

WASHOUGAL SCHOOL DISTRICT NO. 112-06
Board of Directors' Meeting
Tuesday, April 26, 2011, 6:30 p.m.

PRESENT: Blaine Peterson, Board Director; Terrie Hutchins, Board Director; Jim Gadberry, Board Director; Elaine Pfeifer, Board Director; Ron Dinius, Board Director; Teresa Baldwin, Superintendent and Secretary to the Board.

1. CALL TO ORDER – PLEDGE OF ALLEGIANCE

Blaine Peterson called the meeting to order at 6:30 p.m. and led the pledge of allegiance.

2. AGENDA REVISIONS

Teresa Baldwin asked for two agenda revisions: the addition of an executive session for the board to discuss the performance of an employee, per RCW 42.30.110 (A)(7); and the removal of the Excelsior High School (EHS) School Improvement Plan (SIP) presentation (agenda item 6.B.), which will instead be presented at the next regular board meeting on May 10, 2011. Blaine Peterson asked to have Dawn Tarzian's contract approval removed from the consent agenda, and instead added as a proposal for action, as agenda item 7.B.

3. COMMENTS – BOARD OF DIRECTORS AND ADMINISTRATORS

In honor of Teacher Appreciation Week, May 2-6, 2011, Teresa Baldwin expressed her appreciation on behalf of the district for all that the Washougal teachers do. Always, but particularly in these difficult times, district teachers play an incredibly important role in meeting the needs of our local students. Teresa thanked Washougal teachers "from the bottom of her heart" for all that they do for Washougal students. She recognized the Washougal Association of Educators (WAE) officers, who accepted on behalf of all district teachers. Sheila Good, Susan Lewallan and Kay Ball were present to accept. The board thanked the officers with a reception line. Sheila Good spoke to the board and audience about representing the best teachers anywhere, noting that they are a wonderful group of educators.

A. Legislative Watch

Ron Dinius gave a brief update on recent legislative activities related to educational funding. State schools are still awaiting definite budget information, and many bills related to education have yet to be approved.

Other Comments

Teresa Baldwin shared pictures from the Saturday, April 23, 2011 Rotary Club day of service event. The local Rotary group worked to landscape an area at Hathaway Elementary School around a memorial bench that was previously donated by the school's booster club. Teresa thanked the Rotary Club for the beautiful plants, bark dust and great work done. Hathaway staff member Amanda Klackner commented that the area looks very nice. Teresa also shared with the board the annual Teacher Appreciation poster sponsored by Columbia Credit Union, which will be posted around the city and in district buildings. The Twilight Track Meet is scheduled for this Friday evening, and Teresa hopes for good weather for the event. A celebration dinner for recently retired board members Tom Huffman and Orlan Gessford will likely be held on May 26. Teresa will confirm the date and publicize the event shortly. Blaine Peterson announced that the Washougal Schools Foundation (WSF) Stride fundraiser will be held on May 21, and is always a great family event. Terrie Hutchins thanked Teresa for helping her with a letter received from a patron, who was very excited to receive information about the Kahn Academy. Jim Gadberry is continuing his school visits, touring Jemtegaard Middle School last week and Gause Elementary tomorrow. Blaine spoke about last week's Post-Record cover article featuring incoming superintendent, Dawn Tarzian. Washington State University-Vancouver professional certification presentations will take place on

May 4 at 5:00. The Panther Foundation banquet and auction will be held on May 14. Ron Dinius is mentoring a Washougal High School (WHS) student in conjunction with her senior project. She is building a cob structure and doing an amazing job. Blaine closed noting that the dress code and dance appropriateness were handled very well at last weekend's Prom.

Blaine welcomed Dawn Tarzian to the meeting.

4. COMMENTS – CITIZENS

Sheila Good, WAE president, welcomed Dawn Tarzian, as well as the two new board members. She spoke specifically to the upcoming agenda item dealing with the reduction in force (RIF) resolution. Since there is no budget from the state, Sheila and her WAE team do not feel that there is any need for the RIF resolution at this time, especially since the district is so financially healthy in terms of its ending fund balance. Sheila commented that the fund balance, as tax dollars, should be spent when the need arises, since children are impacted when there are cuts. She hopes that there is no need for the board to consider the RIF resolution. She also forwarded two questions she has received from teachers: When will the calendar for 2011-12 be approved? Has the board and district considered the proposed extension of the WAE contract. Blaine Peterson spoke to the necessity of the RIF resolution. The district, by law, must notify teachers if they will not have an offer of employment for the following year by May 15. The resolution must be passed in order for the district to have the capacity for a reduction in force, should it be needed. The board and administration are also greatly hoping not to need this capacity. Sheila commented that the morale of the staff goes down fast when the RIF announcement is made. Susan Lewallan added that the board's words have a great impact on the district staff, asking the board to keep that impact in mind as they make decisions. Teresa Baldwin clarified that the 2011-12 calendar is on the agenda for approval later this meeting, and that the district has not been able to consider the extension of the WAE contract yet, and is waiting for definite state funding information before being able to do so. Gail Anderson asked the board and audience to support both the Panther Foundation event (which benefits the football and both boys' and girls' basketball programs) and the Stride. Contact Mike Adams if interested in making a donation to the Panther Foundation. Gail also announced that "the flamingos are flying again tonight" referring to the "flocking" of residents' yards as a graduation night fundraiser. Rhea Bohlin commented that she came tonight to support WHS in its SIP presentation. She applauds the WHS administrators and notes that the high school is a fabulous place to work. Rhea also spoke about a WHS graduate who has gone on to accomplish great things in his music career. The student's mother told Rhea that Washougal schools gave him the best education that he could have received anywhere, and that district staff constantly provided encouragement and support for the student's passion for music. Washougal students are doing great things and contributing to their communities.

