

**Washougal School District 112-6  
Board of Directors Meeting Minutes  
Tuesday, January 28, 2020**

**School Improvement Plan 4:30 p.m.; Work Session 5:30 p.m.; Regular Meeting, 6:30 p.m.  
Cape Horn-Skye Elementary, POD B**

Generated by Kori Kelly on Tuesday, January 28, 2020

**PRESENT:** Cory Chase, Board Director; Angela Hancock, Board Director; Ron Dinius, Board Director; Donna Sinclair, Board Director; Jim Cooper, Board Director; Renae Burson, Assistant Superintendent for Teaching and Learning; Aaron Hansen, Assistant Superintendent for Human Resources and Student Services; and Mary Templeton, Superintendent and Secretary to the Board.

**1. School Improvement Plan Presentation, 4:30 p.m.**

**A. Cape Horn-Skye Elementary School Improvement Plan Presentation**

Cape Horn-Skye Elementary School Principal Penny Andrews and staff presented their school improvement plan for 2019-2020.

**2. Work Session, 5:30 p.m.**

**A. Graduation Requirements**

CTE Director Margaret Rice and Assistant Superintendent Renae Burson provided an overview of the new graduation requirements that resulted with the passage of HB 1599. Students are building a robust High School and Beyond Plan with the new set of graduation requirements that begin with the class of 2021. The process will guide students to explore career opportunities and complete a personalized pathway so that all students rise to meet the demands of career, college, and life after high school.

**3. Opening Items - Regular Meeting, 6:30 p.m.**

**A. Call to Order, Regular Meeting-Pledge of Allegiance**

Cory Chase called the meeting to order at 6:43 p.m. and led the pledge of allegiance.

**B. Agenda Revisions**

None.

**C. Comments-Board of Directors**

Jim Cooper said it was a pleasure to go to the culinary finals, and the kids did such an amazing job. Cory Chase shared that it was a busy day for the board, this morning they spent a couple of hours at Hathaway Elementary (HES) visiting classrooms. He also gave his thanks for the dinner by the culinary students. Angela Hancock attended the culinary finals on Friday, and was really impressed with what the kids do. She thanked Principal Sarika Mosley and the HES teachers for their time this morning and all the great things they are doing there. She also shared her pride for the sports teams doing so great this year. Ron Dinius thanked Cape Horn-Skye (CHS) for hosting the board, they did an outstanding job. Donna Sinclair said the visit to HES was great, and she was really impressed by the teaching methods on display. She also appreciated the opportunity to speak more closely with Principal Sarika Mosley. Donna gave her thanks to Renae for setting up the visits, and shared that seeing kids at work is a good reminder of why they do what they do. She said she loved seeing and hearing about all the programs here at CHS, and thanked CTE for making dinner, it was quite a treat. Donna shared there is a lot of discussion going on in the legislature, but not a lot of action yet.

**D. Superintendent's Update**

Superintendent Mary Templeton shared that she attended the Jazz Fest last week, and Washougal won 3rd place this year. We have excellent musicians, and they are fun to watch. She also attended the ASL show, and saw talented students who might not otherwise be up on stage. Mary read the Governor's Proclamation in celebration of school board appreciation month, and presented the board with tokens of appreciation. Assistant Superintendent Aaron Hansen shared that he meets regularly with counselors, and he is so impressed with the work they do. They have a Suicide Prevention training coming up, and are working with Camas School District on threat assessment training. Last week was finals at Washougal High School (WHS). Assistant Superintendent Renae Burson was glad to hear both achievement and accountability mentioned in the Governor's Proclamation. The Leadership Team will meet on February 4th to look at goals, focus, and reflect to make sure we are seeing achievement.

**E. Student Representative Report**

Student Representatives Briahna Ruth and Maliyah Veale presented gifts for board appreciation on behalf of CTE students. They shared that ASB students have been working on solutions to lunch being overwhelming, and bullying as student concerns. They went to Mr. McGarvie to work on an assembly for sports recognition to promote school spirit. They have also been promoting black and orange Fridays. Drama has a Wizard of Oz musical coming up, jazz choir had a silent auction and made \$4000, last week's ASL show had over 200 attendees each night, there is a Martin Luther King, Jr. and Black History Month assembly February 7th, teams are placing in several sports, and the Unite group is working on promoting healthy choices for teens.

**F. Citizen Comments - General**

Eric Engebretsen, WAE president, shared that most don't realize how much work and time school board puts in. People don't see that much, but thanks from WAE on the work you all do on students, teachers, and the district's behalf. There is a meeting coming up to set ground rules for negotiations this year.

Josh Seeds, district parent, thanked the board for all the time and all they do. He shared he is very happy with the district, and Cape/Canyon are great schools. He shared he is a scientist, and shared his background. Computers and computer literacy are important, but he has serious concerns and would like to reduce the use of the Amplify curriculum. He encouraged the district to reduce the technology, and provide more hands on learning.

#### **4. Consent Agenda**

Board members received and reviewed these documents in advance of the meeting.

