

**WASHOUGAL SCHOOL DISTRICT NO. 112-06**  
**Board of Directors' Meeting**  
**Tuesday, March 8, 2011, 6:30 p.m.**

**PRESENT:** Blaine Peterson, Board Director; Elaine Pfeifer, Board Director; Ron Dinius, Board Director; Terrie Hutchins, Board Director; Jim Gadberry, Board Director; Teresa Baldwin, Superintendent and Secretary to the Board.

**1. CALL TO ORDER – PLEDGE OF ALLEGIANCE**

Blaine Peterson called the meeting to order at 6:30 p.m. and led the pledge of allegiance.

**2. AGENDA REVISIONS**

None.

**3. COMMENTS – BOARD OF DIRECTORS AND ADMINISTRATORS**

Jim Gadberry recently visited Cape Horn-Skye and Hathaway Elementary Schools. He thanked the staff at those schools for taking the time to show him around.

Terrie Hutchins attended the Washougal vs. Camas staff volleyball fundraiser game, which turned out to be very entertaining.

Elaine Pfeifer received feedback from the parent of a Washougal High School (WHS) wrestler. The parent was impressed with Coach John Carver's end of season talk with the student athletes, noting that it was very positive and spoke to the great support the program receives from the district and the district administration. The WHS Japanese program will be held on Saturday, March 12. This has been a fantastic festival in the past and looks to have great exhibitors this year as well.

Blaine Peterson shared articles in today's Post-Record, which included information about the upcoming Japanese Festival, coverage of Gause Elementary's recent Family Fitness Night, and an article about the WHS equestrian team. An article co-authored by Teresa Baldwin and Camas superintendent, Mike Nerland regarding school funding was also published. Blaine shared information regarding the recent article in The Columbian about the Fishback Stadium turf replacement.

Rebecca Miner reported that she has been out in the schools quite a bit lately. She has worked with 5<sup>th</sup> grade classrooms on their Project Citizen projects as students are learning about public policy. She will inform the board as to the presentation dates for these projects once they are determined. Rebecca has presented at staff meetings along with Doug Bright regarding issues related to bullying and child abuse reporting. She and Teresa are also conducting another round of site visits, spending time at each school building.

Teresa Baldwin read a comment from a former WHS parent, Laurie Johnson, which was sent to the English department teachers at WHS. Laurie thanked the staff for all of their work to prepare her son so well for college. Lukas Johnson will be graduating from Washington State University this year, Summa Cum Laude and will be honored as the outstanding English Department graduate, and plans to become an English teacher. Teresa received some great news from Lacamas Community Credit Union (LCCU) this week. LCCU President/CEO Kathleen Romane announced that the Washougal School District has been selected to receive a Community Partnership donation this month, in honor of LCCU's 75<sup>th</sup> anniversary. The donation will be presented at a WHS pep assembly. Teresa shared with the board and audience a construction drawing for new signage at District Office to replace the sign in front of the building, which is in disrepair. District maintenance/grounds staff members Jack Walker and Rod Heller will construct the sign for the cost of materials only.

#### **A. Classified Staff Appreciation**

March 14-18, 2011 is the official Classified Staff Appreciation Week in Washington State this year. Token gifts will be handed out to district classified staff in an effort to recognize the important work done by these dedicated staff members. Teresa Baldwin read a proclamation from Governor Gregoire honoring classified school employees. Public School Employee (PSE) president Janet Yanzick and treasurer Debbie Benson were present to receive recognition on behalf of the district's classified staff. Janet spoke about classified staff members' contributions to the schools and the local community, stating that she is very proud to be part of this group. Indra Burcella, PSE field representative, was also introduced. The board thanked Janet and Debbie for their service with a reception line.

