

WASHOUGAL SCHOOL DISTRICT NO. 112-06

Board of Directors' Meeting Minutes

Tuesday, June 10, 2014, 6:30 p.m.

Washougal School District Office

PRESENT: Ron Dinius, Board Director; Blaine Peterson, Board Director; Elaine Pfeifer, Board Director; Karen Rubino, Board Director; and Dawn Tarzian, Superintendent and Secretary to the Board.

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Blaine Peterson called the meeting to order at 6:30 p.m. and Karen Rubino led the pledge of allegiance.

2. AGENDA REVISIONS (none)

Blaine Peterson pulled Resolution 2013-14-07 from the consent agenda, to allow for discussion prior to taking action.

3. COMMENTS—BOARD OF DIRECTORS AND ADMINISTRATORS

Karen Rubino shared that Representative Brandon Vick will be touring Washougal schools tomorrow, which is very exciting. Rep. Vick will also be attending the Washougal High School (WHS) graduation ceremony. Karen is excited that a grant was obtained to be able to continue the Japanese language program at Jemtegaard Middle School (JMS) next year. Elaine Pfeifer commented that the recent musical at WHS was absolutely amazing. She shared timeline information for the Unite! Coalition group, which showcases this great schools/community partnership. Elaine and Ron Dinius will meet with Megan Jossey, coordinator for the Beacon Rock outdoor education program. This is a unique and wonderful offering for Washougal middle school students. Blaine Peterson reiterated Elaine's comments about the WHS play. Next week is the last Blue Note Café event for this school year, and Blaine encourages all to attend the district's arts and music programs. As related to the tragic events at Reynolds High School today, Blaine is glad to know that our district has done planning to make sure that kids here are as safe as they can possibly be. Saturday is the WHS graduation, and Blaine will be happy to be handing his son a diploma.

4. SUPERINTENDENT'S UPDATE

Dawn Tarzian reported that the board had earlier asked about an accounts payable update. A report was not requested, but Dawn asked Business Manager Brian Wallace to prepare one for this meeting. Accounts Payable Officer Beth Nelson ran a late fee report showing that the total late fees for the current year total \$11.27, due to a billing over the December holidays. The internal controls put in place by the district to limit the amount of late fees paid are working very well! Dawn acknowledged Beth Nelson for her integrity and hard work, noting that "nothing gets past her." She shared her appreciation to Brian and his entire staff for their work.

Elaine Pfeifer had shared information about a Women in Trades Career Fair at the May 13 board meeting. In following up, Dawn learned that the district had seven high school students who attended this year's fair. Marsha Spencer, Career and Technical Education (CTE) Director, shared that Perri Prince, a WHS graduate and Career Day speaker, ended up as an electrical apprentice after attending the Women in Trades Fair when she was a junior.

The district received a salary assistance grant from the Japan Foundation of Los Angeles totaling almost \$22,000, thanks to the efforts of Japanese teacher, Shoko Fuchigami-Parker, who has been very dedicated to assisting the district in securing support and resources to build our Japanese language program. With the support of the grant, the district will be able to increase programming to allow the Japanese class at JMS to continue at least for the coming year.

Washougal School District has been awarded E-rate funding through the Schools and Libraries Program of the Universal Service Fund to provide a higher speed Internet connection at the district's

Transportation Office, resulting in Internet service that is about 50 times faster than their current connection. This new connection will also enable modernization of their phone system.

Five WHS students qualified for the Future Business Leaders of America (FBLA) national competition. Two of these students, both freshmen, will be traveling to Tennessee to compete, accompanied by Financial Fitness teacher, Kathy Sturdyvin-Scobba. The C-W Rotary Club expressed interest, and will make sure that finances are not a barrier to the other students attending.

Washougal School District has been featured in two state-wide periodicals this month. The Association of Washington State Principals (AWSP) issue included the JMS Career Fair in an article titled, "Stories of Success!" Cape Horn-Skye Elementary was featured on the front cover of the May 2014 Washington State School Directors' Association (WSSDA) newsletter highlighting the use of stability balls that were funded through "DonorsChoose.org"

Budgeted enrollment for 2013-14 was 2918 FTE, not including the district's Running Start students. Current enrollment numbers are 2955.96 FTE and 3076 students by head count. Business Manager Brian Wallace estimates that the annual average for this school year will be approximately 2985, or about 30 students more than budgeted.

5. COMMENTS—CITIZENS

Rhea Bohlin invited board members and audience members to a Unite! Washougal Community Coalition volunteer appreciation celebration on June 17 at 4:30 p.m.

