

**Washougal School District 112-6
Board of Directors Meeting Minutes
Tuesday, October 8, 2019**

**School Improvement Plan 4:30 p.m.; Work Session 5:30 p.m.; Regular Meeting, 6:30 p.m.
Jemtegaard Middle School Library**

Generated by Kori Kelly on Tuesday, October 8, 2019

PRESENT: Cory Chase, Board Director; Teresa Lees, Board Director; Ron Dinius, Board Director; Donna Sinclair, Board Director; Angela Hancock, Board Director; Renae Burson, Assistant Superintendent for Teaching and Learning; Aaron Hansen, Assistant Superintendent for Human Resources and Student Services; and Mary Templeton, Superintendent and Secretary to the Board.

1. School Improvement Plan Presentation, 4:30 p.m.

A. Jemtegaard Middle School Improvement Plan Presentation

Jemtegaard Middle School (JMS) Principal David Cooke and Associate Principal Michelle Massar presented the School Improvement Plan for 2019-2020.

2. Work Session, 5:30 p.m.

A. WSSDA Legislative Assembly Debrief

Superintendent Mary Templeton shared highlights of the WSSDA Legislative Assembly that she and Donna Sinclair recently attended. The board discussed their legislative priorities.

3. Opening Items - Regular Meeting, 6:30 p.m.

A. Call to Order, Regular Meeting-Pledge of Allegiance

Cory Chase called the meeting to order at 6:32 p.m. and led the pledge of allegiance.

B. Agenda Revisions

None.

C. Comments-Board of Directors

Donna Sinclair shared more about her experience at the WSSDA Legislative Assembly, stating that WSSDA is working on legislative priorities including equity, Special Education, equitable funding, and tribal sovereignty issues. Donna gave her thanks to JMS for hosting and providing a good overview of their growth the last few years. Ron Dinius also gave his thanks to JMS for the presentation, and was glad to see the growth. Cory Chase gave his compliments to David Cooke and staff for the excellent presentation.

D. Superintendent's Update

Superintendent Mary Templeton shared that October is Principal Appreciation Month, and the PR team is doing a nice job on Facebook highlighting their work around student achievement. Mary was glad to be invited as the keynote speaker for Enspire Arts this past weekend, and while there she shared about the importance of arts in schools. She attended the Principals Breakfast event at ESD 112, which had a focus on prevention and community involvement.

Assistant Superintendent Renae Burson shared that this Friday, October 11th is Professional Development day, and we are partnering with Camas School District on the Equity Conference.

Assistant Superintendent Aaron Hansen said he was impressed with the JMS presentation, and so many things are going well. Washougal High School hosted a blood drive on October 3rd, and homecoming week last week.

E. Citizen Comments - General

Rochelle Ramos and John Henrickson shared their goal to have a skateboard park in Washougal, and since we live in the Pacific Northwest, we need an indoor space. They purchased a great deal of skateboard equipment, are looking for a space, and would like to utilize the old bus barn. The city has lots of stuff for little kids and adults, but they are trying to find something for teenagers. They are would like to lease the bus barn, and are willing to help clean up.

Suzanne Hebert came to comment on the WSD and Kerr Park property that is up for rezoning. The neighbors value the space, and would like to see it left as green space. Suzanne read from a prepared statement, and presented a hard copy to the board. Green space is rare, the property line runs along Campen Creek, and could affect fish and wildlife. Kerr Park and the property are appreciated, and could potentially become a learning space or living science lab. If it is rezoned, she requested that the district please work with the neighbors.

4. Consent Agenda

Board members received and reviewed these documents in advance of the meeting.