#### **B. Legislative Watch**

Ron Dinius attended, along with Teresa Baldwin and Rebecca Miner, the Washington State School Directors' Association (WSSDA) Legislative Conference in Olympia on February 27-28. They met with local legislators, including State Senators Zarelli and Honeyford, and State Representatives Chandler, Taylor, Rivers and Orcutt, to speak about education funding priorities. They also stressed the reductions that schools have already taken, and asked that levy equalization funds not be cut. Ron reported that there are several sources of education funding that are currently not protected and could still be on the "chopping block". WSSDA will hold a meeting on Saturday, March 19, 10:00 – 2:00, to gather input from board members from around the state. This input has been requested by the governor and will be shared with her. There is a WSSDA Regional Legislative meeting on April 13, 2011 at Woodland High School. Senator Zarelli will be at the Camas Library on Saturday, March 12, 2:00-3:00, for a public meeting.

#### **4. COMMENTS – CITIZENS**

None.

#### **5. CONSENT AGENDA**

Board members received and reviewed the following documents in advance of the meeting:

##### **A. Meeting Minutes (February 22, 2011)**

##### **B. Linkage Meeting Notes, Service Organizations (March 1, 2011)**

##### **C. Accounts Payable (March 2011)**

##### General Fund

Warrant numbers 182116 – 182223 in the amount of \$188,708.20 (Pay date: March 9, 2011)

##### ASB Fund

Warrant numbers 18566 – 18589 in the amount of \$15,644.92 (Pay date: March 9, 2011)

##### Capital Projects Fund

Warrant numbers 3731 – 3733 in the amount of \$19,216.89 (Pay date: March 9, 2011)

##### **D. Payroll (February 2011)**

Warrant numbers 182048 – 182114 in the amount of \$1,833,399.38 (Pay date: February 28, 2011)

Warrant number 182115 (2<sup>nd</sup> run) in the amount of \$922.52 (Pay date: February 28, 2011)

##### **E. Budget Status (January 2011)**

##### **F. Personnel Report**

##### **G. Policy Governance, Executive Limitation 10, Asset Protection**

##### **H. Contracts**

##### **I. Travel**

##### **J. Field Trips**

##### **K. Donations**

Elaine Pfeifer moved to approve the consent agenda as presented. Ron Dinius seconded, and the motion carried unanimously.

## **6. BOARD WORK SESSION**

### **A. Executive Limitation 4, Staff Panel**

Teresa Baldwin excused herself from this portion of the meeting. Blaine Peterson welcomed the staff panelists, who included Karen Burnham, Doug Cox, Mina Custer and Trudy Tkach. Blaine led the discussion using a list of questions that panelists had received prior to the meeting designed to give the board feedback related to Executive Limitation (EL) 4 regarding the superintendent's treatment of staff. The board thanked the panelists for their time and valuable input.

## **7. INFORMATIONAL PRESENTATIONS**

### **A. Hathaway Elementary, School Improvement Presentation**

Rebecca Miner introduced Laura Bolt, principal at Hathaway Elementary School. Laura then introduced the Hathaway staff present. She began the presentation with an overview of the school's demographic data related to enrollment turnover, free and reduced lunch statistics, special education, and English language learners. Laura spoke about the school's "focus on the whole child" highlighting the staff's use of affirmations for students, awards for character and good citizenship, and teaching of life skills. She shared her own focus on learning goals, which include creating a "positive, shared vision, and commitment among staff for the success of all students" as well as working to fulfill the obligations of a Tier III school, and implementing a school-wide positive behavior support plan. Laura shared strand data for each subject area tested in the state assessments, noting that the school's goals are to meet or exceed 80% proficiency in all subject areas. She overviewed how professional learning communities (PLCs) are working to meet those goals. The board thanked Laura for her presentation. Elaine Pfeifer expressed her appreciation to Laura and her staff for the manner with which they deal with the extra challenges associated with poverty issues in their school. Jim Gadberry noted that from his observations at the school earlier in the day, the small group work going on throughout the school will pay off in the long run.

### **B. Washington State Assessment System**

Rebecca Miner gave a brief overview of the state testing schedule as well as the state uniform bar goals through 2014.

### **C. Board Policy 1210, Annual Board Organizational Meeting, Election of Officers – first reading**

### **D. Board Policy 3110, Qualifications of Attendance and Placement – first reading**

### **E. Board Policy 3210, Nondiscrimination – first reading**

### **F. Board Policy 3245, Students and Telecommunication Devices – first reading**

### **G. Board Policy 3410, Student Health – first reading**

### **H. Board Policy 5010, Nondiscrimination and Affirmative Action – first reading**

Policies 1210, 3110, 3210, 3245, 3410 and 5010 were reviewed by the board. They will all be brought back to the next regular meeting for a second reading.