##### **A. Minutes (January 14, 2020)**

##### **B. Accounts Payable**

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the board. As of this date the board, by a unanimous vote, does approve for payment those vouchers included in the below list and further described as follows:

##### General Fund

Warrant Numbers 224461 through 224461, totaling \$783.64

Warrant Numbers 224462 through 224462, totaling \$5,724.63

Warrant Numbers 224512 through 224513, totaling \$1,146.58

##### **C. Payroll (Pre-Authorization January 2020)**

##### **D. Personnel**

##### Appointments:

Eric Johnson, Girls Basketball & Equip, JMS, effective 2/3/20-3/27/20

Katie Hofsess, Girls Basketball, JMS, effective 2/3/20-3/27/20

Adam Albaugh, Girls Basketball, JMS, effective 2/3/20-3/27/20

Melissa MacLardy, Girls Basketball, JMS, effective 2/3/20-3/27/20

James Vaughan, Girls Basketball & Equip, CCMS, effective 2/3/20-3/27/20

Patrick Rice, Girls Basketball, CCMS, effective 2/3/20-3/27/20

Alice Joubert, Teacher SLC - Resource Room, GES, effective 1/6/20-6/9/20

David Lowman, Boys Basketball, JMS, effective 1/9/20-2/27/20

Matthew Rainey, Boys Basketball, CCMS, effective 1/16/20-2/27/20

Melissa Nickels, Para - ELL, GES, effective 12/16/19

Jon Allen, N. Custodian, WHS, effective 1/7/20

Nikki Adler, Playground Asst, CHS, effective 1/14/20

Leo Kurkoski, Bus Driver, BB, effective 1/14/20

Olivia Cox, Teacher- Spec Ed Resource, CRGE, effective 1/27/20-6/9/20

##### Retirements:

Deborah Kramer, Teacher - 2nd Grade, HES, effective 6/9/20

Philicia Weaver, Teacher - 4th Grade, HES, effective 6/20/20

Debra Cisney, SPACE, HES, effective 2/14/20

Trish Happs, Day Custodian, JMS, effective 3/13/20

Katherine Brashers, Teacher, JMS, effective 8/31/20

##### Leaves of Absence:

Nicole Simek, Teacher - CTE Financial Fitness, WHS, effective 8/21/19-6/9/2020

Brenda Hitchins, Teacher - CTE, WHS, effective 2/14/20-4/6/20

##### **E. Donations**

Cape Horn-Skye Boosters, \$1,175.70 to WHS Class of 2026

##### **F. Approval of Consent Agenda**

Angela moved to approve the consent agenda as presented. Donna Sinclair seconded, and the motion carried unanimously.

#### **5. Informational Presentations**

##### **A. School Start Time Committee Report**

Communications and Technology Director Les Brown and Assistant Superintendent Aaron Hansen presented. Superintendent Mary Templeton began by saying that the issue of start times came up during the strategic planning process last year, and so she directed Les and Aaron to form a committee to review. Evergreen and Camas school districts both went through this process and changed their start times. District administrators started meeting in April, and then a committee formed this fall, consisting of parents, principals, teachers, administrators, and a board member. The committee looked at University of Washington research on attendance, tardies, etc. They also conducted a survey of families, students, staff, and patrons. There was a good deal of participation in the survey, including a lot of students. Athletic Director Gary McGarvie shared the impact on athletics. The survey results showed 51% prefer to keep the current schedule. When asked about the overall convenience of changing the schedule, 34% said it would be about the same, 25% said it would be better, and 41% said it would be worse. There were a very large number of comments, and double the number of concerns to positives. The committee's recommendation is to keep the current start times. The committee also suggests using some of the energy around this issue as an opportunity to talk with students and families about sleep and the impact it has on well-being. Mary lauded the committee for their work, and is happy that the process worked to make a transparent decision. Donna Sinclair said that the research looked like a good idea, but it is

clear the community thought it would not work here. Student Representative Maliyah Veale said she liked how all the information was put together, and shared that students preferred the current schedule because of jobs, athletics, and family.

## **6. Policy Revision, second reading**

### **A. Policy 2418 - Waiver of High School Graduation Credits**

### **B. Policy 3115 - Students Experiencing Homelessness Enrollment Rights and Responsibilities**

### **C. Policy 3225 (New) - School-Based Threat Assessment**

### **D. Policy 4314 - Notification of Threats of Violence or Harm**

Cory Chase stated that this was the second reading of these policies, and the board had a chance for comment last time and another chance to read. Cory asked for a motion to approve all four policies at once. Angela Hancock moved to approve policies 2418, 3115, 3225, and 4314 as presented. Donna Sinclair seconded, and the motion carried unanimously.

## **7. Policy Governance**

### **A. Executive Responsibilities 4 - Staff Treatment**

Assistant Superintendent Aaron Hansen presented Executive Responsibilities (ER) 4 - Staff Treatment. Highlights included: the hiring process, background checks, a big focus this year on safety, relationships and respect in all interactions with students, and a focus on goals. Cory Chase collected monitoring report response forms from all board members present, noting the approval of ER 4.

### **B. Executive Responsibilities 6 - Staff Evaluation**

Assistant Superintendent Aaron Hansen presented Executive Responsibilities (ER) 6 - Staff Evaluation. Highlights included: the high quality hiring process (electronic application system, multi-level interview process, reference checks, and comprehensive evaluations), and ongoing training for new and returning teachers, principals, and paraeducators. Cory Chase collected monitoring report response forms from all board members present, noting the approval of ER 6.

## **8. Future Agenda Items**

None.

## **9. Board Evaluation**

Cory Chase collected the board's self-evaluation forms.

## **10. Adjourn**

Donna Sinclair moved to adjourn the meeting at 7:55 p.m. Ron Dinius seconded, and the motion carried unanimously.

**Dated this 11th day of February, 2020**

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**President**

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**Secretary to the Board**