6. CONSENT AGENDA

Board members received and reviewed these documents in advance of the meeting.

A. Meeting Minutes (May 27, 2014)

B. Accounts Payable

General Fund

Warrant numbers 203836 – 203921 totaling \$206,787.10 (Pay date: 06/13/2014)

ASB Fund

Warrant Numbers 20144 – 20167 totaling \$14,123.01 (Pay date: 06/13/2014)

ACH

ACH Numbers 131401039 – 131401071 totaling \$20,419.64 (Pay date: 06/13/2014)

C. Payroll (May 2014)

Warrant numbers 203787 – 203828 totaling \$1,928,363.59 (Pay date: 05/30/2014)

D. Personnel Report

Certified Appointment: Jaymi McQueen, Third Grade Teacher (HES).

Classified Leave of Absence: Jennifer Donovan, Paraeducator (JMS), 6/4-23/2014; Ellen Lancaster, Custodian (JMS), 5/27-7/4/2014; Marlene Leifsen, Library Assistant I (GES), 6/11-23/2014.

Certified Leave of Absence: Christina Mackey-Greene, Counselor (WHS), 10/1/2014-6/1/2015; Shoko Parker, Japanese Teacher (WHS), 9/2-11/22/2014.

Fall Sports Appointment: Gary Garland, Football Coach (WHS).

E. Contracts

F. Travel

G. Field Trips

H. Donations

I. Resolution 2013-14-07: Boundary Line Adjustment with Camas School District

J. Resolution 2013-14-08: WIAA Enrollment

Blaine Peterson asked for comment related to Resolution 2013-14-07, which was pulled from the consent agenda. Tony Clark, whose property is impacted by the proposed boundary line adjustment, explained the rationale behind the request. Board members had no additional questions, and Resolution 2013-14-07 was returned to the consent agenda. Blaine noted the additions to the personnel report since the original board materials were prepared. Ron Dinius moved to approve the consent agenda as presented. Elaine Pfeifer seconded, and the motion carried unanimously.

7. INFORMATIONAL PRESENTATIONS

A. Long Range Facilities Planning Committee Presentation

Dawn Tarzian introduced Randy Curtis, and expressed her appreciation for all of the work that Randy and the committee have done. Randy stated that it has been a privilege to work with this committee, and he enjoyed working with district staff and community members. Randy introduced the committee members present, and noted that board members Ron Dinius and Karen Rubino also participated on the committee. Randy provided a summary of activities, including tours of each district building, that resulted in the identification of over 300 legitimate facilities needs. Two significant issues surfaced quickly for the committee: the safety and security of all schools and the need to replace JMS to create improved security and a high-quality learning environment. Other important facilities issues include adding capacity to accommodate student growth and all-day kindergarten, reducing the number of portable classrooms, and addressing the needed maintenance and repair of the district's assets. Randy highlighted the methodology of the facilities study, the criteria used, and the input from the April 17, 2014 Town Hall Meeting.

Committee findings and recommendations were shared in detail. Committee recommendations include:

- seeking appropriate funding, including bonds, to implement the necessary remodeling of school buildings for improved safety and security.
- replacing JMS with a new K-8 school on the same site.
- replacing the Excelsior High School portables with a new building on the campus of WHS.
- addressing deferred maintenance issues related to HVAC systems, roof replacement, painting and infrastructure repair.
- eliminating or repurposing aging portable buildings.
- remodeling the Bus Barn and moving parking and dispatch to the administrative office site.
- considering a bond election as early as 2015 to address urgent facilities needs, relying on a community-based process that carefully assesses public support.
- acquiring additional land for future growth, but not before the current needs of the district are met.

Committee member Kalle Fletcher is a district resident and parent of preschool and kindergarten students at Gause Elementary. She shared that she understands that there could be concerns about asking for so much from residents, but asked that safety of our kids and creating and maintaining the best possible learning environment for students be made priorities. Residents have the responsibility of sending area students to safe and wonderful places of learning.

Karen Rubino thanked Randy Curtis for his outstanding leadership. She voiced appreciation for the entire committee, noting that they are a great group to work with.

Ron Dinius echoed appreciation to Randy and the committee. He stressed the importance of obtaining more refined cost estimates and creating a plan to interact with the community about the bond amounts and priorities for funding. He also noted that this could be a very short timeline if a 2015 bond date is chosen. Ron closed by thanking Dawn for putting this committee together, and for the amazing work completed.

