

**Washougal School District 112-6
Board of Directors Meeting Minutes
Tuesday, November 13, 2018**

Board Work Session 5:00 p.m.; Regular Meeting 6:30 p.m.
Columbia River Gorge Elementary School Library
Generated by Cassi Marshall on Tuesday, November 13, 2018

PRESENT: Cory Chase, Board Director; Teresa Lees, Board Director; Donna Sinclair, Board Director; Angela Hancock, Board Director; Renae Burson, Assistant Superintendent; and Mary Templeton, Superintendent and Secretary to the Board. The pre-arranged absence of Board Director Ron Dinius was excused.

1. Work Session, 5:00 p.m.

Cory Chase called the work session to order at 5:05 p.m.

A. Columbia River Gorge Elementary School Improvement Plan

Columbia River Gorge (CRG) Elementary School principal, Tracey MacLachlan, introduced Wendy Morrill, who is serving as an administrative intern at CRG this year. Tracey shared a picture book about honoring veterans, Rolling Thunder by Kate Messner, with the board and audience. She read the school's mission statement, and highlighted the various staff teams working together for the benefit of the school. She shared data from the school's 2017-18 state assessments for grades 3-5, and spoke about the strategies implemented to continually improve student achievement. Tracey and CRG staff members present answered board questions. Mary Templeton lauded the team for the school's attention to data to make improvements, as well as the staff's wonderful relationships with students. Tracey closed by highlighting aspects of the school's culture and climate, including the "Awesome Otters!" student incentive program, and sharing information about her participation in the 3-year Teachers' Choice Book Project. The board thanked Tracey and the CRG staff members and parents. The board recessed at 6:05 p.m. for a break prior to the regular meeting.

2. Opening Items - Regular Meeting, 6:30 p.m.

A. Call to Order, Regular Meeting-Pledge of Allegiance

Cory Chase called the meeting back to order at 6:33 p.m. Donna Sinclair led the pledge of allegiance.

B. Agenda Revisions

None.

C. Comments-Board of Directors

Angela Hancock spoke about attending the recent Career and Technical Education (CTE) Business Connections dinner, noting that it was a great event and that CTE students did a marvelous job preparing dinner. Middle school wrestling is going well. Angela attended a State Board of Education meeting with Mary Templeton on November 6, which was a good opportunity to network with other districts about social and emotional learning and student well-being. The Washougal High School (WHS) production of Mamma Mia! is amazing!

Teresa Lees congratulated WHS senior Amelia Pullen for her state championship in cross country. Also, congrats to Gabriel Dinnel for his third place state finish. The WHS girls team finished 9th in state, and the boys team placed 2nd -- an outstanding season!

Donna Sinclair shared her appreciation for the band field trip that the board will be asked to approve in the consent agenda, as well as the generous donations from the Bea family and Georgia Pacific.

Cory Chase noted that several board members and the superintendent will be spending the rest of this week in Spokane, WA for the Washington State School Directors' Association (WSSDA) annual conference. He also recently received good information about school and public safety at a law enforcement conference.

D. Superintendent's Update

Mary Templeton spoke of how impressed she was with the WHS Mamma Mia! quality of production. Kudos to the 75+ students and all those involved in the performances and technical support, and the department as a whole. Club 8 at Jemtegaard Middle School (JMS) will now welcome Canyon Creek Middle School (CCMS) students to participate. Renae Burson shared information about recent professional development opportunities for district staff members and administrators. Secondary science teachers will be meeting soon to begin the process of curriculum selection.

E. Student Representative Report

Hannah Toops and Dylan Van Horn, WHS seniors, shared photos from the start of this school year. They presented information related to how their teachers are working together to improve education for students, sharing quotes received from WHS students in response to a survey. They talked about exceptional teaching tools, honoring different learning

styles and the use of technology to aid students. Dylan closed by showing a video promoting the Stuff the Bus food collection competition with neighboring Camas School District. The board thanked the students.

F. Comments-Citizens

None.

3. Consent Agenda

Board members received and reviewed these documents in advance of the meeting.

A. Minutes (October 20, 2018; October 23, 2018)

B. Accounts Payable

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the board. As of this date the board, by a unanimous vote, does approve for payment those vouchers included in the below list and further described as follows:

ASB Fund

Warrant numbers 41849 - 41874 totaling \$33,989.53 (Pay date: 11/16/2018)

ACH numbers 181900078 - 181900079 totaling \$230.00 (Pay date: 11/16/2018)

Capital Projects Fund

Warrant number 4467 totaling \$295,324.45; Voids/cancellations totaling \$295,324.45 (Pay date: 10/25/2018)

Warrant numbers 4468 - 4470 totaling \$97,392.54 (Pay date: 10/30/2018)

Warrant numbers 4471 - 4474 totaling \$289,136.79 (Pay date: 11/16/2018)

General Fund

Warrant number 222132 totaling \$28,802.14; Voids/cancellations totaling \$43,610.81 (Pay date: 10/25/2018)

Warrant number 222133 totaling \$1,459.70; Voids/cancellations totaling \$1,159.70 (Pay date: 10/25/2018)

Warrant number 222134 totaling \$27,950.68 (Pay date: 10/25/2018)

Warrant number 222135 totaling \$668.80 (Pay date: 10/26/2018)

Warrant numbers 222156 - 222244 totaling \$282,527.50; Voids/cancellations totaling \$4,100.27 (Pay date: 10/31/2018)

Warrant number 222245 totaling \$2,847.63 (Pay date: 11/05/2018)

Warrant numbers 222246 - 222281 totaling \$164,939.47 (Pay date: 11/16/2018)

