board packets were prepared. An action item was added to the Proposals for Action. Agenda item 8.B. will be Resolution 2012-13-01 regarding the district's minimum fund balance.

3. COMMENTS – BOARD OF DIRECTORS

Terrie Hutchins mentioned that Cape Horn-Skye Elementary's new covered playground structure open house will be on October 27th from 6:00 to 7:30 and that she would be attending.

Karen Rubino thanked everyone for the retreat. She learned a lot and it was very helpful. She thanked the finance committee for the great information and discussion.

Ron Dinius thanked Dawn for going up Friday and Saturday to Seattle with him for the Legislative Meeting. He also informed the Board that the Legislative conference has been moved from February to March 10 and 11th in Olympia due to budget problems.

Elaine Pfeifer mentioned the cooperative swimming agreement with Camas and how happy she is about that. She also commented on the retreat workshop stating how productive it was and how great it was to spend big blocks of time on those matters.

Blaine Peterson agreed. He then opened up the Post Record and commented on various articles about our school and stated that there seems to be more articles about our schools lately. He also mentioned that the next Blue Note is Oct 18th and that Homecoming is this Friday with the dance on Saturday.

4. SUPERINTENDENT'S UPDATE

Dawn Tarzian provided an update regarding the district's immunization exclusion date. All students must be current on immunizations by October 15, 2012. Multiple letters have gone out to families, and the schools continue to follow up with parents of students who do not have updated records. This is the first year that the exclusion is being implemented, so a tremendous amount of work has been done to become compliant. The whooping cough epidemic shows the importance of making sure that our students have met the state requirements.

Terri Hutchins asked if immunizations are a hardship to the family then what is the District doing? Dawn mentioned the free immunizations offered and discounts and that notices had been given to the families about those options.

The district had 195 employees who made changes in their health insurance packages as a result of a new provider offering. Dawn expressed her appreciation to the central office staff involved in supporting our employees as they worked to understand the new options and make decisions. In particular, she thanked Carol Baker, Human Resources Specialist.

5. COMMENTS - CITIZENS

Rhea Bohlin said she has noticed more articles about us in the paper and more communications since she is no longer an employee. She also stated how well David's presentation with the museum was and is very excited for the Washougal community coalition support.

6. CONSENT AGENDA

Board members received and reviewed the following documents in advance of the meeting:

- A. Meeting Minutes (September 11, 2012)**
- B. Meeting Minutes (September 17, 2012)**
- C. Accounts Payable Pre-Authorization (September 2012)**
- D. Payroll Pre-Authorization (September 2012)**
- E. Personnel Report**
- F. Executive Responsibilities 1 – Global Executive Constraint**
- G. Executive Responsibilities 2 – Emergency Superintendent Succession**
- H. Contracts**
- I. Travel**
- J. Field Trips**
- K. WIAA Regional/State Competition Travel**
- L. WIAA Cooperative/Combined Swim Team Approval, 2012-2014**
- M. Donations**

Blaine Peterson noted the addition to the personnel report and the change in designation from approval to pre-authorization of the accounts payable report.

Elaine Pfeifer moved to approve the consent agenda and Terrie Hutchins seconded. The motion carried unanimously.

7. INFORMATIONAL PRESENTATIONS

A. District Communication Plan

Les Brown, Jodi Thomas and Rene' Carroll presented. Les spoke about input from district staff and patrons. Jodi listed some new avenues they are pursuing this year for getting the word out such as year news releases to media, Facebook, Twitter and a District communications calendar. This fall the specific group they are focusing on is realtors. Realtors will be given flyers with information about the Washougal schools that the realtors can hand out to their clients. Rene shared the name they came up with for their communicator group: Partners for School (PS) and how they would like to share their ideas with the community and get feedback from the community. They have contacted about 140 groups and have sent them an invitation letter. It was also mentioned that they want to be able to communicate with the community through a Google account. A kick off event for the Partners for School will be held on Thursday, October 8th in the WHS commons. Blue Note is also that night right after the kick off. Ron Dinius suggested also publicizing school events in the River Talk publication. Rene' also shared that work is being done to have monitors placed in businesses and offices around town to share photos and school messages and updates.