Dawn Tarzian shared that she has been "re-inspired" by this group about the importance of the issues studied. Her goal was to engage respected members of the community with expertise in facilities in these discussions. The excellence of the report prepared provides renewed responsibility to move forward. The responsibilities outlined by Kalle give clarity to what the district believes is essential for students. Dawn looks forward to the valuable input that will be given by the community, which will help determine the timing and affordability of a bond. Dawn introduced Janet Yanzick and Larry Guenther, PSE officers, who are present to learn about the work done by this committee. Staff will also provide valuable input, since they know a great deal about the district's facilities.

Elaine Pfeifer shared her appreciation for the scope and thoroughness of the report. She asked for and received clarification about the current Transportation facility.

Mitch Kneipp, committee member and parent of three Gause students, shared that it was an honor and privilege to serve on this committee. He noted that there will likely be very differing opinions in the community related to running a bond, and urged the board to take actions based on the recommendations of the committee. The shooting at Reynolds High School today is an example of events that have become all too common. It is a nightmare to think what someone with ill intent could do based on the state of our facilities.

In response to board questions, Casey Wyckoff shared that while the facilities problems have been defined fairly well, there is still work to do to determine the fixes and the cost of those fixes. Dawn Tarzian added that the district also needs to learn what the community concurs on, since only then will voters support a bond. The community must be engaged to make that determination. Equal to refining cost estimates is the importance of going to the public to gather input about the importance of each issue to the community.

Randy Curtis closed by noting that these decisions place tremendous responsibilities on the board's shoulders, especially considering that time is short and the cost is high. Balancing the needs with cost is probably the biggest single challenge, but to do nothing would be a huge mistake. This is a fantastic school district, and making progress forward should be the paramount focus.

Dawn Tarzian thanked Randy with a card and gift certificate from the board and district administration members.

B. Discussion of Policy 1733 – Board Member Compensation

The board discussed the pros and cons of adopting Policy 1733, including the difference between reimbursement for expenses and compensation for time. No conclusion was reached, and the discussion will be brought back to a future meeting.

C. 2014-15 Meal Prices

Brian Wallace presented information about proposed meal prices, including district meal price history and prices charged by other area districts.

D. WSSDA ESEA Resolution

Dawn shared her appreciation to Ron Dinius for bringing this resolution to the board's attention. Board members expressed their desire to support the resolution.

8. PROPOSALS FOR ACTION

A. 2014-15 Breakfast/Lunch Price Decision

Ron Dinius moved, seconded by Karen Rubino, to approve the 2014-15 meal prices as presented. The motion carried unanimously.

B. Resolution 2013-14-09: Urging Congress to Reauthorize ESEA

Elaine Pfeifer moved to approve Resolution 2013-14-09 as presented. Ron Dinius seconded, and the motion carried unanimously.

9. POLICY REVISIONS, first reading

A. Policy 2024 – Online Learning

B. Policy 2190 – Highly Capable Programs

C. Policy 2336 – Required Observances

D. Policy 2410 – High School Graduation Requirements

E. Policy 3110 – Qualification of Attendance and Placement

F. Policy 3240 – Student Conduct Expectations and Reasonable Sanctions

G. Policy 3412 – Automated External Defibrillators (AED)

H. Policy 3421 – Child Abuse, Neglect and Exploitation Prevention

The above policies will be brought to the next regular meeting for a second reading.

10. FUTURE AGENDA ITEMS

Policy 1733 will be discussed at a future meeting.

11. BOARD EVALUATION

Blaine Peterson collected the board's self-evaluation forms. The results are attached.

12. ADJOURN

Karen Rubino moved to adjourn the meeting at 8:29 p.m. Ron Dinius seconded, and the motion carried unanimously.

Dated this 24th day of June, 2014

President

Secretary to the Board

BOARD MEETING EVALUATION SUMMARY

MEETING DATE: June 10, 2014

Instructions for 1: S = Satisfactory I = Needs Improvement U = Unsatisfactory

S I U

- | | |
|---|------------------------------------|
| 1. I was prepared for the meeting. | 4 |
| | <u>YES</u> <u>NO</u> |
| 2. Our agenda was designed to meet our obligations and objectives (district governance, future planning, board goals) | 4 |
| 3. Meeting Elements: | |
| a. The Board President facilitated management of the meeting time and agenda | 4 |
| b. Ample time was given to discuss agenda topics | 4* |
| c. Each board member was given the opportunity to speak | 4 |
| d. Directors, presenters and the public were treated in a dignified and respectful manner | 4 |
| e. Adherence to policy leadership vs administrative detail | 4 |
| 4. The board demonstrated a sense of responsibility for excellence in governing the district. | 4 |

Comments (If you answered “no” to any of the above, please provide comments):

** “needed more time for Policy 1733 discussion”*