5. CONSENT AGENDA

Board members received and reviewed the following documents in advance of the meeting:

A. Meeting Minutes (April 12, 2011)

B. Payroll (April 2011)

Warrant numbers 182544 – 182578 and 182727 – 182757 in the amount of \$1,782,045.41 (Pay date: April 29, 2011)

C. Accounts Payable (April 2011)

General Fund

Warrant numbers 182579 – 182726 in the amount of \$351,482.22 (Pay date: April 27, 2011)

ASB Fund

Warrant numbers 18639 – 18661 in the amount of \$11,755.35 (Pay date: April 27, 2011)

Capital Projects Fund

Warrant numbers 3739 – 3741 in the amount of \$8,494.97 (Pay date: April 27, 2011)

D. Budget Status (March 2011)

E. Personnel Report

F. Contracts

G. Travel

H. Field Trips

I. Donations

Ron Dinius moved to approve the consent agenda as presented with the noted admission. Elaine Pfeifer seconded, and the motion carried unanimously.

6. INFORMATIONAL PRESENTATIONS

A. Washougal High School, School Improvement Plan Presentation

Aaron Hansen, WHS principal, thanked the board, Teresa Baldwin, Rebecca Miner and Doug Bright for the opportunity to share the school's achievements and goals. He is extremely grateful to be the principal at WHS. He thanked Gordon Washburn and Carol Boyden, the WHS associate principals, for all they do, and thanked the WHS staff members in attendance. Aaron highlighted a few of the many success stories at WHS, including athletics and academic teams as well as individual student athletes. He congratulated Brian Eggleston for his Teacher of the Year award and spoke of the Lacamas Community Credit Union donation presented at an all-school academic assembly. Aaron shared state HSPE results, noting that WHS scored above the state in all four testing areas, improving in three of those from the previous year. He shared the school's goals, which include increasing achievement, increasing the number of passing grades, increasing intellectually challenging engaging (ICE) curriculum and instruction, and improving the school's climate. He shared the strategies being implemented to work toward each of the goals. Aaron highlighted the school's new partnership with the Evergreen School District in math curriculum, which is aligned to the state performance expectations. He shared the resources available through the math program to students online. The board congratulated the WHS students and staff for their great gains, noting their appreciation for the focus on school climate as well. They thanked Aaron for the presentation.

B. Excelsior High School, School Improvement Plan Presentation

The Excelsior High School Improvement Plan will be presented at the May 10, 2011 regular meeting.

C. Sodexo Food Services

Michael Piekarski, the district's food services director, and Russ Kallwick, Sodexo Area Manager, presented a recap of the expectation meeting held in February. Michael provided information regarding the Healthy, Hunger-Free Kids Act of 2010 and how it relates to school food services. An overview of proposed contract amendments for the upcoming annual renewal was given. Meal price comparisons with neighboring districts were shared. A 2011-12 pro-forma summary was provided for two scenarios: no change in meal price; and for a 10-cent per meal increase. Sodexo recommends a 10-cent per meal price increase for the upcoming school year. Michael shared with the board a summary of the special functions and community service projects provided by Sodexo this year, including the family enrichment night at Cape Horn-Skye Elementary, the fine dining lessons and luncheon, fall and spring barbeques, a high school culinary competition, the Kitchen Wars! staff culinary competition, and the annual donation to the WSF Stride event. Michael closed with updates to the board regarding student meal participation, free and reduced lunch rates and daily revenue averages. The board thanked Michael and Russ for the information provided.

D. 2011-12 Board Meeting Calendar – second reading

Elaine Pfeifer moved to approve the 2011-12 board meeting calendar as presented. Jim Gadberry seconded and the motion carried unanimously.

E. 2011-12 Policy Governance Calendar – second reading

Elaine Pfeifer moved, seconded by Ron Dinius, to approve the 2011-12 policy governance calendar as presented. The motion carried unanimously.