## **8. POLICY GOVERNANCE**

### **A. Executive Limitation 4, Staff Treatment**

The board included the input from the staff panelists in their consideration of the monitoring report for EL 4. Ron Dinius requested that the panelists unable to attend tonight be contacted to provide written input. The board will consider a different method for gathering staff input for next year's EL 4 review, possibly an online survey. Blaine Peterson collected the monitoring report response forms from all board members, noting that the approval of EL 4 will be on the consent agenda at the next regular meeting.

### **B. Linkage Meeting Debrief, March 1, 2011 (Service Organizations)**

Blaine Peterson commented that the recent linkage meeting with local service organizations was one of the best he has ever attended. Many positive collaborations were highlighted, and new ideas came out of the discussions. Teresa Baldwin and Rebecca Miner are working to create an action plan to follow up on some of the ideas brought up, and support the new lines of communication between the

groups. Clubs are doing an amazing amount for the schools and students and are eager to do even more.

**C. Policy Revision: Executive Limitation 7, *Budget Planning***

The board discussed potential changes to the monitoring report for EL 7 regarding budget planning. The proposed edits will be presented in a new draft at the next regular meeting for further review and discussion.

**9. BOARD WORK SESSION**

**A. Fishback Stadium Field Turf**

Doug Bright presented an update regarding a potential fundraising process to help pay for replacement turf. The repairs recently done to the existing turf should allow for safe use of the field through the spring of 2012. Doug will be in continuing contact with a fundraising company to answer further questions about the entire process, from fundraising through installation. He asked that board members email to him any other turf-related questions they would like to have answered so that he can follow up.

**B. Superintendent Search**

ESD 112 has received 22 applications for the superintendent position. They will bring all of the applications to the special board meeting on March 9, and will have a list of their top 10 recommended candidates. Teresa Baldwin shared the special meeting agenda, as well as survey data collected from the Communications Committee for board review. Jodi Thomas will bring the rest of the survey data to the meeting.

**10. FUTURE AGENDA ITEMS**

The board will continue to work on the budget planning EL at the next regular meeting. They would also like to resume discussion of the district property on the east side of Mt. Pleasant school district at a future meeting.

**11. BOARD EVALUATION**

Blaine Peterson collected the board's self-evaluation form from each board member. The results are attached.

**12. BOARD ADJOURNMENT OR ADJOURNMENT TO EXECUTIVE SESSION  
RETURN FROM EXECUTIVE SESSION FOR ADJOURNMENT OR ACTION**

Elaine Pfeifer moved to adjourn at 9:28 p.m. Jim Gadberry seconded and the motion carried unanimously.

**Dated this 22<sup>nd</sup> day of March 2011**

\_\_\_\_\_  
**President**

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**Secretary to the Board**

<b>Board Self Evaluation Results</b>												
<b>March 8, 2011</b>						board member:	1	2	3	4	5	<b>Average</b>
1. The board followed its agenda and did not allow itself to get sidetracked.							3	3	4	3	4	3.4
2. The agenda was well planned to focus on the real work of the board.							5	5	5	5	5	5.0
3. The meeting started on time and proceeded in a timely manner.							5	3	4	4	4	4.0
4. The meeting proceeded without interruptions or distractions.							4	4	4	5	5	4.4
5. The board's deliberations and decision-making processes were public.							5	5	5	5	5	5.0
6. Participation was balanced; all participated; no one dominated.							5	3	5	5	5	4.6
7. Members listened attentively, avoiding side conversations.							5	5	5	5	4	4.8
8. Work was conducted in an atmosphere of trust and openness.							5	4	5	5	5	4.8
9. Meeting participants treated each other with respect and courtesy.							5	4	5	5	5	4.8
Point scoring system:												
1 Failed												
2 Unacceptable												
3 Acceptable												
4 Commendable												
5 Met Best Expectations												