A. Minutes (September 24, 2019)

B. Accounts Payable

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the board. As of this date the board, by a unanimous vote, does approve for payment those vouchers included in the below list and further described as follows:

General Fund

Warrant Numbers 223934-223934, totaling \$8,403.00 (Pay date: 9-30-19)

Warrant Numbers 223853-223913, totaling \$108,875.14 (Pay date: 9-27-19)

Warrant Numbers 223936-223940, totaling \$74,210.22 (Pay date: 10-11-19)

ACH Numbers 192000030-192000034, totaling \$2,828.31 (Pay date: 9-27-19)

Warrant Numbers 223935-223935, totaling \$410.00; Voids/Cancellations, totaling \$410.00 (Pay date: 10-3-19)

Warrant Numbers 223941-223971, totaling \$275,035.97 (Pay date: 10-11-19)

ASB Fund

Warrant Numbers 24163-24163, totaling \$2,000.00 (Pay date: 9-27-19)
Warrant Numbers 24164-24165, totaling \$5,460.12 (Pay date: 10-1-19)
Warrant Numbers 24162-24162, totaling \$170.00 (Pay date: 9-26-19)

Capital Projects Fund

Warrant Numbers 4522-4525, totaling \$126,047.31 (Pay date: 10-11-19)

C. Payroll (September 2019)

General Fund (\$3,229,163.53)

Warrant Numbers 1000372-1000384 totaling \$6,157.01 (Pay date: 9-30-19)
Warrant Numbers 223914-223933, totaling \$286,460.25 (Pay date: 9-30-19)
ACH Numbers 192000035-192000037, totaling \$210,908.34 (Pay date: 9-30-19)
Non-Warrants, totaling \$2,725,637.93 (Pay date: 9-30-19)

D. Personnel

Appointments:

Michale Isotalo, PE Teacher, CRGE/GES, effective 10/1/19 - 6/9/20 (one-year-only)

Resignations:

Lindsay Childers, Bus Driver, BB, effective 9/26/19
Sharon Elsensohn, Secretary, CRGE, effective 10/4/19
Susan Howard, Fiscal Accountant, DO, effective 9/20/19

Leaves of Absence:

Jared Anderson, Night Custodian, WHS, effective 10/1/19 - 10/31/19

E. Field Trips

F. Donations

Norman Danielson Foundation, \$10,000, to benefit the Norm Danielson Soccer Fields.

G. Approval of Consent Agenda

Angela Hancock gave her thanks to the Norm Danielson Foundation for the donation.

Angela Hancock moved to approve the consent agenda as presented. Donna Sinclair seconded, and the motion carried unanimously.

5. Policy Governance

A. Executive Responsibilities 11 - Communication and Counsel to the Board

Superintendent Mary Templeton presented an overview of Executive Responsibilities (ER) 11. The superintendent provides information to the board through the 'Message from Mary' weekly communication to staff, emails, and phone calls. Cory Chase collected monitoring report response forms from all board members present, noting the approval of ER 11.

B. Executive Responsibilities 12 - Communication with the Public

Director of Communications and Technology Les Brown, Jodi Thomas, and Rene Carroll presented an overview of ER 12. Highlights included their work with nominating staff for awards, superintendent entry plan and updates, the strategic planning process, Washougal Youth Arts Month, press releases, the quarterly newsletter, social media, staff appreciation, inclement weather communications, district branding, videos, levy informational campaign, attendance campaign, revamping district website (accessibility), outreach to realtors, and communicating to families in their preferred language.

Angela Hancock gave her thanks for the work, stating there is a lot of information available, and it is easy to find. Mary Templeton gave her thanks to the team for all the information and transparency. Donna Sinclair said clearly a lot of work has been done, and she recognizes the amount of work on everything, including the new logo.

Cory Chase collected monitoring report response forms from all board members present, noting the approval of ER 12.

6. Future Agenda Items

There is a scheduled Board Work Session on October 19th.

7. Board Evaluation

Cory Chase collected the board's self-evaluation forms.

8. Adjourn

Angela Hancock moved to adjourn the meeting at 7:18 p.m. Donna Sinclair seconded, and the motion carried unanimously.

Dated this 22nd day of October, 2019

President

Secretary to the Board