

**Washougal School District 112-6
Board of Directors Meeting Minutes
Tuesday, January 22, 2019**

Board Work Session, 5:00 p.m.; Regular Meeting, 6:30 p.m.

Cape Horn-Skye Elementary School

Generated by Cassi Marshall on Tuesday, January 22, 2019

PRESENT: Cory Chase, Board Director; Teresa Lees, Board Director; Ron Dinius, Board Director; Donna Sinclair, Board Director; Angela Hancock, Board Director; Renae Burson, Assistant Superintendent; and Mary Templeton, Superintendent and Secretary to the Board.

1. Work Session, 5:00 p.m.

A. Cape Horn-Skye Elementary School Improvement Plan

Penny Andrews, Cape Horn-Skye (Cape) Elementary principal, spoke about the school's commitment to "every student, every day", highlighting hands-on experiences for students, collaboration, rich and meaningful experiences, social and emotional health, role models, and student-driven learning. Cape teacher Darcy Hickey shared information about the Kodiak Code of Honor, and highlighted the school's Knights of the Round Table theme for this school year. Hana Lapham provided information about STEM activities happening at the school, and Kam Lawrence presented information about the Battle of the Books program, including statistics about student reading. Penny closed by sharing some inspiring school activities and awards that Cape students have received. The Cape team answered board questions, and board members thanked the staff for the phenomenal work being done, as well as the great information provided.

2. Opening Items - Regular Meeting, 6:30 p.m.

A. Call to Order, Regular Meeting - Pledge of Allegiance

Cory Chase called the regular meeting to order at 6:33 p.m. and led the pledge of allegiance.

B. Agenda Revisions

None.

C. School Board Appreciation

Mary Templeton read a proclamation from Governor Inslee highlighting Board Recognition Month, and shared note cards created for board members featuring student art work. Cape student Clara Jones read a poem of appreciation, and Penny Andrews shared knight-themed cookies with each board member. Margaret Rice presented student-made gifts (wood, metal and culinary) from the district's Career and Technical Education (CTE) classes. Board members shared their appreciation for such a nice recognition.

D. Comments - Board of Directors

Teresa Lees shared her appreciation for the unique community of Washougal, where people come together to strongly support the students and schools. Ron Dinius echoed Teresa's sentiment, noting that Washougal has community support "like no other". It is great to be here. Donna Sinclair shared that it feels like a "mutual appreciation" night. She appreciated the Cape presentation, and especially the school's emphasis on kindness and educating the whole child. She thanked the district and all involved for such a thoughtful board recognition. Angela Hancock said she is very grateful to be able to represent her district on the board, and that she loves this community. Cory Chase thanked the Cape staff for the learning environment they create. He appreciates their work to prepare kids for leadership roles and to be good citizens. He is extremely proud of the work done in our schools. Cory also gave kudos to Dr. Snapp, band director at Jemtegaard Middle School, for an amazing student performance at a recent Portland Trailblazers game.

E. Superintendent's Update

Mary Templeton also shared her thankfulness for being allowed to become part of this special community. She highlighted some great things happening in schools, including a booster club sponsored Missoula Children's Theater production at Hathaway Elementary School. Students demonstrated teamwork, empathy, collaboration and perseverance in their recent performances. The Muffins with Moms reading event at Gause Elementary School is a wonderful example of parents engaged with their kids at school. Renae Burson thanked the board for its strong connection to the community and for having what is truly best for kids in mind as decisions are made. She spoke of the Wellness Fair at Hathaway earlier in the day, which included a nutritionist from Sodexo, seed planting, recycling information from Waste Connections, and many opportunities for students to learn about healthy choices and where their food comes from. Later this week, the grades 6-12 science teachers will be coming together to review curriculum, working toward a new adoption.

F. Comments - Citizens

Rhea Bohlin shared that many things had already been stated that she came to say. She thanked the board for all that they do. Though some of their work may seem thankless, the impact on the district is immeasurable and will live on long beyond each member's tenure.

3. Consent Agenda

Board members received and reviewed these documents in advance of the meeting.