B. State Assessment Report

David Tudor presented spreadsheets and information on the new accountability system in Washington. He mentioned how Pauline Rule and Rob Anderson have done a lot of work for the positive state assessment outcome in science. Concern was expressed over low scores for 5th and 6th graders where a lot of transition is taking place and ways to maybe help with that transition were discussed as focus needs to be placed here. David informed the Board that the state would be releasing a preview of AMO, Annual Measurable Objectives, tomorrow and going live for an appeal process. On November 1, the State will be finalizing that data. It was also addressed that the shifts in accountability system are that we had to agree to college and beyond readiness, and to develop a different accountability and support system. The State now identifies school as: priority, focus, emerging or reward. Priority schools are schools that are the lowest 5% or lowest performing Title I schools, and they have a graduation rate of less than 60% and they have to be receiving some type of grant. Jemtegaard Middle School (JMS) has been identified as an emerging school. The State requires the district to send a letter to parents notifying the community that JMS is an emerging school, and that JMS had to complete an action plan to present to the State by September 14. Emerging school performance is based over 3 years trend. Terrie Hutchins asked about the possibility of changing our grade level grouping to K-8. The board discussed, deciding that the community would need to be involved in evaluating such a change.

C. Debrief WSSDA Legislative Assembly Meeting

Ron Dinius discussed the different schools they visited and what ideas they are implementing in those schools and that it is going to be a tough session for our legislators. At this meeting, Randy Dorn spoke of priorities for schools being able to retain basic education funding, improve or remove ineffective teachers, improve training for teachers, and reduce drop out rate. Dawn Tarzian said that the Supreme Court has an obligation to fund education but the resources are not there. Ron Dinius stated that May 15 will remain the annual date for contracts and notification. Also that all legal notices to maybe done on the website. A concern he had was whether a board member should be at all workshops.

8. PROPOSALS FOR ACTION

A. Title IX and Section 504/ADA Coordinator Designations

Karen Rubino made a motion to designate Allan Fleck, Director of Special Services, as the district's Title IX officer and 504/ADA Coordinator. Elaine Pfeifer seconded and the motion carried unanimously.

B. Resolution 2012-13-01: Minimum Fund Balance

Elaine Pfeifer moved to approve Resolution 2012-13-01 as presented, and Karen Rubino seconded. The motion carried unanimously.

9. POLICY GOVERNANCE

A. Executive Responsibilities 6 – Staff Evaluation

Dawn Tarzian and David Tudor presented materials supporting the approval of Executive Responsibilities (ER) 6. David spoke about the Teacher/Principal Evaluation Pilot (TPEP) work being done in the district and shared information from the CEL 5D evaluation rubric that the district has chosen to use. Ron Dinius raised concerns about what will be done if staff goals are not met. Blaine Peterson collected the monitoring report response forms from board members. The approval of ER 6 will be on the consent agenda at the next regular meeting.

B. Executive Responsibilities 11 – Communication and Counsel to the Board

Dawn Tarzian presented information in support of ER 11. Blaine Peterson collected the monitoring report response forms from each board member, noting that the approval of ER 11 will be on the consent agenda at the next regular meeting. Dawn Tarzian offered for any Board member to meet one on one with her.

10. WORK SESSION

A. Linkage Meeting Focus

Dawn Tarzian handed out documents summarizing past linkage focus efforts. The board would like this year's focus to be on how to connect with former Washougal students to get their feedback of how they are doing and how we supported their steps beyond high school. Methods or mechanisms used to reach out and connect and/or invite feedback with these former students was discussed and how the platform needs to change besides having them come to a board meeting as many students are out of the area. Rhea Bohlin mentioned using social networks to make those connections of prior students with and asking them if they can give out their information for this kind of thing.

11. FUTURE AGENDA ITEMS

Dawn Tarzian mentioned the need to work on various policies. Ron Dinius asked about considering WSSDA board training later in the year. The board would also like to discuss their own evaluation system for board meetings.

12. BOARD EVALUATION

Blaine Peterson collected the board's self-evaluation form from each board member present. The results are attached.

13. ADJOURN

Karen Rubino moved to adjourn the meeting and Elaine Pfeifer seconded the motion. The motion carried unanimously at 8:25 p.m.

Dated this 9th day of October 2012

President

Secretary to the Board

