

WASHOUGAL SCHOOL DISTRICT NO. 112-06
Board of Directors' Meeting
Tuesday, November 24, 2009, 6:30 p.m.

PRESENT: Blaine Peterson, Board Director; Elaine Pfeifer, Board Director; Orlan Gessford, Board Director; Ron Dinius, Board Director; Tom Huffman, Board Director; Teresa Baldwin, Superintendent and Secretary to the Board.

1. CALL TO ORDER – PLEDGE OF ALLEGIANCE

Blaine Peterson called the meeting to order at 6:30 p.m. and led the pledge of allegiance.

2. AGENDA REVISIONS

None

3. COMMENTS – BOARD OF DIRECTORS AND ADMINISTRATORS

Ron Dinius – Ron met with Hathaway Elementary School principal Laura Bolt last week to discuss the Hathaway facilities as well as the upcoming levy and the response from the local community. Ron attended the Washington State School Directors' Association (WSSDA) conference in Seattle last week, where great presentations were given.

Elaine Pfeifer – Elaine also attended the WSSDA conference and shared with the board information that she received from the Port Angeles School District board of directors. She also shared data regarding a statewide survey on school levies and bonds.

Blaine Peterson – Blaine spoke about the Stuff the Bus event and the raffle tickets being sold to benefit the event. Local businesses have generously donated prizes for the raffle. Washougal High School (WHS) students did an amazing job organizing and assisting with the holiday bazaar held over the past weekend. The event, a fundraiser for the WHS Associated Student Body (ASB), was very well attended. Blaine closed by announcing the Washington State University Vancouver (WSU-V) portfolio exhibition to be held December 8, 5-6:30 at the WSU-V campus. Washougal School District (WSD) staff members will be participating in the exhibition.

Rebecca Miner – Rebecca attended the “Great American Smoke Out” at Jemtegaard Middle School on November 19, 2009. The event is a Title IV Safe and Drug Free Schools activity and was well received by the students participating. Rebecca shared pictures of the posters and student activities done for the event. Rebecca attended the WHS holiday bazaar. She received feedback from the vendors that they were very grateful to the students for helping to carry their goods in and out of the building and bringing around coffee. Vendors also thought that the event was well publicized and were appreciative of those efforts.

Teresa Baldwin – Teresa was also impressed with the crowd and the atmosphere at the holiday bazaar. She thanked Jim Reed, the ASB advisor, for the planning and execution of the event. Teresa received information at the WSSDA conference regarding a middle school Career and Technical Education (CTE) program. At the superintendents' cohort meeting held at the WSSDA conference, information was shared about board legislative representatives meeting with their legislators regarding issues affecting schools. Teresa plans to join WSD Board of Directors Legislative Representative Ron Dinius to meet with state elected officials in January 2010. Teresa attended the governor's budget presentation along with Rebecca Miner today at Clark College. The slide presentation outlining the state budget situation was very informative, highlighting the current estimated \$2 billion shortfall in the state's budget. Teresa would like to further discuss potential district budget implications dependent on state funding with the board at a later time.

4. COMMENTS – CITIZENS

Amanda Klackner – Amanda asked for clarification regarding the hiring process for the 2010-11 WHS principal position, specifically how many candidates were interviewed and who conducted the interviews. Teresa Baldwin explained the district decided to conduct an internal search first and with plans to go through the external search process only if necessary. Amanda expressed disappointment that a more extensive search was not done, and that parents and community members were not involved in the process. Teresa explained that the district administration was very pleased to find a highly qualified internal candidate and not have to incur the expenses (time and money) to conduct a large-scale search.

5. CONSENT AGENDA

Board members received and reviewed the following documents in advance of the meeting:

A. Meeting Minutes (November 10, 2009)

B. Accounts Payable

General Fund

Warrant numbers 177444 – 177580 in the amount of \$196,546.95 (Pay date: November 25, 2009)

ASB Fund

Warrant numbers 17919 – 17947 in the amount of \$16,973.87 (Pay date: November 25, 2009)

Capital Projects Fund

Warrant numbers 3675 – 3676 in the amount of \$5,742.64 (Pay date: November 25, 2009)

C. Payroll (November 2009)

Warrant numbers 177581 – 177665 in the amount of \$1,843,678.41 (Pay date: November 30, 2009)

D. Personnel Report

E. Contracts

F. Policy Governance Executive Limitation 6, Staff Evaluation

G. Travel

H. Field Trips

I. Donations

J. Budget Status Report (September and October 2009)

Blaine Peterson noted the addition of the payroll report to the consent agenda documents since the meeting materials were originally presented to board members. Orlan Gessford moved to approve the consent agenda as presented. Tom Huffman seconded and the motion carried unanimously.

6. BOARD WORK SESSION

A. Facility Renovation and Repair Funding

Teresa Baldwin introduced Mark Prussing from Public Financial Management to provide information regarding the Qualified School Construction Bonds (QSCB) process. The rules for the process were recently published, and differ from what was originally understood at the time that the applications were due. Interest rates are higher than anticipated and there are more reporting requirements and restrictions than expected. Mark's recommendation to the district is not to move forward with the QSCB process, but instead to consider other funding options for the most pressing facility improvement projects. Teresa concurred with Mark's evaluation and recommended that the board wait until after the passing of the replacement levy to prioritize facilities projects and consider funding sources. The board agreed by consensus not to act on the QSCB funding.