ACH number 181900077 totaling \$19,619.71 (Pay date: 10/30/2018)

ACH numbers 181900080 - 181900100 totaling \$11,802.50 (Pay date: 11/16/2018)

C. Payroll (October 2018)

General Fund (\$3,148,933.51)

Warrant Numbers 1000246 – 1000256, totaling \$5,588.42 (Pay date: October 31, 2018)

Warrant Numbers 222136 - 222155, totaling \$288,325.03 (Pay date: October 31, 2018)

ACH Numbers 181900074 - 181900076, totaling \$223,675.76 (Pay date: October 31, 2018)

Non-Warrants, totaling \$2,631,344.30 (Pay date: October 31, 2018)

D. Budget Status Report (August 2018)

E. Personnel

Appointments:

- Stanelle Perry, Cashier, HES, effective 10/22/18
- Ehuriel Benitez, Para, HES, effective 11/5/18
- Pamala Spangenberg, Server II, WHS, effective 10/24/18
- Megan Lambert, Preschool Instructor, CHS, effective 10/1/18
- Angela Cummings, Preschool Instructor, CHS, effective 10/1/18
- Kelly Backlund, Para, CRGE, effective 11/1/18
- Sierra Scott, Para, GES, effective 10/29/18
- Kathy Sloop, Ed Tech - Hi Cap, DO, effective 10/1/18
- Britney Knotts, Head Girls BB, WHS, effective 11/12/18-2/6/19
- Jesse Norris, Asst Girls BB, WHS, effective 11/12/18-2/6/19
- Kynneddy Mosley, Asst Girls BB, WHS, effective 11/12/18-2/6/19
- Brian Anderson, C Squad Girls BB, WHS, effective 11/12/18-2/6/19
- AJ LaBree, Head Boys BB, WHS, effective 11/12/18-2/6/19
- Jesse Buck, JV Boys BB, WHS, effective 11/12/18-2/6/19
- Kevin Reilly, 9th Boys BB, WHS, effective 11/12/18-2/6/19
- Greg Lewis, Asst Boys BB, WHS, effective 11/12/18-2/6/19
- John Carver, Head Wrestling, WHS, effective 11/12/18-1/31/19
- Robert Anderson, Asst Wrestling, WHS, effective 11/12/18-1/31/19

- Mike Lawson, Asst Wrestling, WHS, effective 11/12/18-1/31/19
- Heather Carver, Asst Wrestling, WHS, effective 11/12/18-1/31/19
- Jeffrey Lindstrom, Asst Wrestling, WHS, effective 11/12/18-1/31/19
- Heather Carver, Head Womens Wrestling, WHS, effective 11/12/18-1/31/19
- Tiffany Forney, Game Manager, WHS, effective 11/12/18-2/6/19

Leaves of Absence:

- Sandra Pruett, N. Custodian, WHS, effective 10/25/18-11/20/18
- Annastasia Breithaupt, Teacher, WHS/CHS, effective 11/13/18 - 1/11/19
- Erin Smith, Instructional Coach, DO, effective 1/7/19 - 6/17/19

F. Contracts

G. Field Trips

H. Donations

I. Approval of Consent Agenda

Donna Sinclair moved to approve the consent agenda as presented. Angela Hancock seconded, and the motion carried unanimously.

4. Informational Presentations

A. 2017-18 Budget Year Closeout Report

Mary Templeton introduced Kris Grindy, Business Services Director, who provided a detailed summary of the district's 2017-18 budget year closeout as submitted to the Office of the Superintendent of Public Instruction (OSPI). Kris highlighted enrollment and staffing numbers, which drive the budget, and provided a summary of each fund's net balance, which will be the beginning balance for the current school year. Meetings with district staff and patrons to explain the district's budget moving forward with the new funding structure will take place in 2019. Donna Sinclair thanked Kris for the great explanations of unassigned funds. Mary Templeton shared her deep appreciation for Kris's vision around and ability to articulate the challenging school funding information. Angela Hancock said that she appreciates Kris's amazing work ethic. The board thanked Kris for the information.

5. Policy Revision, first reading

A. 2190 - Highly Capable Programs

Mary Templeton explained that the proposed revisions to Policy 2190 are mostly related to equity. Renae Burson answered board questions about student screening and the blind evaluation of the nominations.

B. 3122 - Excused and Unexcused Absences

Mary Templeton and Renae Burson highlighted the proposed revisions to Policy 3122.

C. 3413 - Student Immunization and Life-Threatening Health Conditions

D. 3414 - Infectious Diseases

Mary Templeton noted that the proposed revisions to Policies 3413 and 3414 are primarily to add clarity and specificity.

Policies 2190, 3122, 3413, and 3414 will be brought back to the next regular meeting for a second reading and a request for approval.

6. Policy Governance

A. Executive Responsibilities 17 - Technology

Les Brown, Director of Technology, provided a thorough explanation of the district's technology program, as evidence in support of Executive Responsibilities (ER) 17. Highlights included the 1:1 devices provided, the technology replacement cycle, the district's infrastructure, Instructional Technology coaching, digital content used to support instruction and digital components of the new curriculum. He shared Teaching and Learning outcomes, noting how teachers can leverage devices to differentiate and customize learning experiences for students. The board thanked Les for the information. ER 17 was approved by board consensus.

7. Future Agenda Items for the Planning Calendar

None.

8. Board Evaluation

Cory Chase collected the board's self-evaluation forms.

9. Adjourn

Donna Sinclair moved to adjourn the meeting at 7:56 p.m. Angela Hancock seconded, and the motion carried unanimously.

Dated this 27th day of November, 2018

President

Secretary to the Board