

WASHOUGAL SCHOOL DISTRICT NO. 112-06
Board of Directors' Meeting Minutes
Tuesday, October 21, 2014, 6:30 p.m.
Cape Horn-Skye Elementary

PRESENT: Ron Dinius, Board Director; Elaine Pfeifer, Board Director; Karen Rubino, Board Director; Teresa Lees, Board Director; and Dawn Tarzian, Superintendent and Secretary to the Board.

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Ron Dinius called the meeting to order at 6:33 p.m. and led the pledge of allegiance.

2. AGENDA REVISIONS (none)

3. CONSENT AGENDA

Board members received and reviewed these documents in advance of the meeting.

A. Meeting Minutes (October 7, 2014)

B. Accounts Payable

General Fund

Warrant Numbers 204734—204821, totaling \$244,951.96 (Pay date: October 24, 2014)

ASB Fund

Warrant Numbers 20260—20284, totaling \$18,575.04 (Pay date: October 24, 2014)

ACH

ACH Numbers 141500068—141500093, totaling \$54,731.70 (Pay date: October 24, 2014)

C. Budget Status (September 2014)

D. Payroll Pre-Authorization (October 2014)

E. Personnel Report

Certified Appointments: Heidi Kellar, Beginning Educator Support Team (BEST) Mentor for one-year (DO).

Classified Appointments: Cathy Saberi, Early Learning (HES); Lisa Young, Early Learning Center Technician (HES); Jenny Zumwalt, Para-educator (Cape); Jill McNealy, Para-educator (Cape); Lori Webb, Para-educator (WHS); Amanda Klackner, Secretary (WHS).

Classified Resignation: Tonette Sweet, Payroll (DO)

Coach Appointment: Erick A. Johnson, Girls Basketball Coach (JMS)

F. Contracts

G. Travel

H. Field Trips

I. Donations

Ron Dinius noted the additions to the personnel report since the original board packets were distributed. Elaine Pfeifer moved to approve the consent agenda as presented with the noted additions. Karen Rubino seconded, and the motion carried unanimously.

4. INFORMATIONAL PRESENTATIONS

A. Cape Horn-Skye School Improvement Presentation

Principal Mary Lou Woody welcomed the board and invited the staff, guests and students to introduce themselves. Teachers presented math and reading goals for the year, and shared MSP results. Several teachers spoke and videos were shown showcasing the many programs at Cape Horn-Skye, and how the school works on collaboration, culture and community to achieve their math and reading goals. Ron Dinius shared that both of his girls went to Cape Horn-Skye, and have

taken so much with them from their time there. Elaine Pfeifer stated she was impressed with the alignment and collaboration happening. Karen Rubino thought the special education information was great. Superintendent Dawn Tarzian shared that seeing all this in action after reading the research on how to increase student achievement is very moving. To all of you, thank you, you are an inspiration.

B. Policy 5409—Unpaid Holidays for Reasons of Faith or Conscience Report

Human Resources Director Marian Young presented Policy 5409. This is a new policy coming out of SB 5173, which became effective in June 2014. The policy states that employees can receive two unpaid days per calendar year for religious observances. The employee may select those dates, and then send a request to the employer. Employers may decline the request due to undue hardship on the organization, or if the employee is necessary for public safety. It is necessary to have a resolution in place since the board grants unpaid leaves. Elaine Pfeifer asked if the days could be carried over from year to year; Marian answered no. Ron Dinius asked how much notice is necessary; Marian answered two weeks.

C. Structuring the Bond—Funding Models & Property Value Discussion

Business Manager Brian Wallace, Facilities & Maintenance Director Joe Steinbrenner, and Lead Mechanic Jesse Miller addressed the board. The board heard information on how the current bus garage and bus parking is configured, and possibilities on how it could be reconfigured under a bond. The board asked questions of Brian, Joe and Jesse, and discussed options.

Brian Wallace introduced Mark Prussing, the District Financial Advisor. Mark and Brian presented several options for amounts and structuring of a potential bond. The board discussed the options, with Mark and Brian answering questions. LSW, the architecture firm working with the district, is working on firmer estimates and should be able to present to the board by the next board meeting on November 4th. The board and Superintendent Tarzian discussed adding another meeting on November 12th to discuss the estimates that will be available on November 4th.

5. POLICY REVISIONS

A. Policies 1400, 1420, 1805, 2161, 2162, 2337, 3247, 3418, 5409, 6605; second read

Teresa Lees stated that she has no new questions tonight, since Marian did a great job of answering her questions ahead of the meeting and tonight with her presentation.

6. POLICY GOVERNANCE

A. Executive Responsibilities 11—Communication and Counsel to the Board

The board heard ER presentations at the October 7th meeting. Teresa Lees said they look great, the Superintendent has been very informative, and is doing a great job. Ron Dinius collected monitoring report response forms from all board members present, noting the approval of ER 11.

B. Executive Responsibilities 12—Communication with the Public

The board heard ER presentations at the October 7th meeting. Ron Dinius collected monitoring report response forms from all board members present, noting the approval of ER 12.

7. FUTURE AGENDA ITEMS

Future items include scheduling a special work session on November 12, 2014 at 6:30 p.m., with the place to be determined.

8. BOARD EVALUATION

Ron Dinius collected the board's self-evaluation forms. The results are attached.

9. ADJOURN

Karen Rubino moved to adjourn the meeting at 9:06 p.m. Elaine Pfeifer seconded, and the motion carried unanimously.

Dated this 4th Day of November, 2014

President

Secretary to the Board

BOARD MEETING EVALUATION SUMMARY

MEETING DATE: October 21, 2014

Instructions for 1: S = Satisfactory I = Needs Improvement U = Unsatisfactory

S I U

- | | |
|---|------------------------------------|
| 1. I was prepared for the meeting. | 4 |
| | <u>YES</u> <u>NO</u> |
| 2. Our agenda was designed to meet our obligations and objectives (district governance, future planning, board goals) | 4 |
| 3. Meeting Elements: | |
| a. The Board President facilitated management of the meeting time and agenda | 4 |
| b. Ample time was given to discuss agenda topics | 4 |
| c. Each board member was given the opportunity to speak | 4 |
| d. Directors, presenters and the public were treated in a dignified and respectful manner | 4 |
| e. Adherence to policy leadership vs administrative detail | 4 |
| 4. The board demonstrated a sense of responsibility for excellence in governing the district. | 4 |

Comments (If you answered “no” to any of the above, please provide comments):