B. Debrief WAE Communication Meeting

Blaine Peterson reported that about 12-15 staff members attended the Washougal Association of Educators (WAE) communication meeting at WHS on November 17, 2009. Board members Blaine Peterson and Tom Huffman, along with Teresa Baldwin were present to discuss with staff the projected spending of levy funds, the hiring process for the new WHS principal, parent communications, and the updating of electronic grade books for parent viewing. Blaine and Tom agreed that it was a very worthwhile discussion.

7. INFORMATIONAL PRESENTATIONS

A. District Assessment Report

Rebecca shared data with the board from the first round of district wide assessments for the 2009-2010 academic year. She presented a summary of the results and highlighted large trends in the data compared to the previous year.

B. 2009-2010 School Improvement Plans

Rebecca Miner presented the School Improvement Plans (SIPs) for Cape Horn-Skye Elementary, Gause Elementary, Hathaway Elementary, Canyon Creek Middle School, Jemtegaard Middle School and Excelsior High School. The SIP for Washougal High School will be presented in February, due to that school's accreditation study process. Presentations of the SIPs by building staff members will begin in January 2010.

C. Facilities and Fields Preventive Maintenance

Teresa Baldwin presented on behalf of Doug Bright, Director of Operations, the annual inspection schedules for each district building, as well as the preventative maintenance schedules, showing the work completed through November of this year. Teresa and the board discussed the need for a long-range facilities strategic plan to prioritize large expenditure items such as roof and turf replacements and evaluate energy efficiency measures. Teresa recommended that a team be formed to examine the district's facilities needs and estimate the funding necessary to complete. The board agreed by consensus to form a long-range facilities planning committee sometime after the levy in February.

D. Board Policy 3510, Associated Student Body Programs and Activities – first reading

E. Board Policy 3530, Fundraising Activities Involving Students – first reading

F. Board Policy 6102, General Fund Fundraising Activities – first reading

Rosann Lassman described the changes made in the district's policies regarding ASB programs, including fundraising. The board reviewed the first reading of the policies 3510, 3520 and 6102. The three policies will be brought back to the board for a second reading at the next regular meeting.

8. PROPOSALS FOR ACTION

A. Resolution 2009-10-06: Replacement of Expiring Educational Programs and Operations Levy

Tom Huffman moved, seconded by Elaine Pfeifer, to approve Resolution 2009-10-06 regarding the replacement of the expiring educational programs and operations levy. The board voted by roll call as follows: Tom Huffman, aye; Elaine Pfeifer, aye; Blaine Peterson, aye; Orlan Gessford, aye; Ron Dinius, aye. The motion carried unanimously.

B. Resolution 2009-10-07: Replacement of Expiring Capital Levy for Instructional Technology

Tom Huffman moved to approve Resolution 2009-10-07 regarding the replacement of the expiring capital levy for instructional technology. Elaine Pfeifer seconded the motion. The board voted by roll call as follows: Tom Huffman, aye; Elaine Pfeifer, aye; Blaine Peterson, aye; Orlan Gessford, aye; Ron Dinius, aye. The motion carried unanimously.

C. Resolution 2009-10-08: Operating Transfer

Rosann Lassman explained the need for the operating transfer referenced in Resolution 2009-10-08 for a property payment due to changes in long-range planning for the property. Tom Huffman moved to approve Resolution 2009-10-08 as presented. Orlan Gessford seconded, and the board voted by roll call as follows: Tom Huffman, aye; Elaine Pfeifer, aye; Blaine Peterson, aye; Orlan Gessford, aye; Ron Dinius, aye. The motion carried unanimously.

9. POLICY GOVERNANCE

A. Executive Limitation 9, Facilities

Teresa Baldwin suggested that the approval of Executive Limitation (EL) 9 be held until the long-range planning can be included in the evaluation after the formation of a long-range facilities planning committee in February. The board agreed by consensus to hold the approval of EL-9 for review at a later board meeting.

10. FUTURE AGENDA ITEMS

The board would like to discuss facilities repair funding, including labor needs, at a future meeting. Teresa Baldwin asked the board to decide on a date for their annual holiday dinner, suggesting a Friday night in January. The board agreed by consensus to look at January dates and will set a firm date at the next regular meeting. It was noted that Teresa covers the cost of the dinner for board members and herself, and that board members cover the costs for their own guests, so that there is no cost to the district for this event.

11. BOARD EVALUATION AND ADJOURNMENT TO EXECUTIVE SESSION

Blaine Peterson collected the board's self-evaluation forms. The results are attached.

Orlan Gessford moved that the board adjourn to executive session for approximately 15 minutes at 8:15 p.m., returning for adjournment only. Tom Huffman seconded and the motion carried unanimously.

A. RCW 42.30.110 (A) (2,3) Buy/Sell Property

RETURN FROM EXECUTIVE SESSION FOR ADJOURNMENT OR ACTION

The board adjourned at 8:28 p.m.

Dated this 8th day of December 2009

President

Secretary to the Board