F. 2011-12 District Calendar – second reading

Elaine Pfeifer presented feedback from district parents who would prefer that Washougal schools start after the Labor Day holiday weekend. Doug Bright responded that the teachers voted overwhelmingly in favor of the before Labor Day start date, and that Linda Ignoffo, who helped to prepare the calendar, was very thoughtful about this concern. Doug will check into the impacts of the start date on the September student count day. Jim Gadberry moved to approve the 2011-12

district calendar as presented. Elaine Pfeifer seconded. The motion passed by a 4-1 vote, with Terrie Hutchins voting against.

G. Board Policy Manual Revision, 4000 Series – second reading

Board members discussed several policy revisions within the 4000 series, deciding against any changes to the proposed. The policy series will be brought back to the next regular meeting for a third reading.

7. PROPOSALS FOR ACTION

A. Resolution 2010-11-12: Reduction in Force

Teresa Baldwin thanked Sheila Good and Susan Lewallan for clarifying the concerns of the teachers and the union. She explained that RIF (reduction in force) action is bound by two requirements: 1) a resolution must be approved by the Board, and 2) the resolution must declare a maximum number of FTE for the reduction. The Board's approval of the resolution must occur prior to May 15, the statutory deadline for notifying certificated employees that his/her position is subject to a reduction in force, eliminating his/her employment with the district in the forthcoming school year. Teresa stressed that the number declared in the RIF resolution (20.0 FTE) was established to ensure capacity for RIF in the face of unknown, pending budget reductions. In response to a question concerning the District's ending fund balance, Teresa gave an overview of the components of the district's ending fund balance, explaining that 6% is required by Board policy and the remaining funds are encumbered for specific expenditures. Teresa stressed that the district has no intent to reduce by 20 teachers at this time. Jim Gadberry clarified that the resolution is a procedural piece that must be done to comply with state law. Ron Dinius moved, seconded by Elaine Pfeifer, to approve Resolution 2010-11-12 regarding reduction in force. The motion carried unanimously.

B. Contract Approval

Blaine Peterson noted that the contract for incoming superintendent Dawn Tarzian was not approved at the last meeting. Changes made from the original contract include the approval date of April 26, 2011 and the first pay date of July 31. Ron Dinius moved to approve the contract as revised. Elaine Pfeifer seconded and the motion carried unanimously.

8. POLICY GOVERNANCE

A. Executive Limitation 13, *Instructional Program*

Blaine Peterson collected the monitoring report response forms from each board member regarding EL 13, which addresses instructional program. The approval of EL 13 will be on the consent agenda at the next regular meeting.

B. Executive Limitation 14, *Instructional Materials Program*

The board will discuss EL 14 at the next regular meeting, when Rebecca Miner can be present.

9. BOARD WORK SESSION

A. Facilities and Capital Improvements Budget Planning

Teresa Baldwin and Doug Bright presented an updated 10-year preventative maintenance and repairs schedule with cost estimates, focusing on the upcoming projections for 2011 and 2012. Board members noted that great progress has been made in recent years regarding facilities and capital improvement planning.

B. 2011-12 General Fund Budget Planning

Teresa Baldwin presented to the board an explanation of the House and Senate state budget proposals. The board will continue its discussion of budget planning at the next regular meeting, and will hope to have better information regarding state funding at that time.

C. Board Member Districts, Redistricting Process

Board members verified that they each reside within their district with the proposed changes to the district boundaries. Elaine Pfeifer moved to approve the revised board member district boundaries. Ron Dinius asked to hold a public meeting regarding the redistricting. Teresa Baldwin will check

with district legal counsel and bring the topic back to the next regular meeting. The motion was rescinded.

10. FUTURE AGENDA ITEMS

Board members would like to discuss legislative priorities for 2012 for Ron Dinius to share with the WSSDA legislative group. The board will have a third reading of policy series 4000 revisions, discuss EL 14 and board district changes at the next regular meeting. The board will also discuss proposed meal price changes at a future meeting.

11. BOARD EVALUATION

Blaine Peterson collected the board's self-evaluation form from each board member. The results are attached.

12. BOARD ADJOURNMENT OR ADJOURNMENT TO EXECUTIVE SESSION

A. RCW 42.30.140 (D)(a) Labor Negotiations

B. RCW 42.30.110 (A)(7) Performance Review of Employee

Elaine Pfeifer moved to recess to executive session at 9:15, returning for adjournment only with no action in approximately 30 minutes. Terrie Hutchins seconded and the motion carried unanimously.

RETURN FROM EXECUTIVE SESSION FOR ADJOURNMENT OR ACTION

The board returned from executive session at 9:52 p.m. for adjournment only. Elaine Pfeifer moved, seconded by Jim Gadberry to adjourn. The motion carried unanimously.

Dated this 10th day of May 2011

President

Secretary to the Board