A. Minutes (January 8, 2018)

B. Accounts Payable

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the board. As of this date the board, by a unanimous vote, does approve for payment those vouchers included in the below list and further described as follows:

ASB Fund

Warrant numbers 41922 - 41945 totaling \$34,326.38 (Pay date: 1/25/2019)

ACH numbers 181900194 - 181900207 totaling \$2,882.61 (Pay date: 1/25/2019)

Manual check #24 (BMO) totaling \$9,881.32 (Pay date: 12/10/2018)

Capital Projects Fund

Warrant number 4483 totaling \$139,258.95 (Pay date: 1/07/2019)

Warrant numbers 4484 - 4487 totaling \$46,873.18 (Pay date: 1/25/2019)

General Fund

Warrant number 222529 totaling \$260.00 (Pay date: 1/11/2019)

Warrant numbers 222530 - 222612 totaling \$368,321.06 (Pay date: 1/25/2019)

ACH numbers 181900152 - 181900193 totaling \$52,693.10 (Pay date: 1/25/2019)

Manual check #24 (BMO) totaling \$52,843.81 (Pay date: 12/10/2018)

C. Budget Status Report (November & December 2018)

D. Payroll (Pre-Authorization January 2018)

E. Personnel

Appointments:

Debra Kelley, Custodial Supervisor, DO, effective 1/14/19

Stacie Foisy, Para, GES, effective 12/14/18

Lauren Woode, SPACE Facilitator, HES, effective 12/14/18

James Vaughan, Boys BB+Equip, CCMS, effective 1/7/19 - 2/25/19

Patrick Rice, Boys Basketball, CCMS, effective 1/7/19 - 2/25/19

Jason Barnes, Boys Basketball, CCMS, effective 1/7/19 - 2/25/19

Eric Johnson, Boys BB+Equip, JMS, effective 1/7/19 - 2/25/19

Terry Howard, Boys Basketball, JMS, effective 1/7/19 - 2/25/19

Erick Johnson, Boys Basketball, JMS, effective 1/7/19 - 2/25/19

Glenn Rhodes, Boys Basketball, JMS, effective 1/7/19 - 2/25/19

Resignations:

Doug Biron, Football, JMS, effective 6/30/18

David Lowman, Boys Basketball, JMS, effective 12/17/18

Retirements:

Kathleen Lawrence, Teacher, CHS, effective 6/17/19

Karen Wysaske, Teacher, WHS, effective 6/17/19

Marian Young, Director of Human Resources, DO, effective 6/30/19

Leaves of Absence:

Brenda Brock, Dispatcher, BB, effective 12/17/18-1/18/19

Sandra Goza, Para, CCMS, effective 5/1/19 - 5/7/19

Courtney Morgan, Teacher, CRGE, effective 3/4/19 - 6/17/19

F. Contracts

G. Approval of Consent Agenda

Ron Dinius moved to approve the consent agenda as presented. Donna Sinclair seconded, and the motion carried unanimously.

4. Policy Revision, first reading

A. Policy 2410 - High School Graduation Requirements

Mary Templeton shared information related to the proposed revisions of Policy 2410 concerning high school graduation requirements. This policy will be brought back to the next regular meeting for a second reading.

5. Informational Presentations

A. High School Graduation Requirements: High School & Beyond Plan Update

Mary Templeton introduced Margaret Rice, CTE Director. Margaret presented information about the High School and Beyond Plan, which begins in 7th grade with career exploration and planning. She highlighted the district's goals related to all students being college, career and life ready at graduation. Margaret answered board member questions about the structure of the program, graduation rates, and college-bound students. Cory Chase applauded the work being done to engage all students, and suggested that the topic be brought back for additional discussion at a future board work session.

6. Policy Governance

A. Executive Responsibilities 4 - Staff Treatment

Marian Young provided evidence in support of Executive Responsibilities (ER) 4, related to staff treatment. She highlighted processes and procedures related to background checks, recruiting and screening, personnel policies, and organizational culture. The board thanked Marian for the information. ER 4 was approved by board consensus.

B. Executive Responsibilities 6 - Staff Evaluation

Marian Young spoke about the recruiting, hiring and retaining of high-performing staff members to support learning for all students. Other evidence in support of ER 6 included the district's focus on early and inclusive hiring practices, thorough interview and reference checking processes, and investing in support and professional development to retain staff members. She noted that the district is in its 6th year of implementation of the CEL 5D Instructional Framework. The board thanked Marian. ER 6 was approved by board consensus.

7. Future Agenda Items

Cory Chase asked board members to let him know if they have additional agenda items they would like to see added to the board planning calendar. Cory, along with Ron Dinius, will meet with Mary Templeton for a planning meeting this Friday.

8. Board Evaluation

Cory Chase collected a board self-evaluation form from each board member.

9. Adjourn

Donna Sinclair moved, seconded by Ron Dinius, to adjourn the meeting at 8:06 p.m. The motion carried unanimously.

Dated this 12th day of February, 2019

President

Secretary to the Board