

WASHOUGAL SCHOOL DISTRICT NO. 112-06
Board of Directors' Meeting Minutes
Tuesday, December 9, 6:30 p.m.
Washougal School District Office

PRESENT: Ron Dinius, Board Director; Elaine Pfeifer, Board Director; Karen Rubino, Board Director (joined meeting at 7:40 p.m.); Teresa Lees, Board Director; and Dawn Tarzian, Superintendent and Secretary to the Board.

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Ron Dinius called the meeting to order at 6:30 p.m.; Teresa Lees led the pledge of allegiance.

2. AGENDA REVISIONS (none)

3. CONSIDER PATRON(S) LETTER OF INTEREST FOR DISTRICT 3 DIRECTOR POSITION

Bruce Westfall addressed the board regarding the letter of interest he submitted. He and his wife are both teachers and enjoy kids. He believes that education opens opportunities, which improves the community. He is retiring at the end of this school year and wants to stay around kids. Elaine Pfeifer thanked Bruce for his interest and time, and said she believed his experience would be a great addition to the board. Teresa Lees stated her excitement for and asked about the work oversees that was mentioned in his letter. Bruce replied that they were service trips to help communities. Ron Dinius asked how long Bruce has lived in Washougal. Bruce stated since 2005.

4. APPOINTMENT OF DISTRICT 3 DIRECTOR POSITION

Elaine Pfeifer moved to appoint Bruce Westfall to the District 3 Director position. Teresa Lees seconded, and the motion carried unanimously. Bruce repeated the Oath of Office after Superintendent Dawn Tarzian. The Board and audience congratulated Bruce on his appointment, and Bruce joined the board at the front table.

5. ANNUAL BOARD ORGANIZATIONAL MEETING

A. Call for Nominations for President, 2014

Elaine Pfeifer nominated Ron Dinius, seconded by Teresa Lees.

B. Election of President, 2014

All in favor, 0 opposed. Congratulations to Ron.

C. Call for Nominations for Vice-President, 2014

Teresa Lees nominated Ron Dinius, seconded by Bruce Westfall.

D. Election of Vice-President, 2014

All in favor, 0 opposed. Congratulations to Elaine.

6. COMMENTS—BOARD OF DIRECTORS AND ADMINISTRATORS

Elaine Pfeifer talked about the Veteran's Day celebration at Cape Horn-Skye Elementary. It was a great event, and the students were very courteous. Elaine also reminded the board of the Put Youth First conference being held at the ESD tomorrow evening.

Teresa Lees had nothing new to add, except that everyone should complete the Unite survey.

Bruce Westfall shared that is a pleasure to be here.

Ron Dinius shared about the joint board meeting on December 1st with Camas and Hockinson School Districts. It was great to be able to talk to the legislators about budget concerns. Ron also shared several members of the board attended the Annual WSSDA conference in Spokane. Ron

finished by sharing that Karen will join the meeting later, she is representing the board attending the BNSF meeting at Washougal High School.

7. SUPERINTENDENT'S UPDATE

Dawn Tarzian reminded the board of the upcoming Patron Facility Tour on Friday, December 12th. The group will tour three facilities: Jemtegaard, Excelsior, and the bus garage. They will also drive by Gause Elementary to see the portables and bus loop situation. Sign-ups for the College Bound program have increased by 25%, and Dawn gave kudos to Sandi Christensen and David Cooke for getting more 8th graders involved. Many students have qualified for Honor Band, which is a great learning experience. Dawn shared the need for her to slip out of the board meeting briefly to attend and aware ceremony at JMS. The Stinchfield families from Discovery Dental are being honored for their contributions to the community. The Joint Legislative meeting had a great turnout. Dawn sent a letter to Representative Wilson inviting her tour the district. Dawn recognized Elaine Pfeifer for her ten years of service on the board. Dawn presented a certificate from WSSDA and a poinsettia, and thanked Elaine for her service, leadership, and loyalty.

8. COMMENTS—CITIZENS

Rhea Bohlin addressed the board, and thanked Elaine for her ten years of service. Rhea thanked board members for mentioning the Unite survey, and shared that the data collected is used to identify trends. Rhea shared that Unite won a \$20,000 grant for mental health education. Rhea stated that good things are happening, and thanked the board for their support.

Joe Levesque spoke to the board about a donation he would like to make the district in exchange for a letter of support to WSU-Vancouver.

Rick Thomas addressed the board, updating them on the “Yes for Safe Schools” campaign. The group has launched a website, www.washougal4schools.org, which has details on the bond, tax implications, etc.

Diana Gordon spoke to the board about her concern with train safety. She is concerned BNSF does not have much control over the cars, even though they are talking about trying to get newer, safer models. She is glad the board is having a discussion on an oil train resolution.

STUDENT REPRESENTATIVE UPDATE

Student Representative to the board, Sam Barnes, shared that WHS has been very busy. They just finished Stuff the Bus, and 27 tons for food were gathered for local charities. The Holiday Bazaar was a success, and is a great event for the community. They have sold a lot of pie! School spirit is up, and there is a solid rivalry between the senior and sophomore classes. Grease went well, and in spite of the weather, they sold out twice. Many fall sports athletes qualified for all league, and winter sports have now begun. The blood drive was a success.

9. CONSENT AGENDA

Board members received and reviewed these documents in advance of the meeting.

A. Meeting Minutes (November 18, 2014; December 1, 2014)

B. Accounts Payable

General Fund

Warrant Numbers 205276—205369, totaling \$194,374.57 (Pay date: December 12, 2014)

ASB Fund

Warrant Numbers 20317—20346, totaling \$15,316.92 (Pay date: December 12, 2014)

ACH

ACH Numbers 141500152—141500177, totaling \$71,949.51 (Pay date: December 12, 2014)

Capital Projects Fund

Warrant Numbers 3878—3878, totaling \$1,144.70 (Pay date: December 12, 2014)

C. Payroll

Check Numbers 205041—205075, totaling \$2,031,250.43 (Pay date: November 8, 2014)

D. Personnel Report

Classified Appointments: Sheri Cranford, Paraeducator (CCMS); Elizabeth Stockton, Paraeducator (WHS).

Winter Sports Coaches: John McLaughlin, Boys basketball coach & equipment (JMS); Eric Johnson, Boys basketball coach (JMS); Charlie Boyce, Boys basketball coach (JMS); Rebeca Johnson, Boys basketball coach (JMS); Daniel Davenport, Boys basketball coach & equipment (CCMS); Erick A Johnson, Boys basketball coach (CCMS); Todd Watts, Boys basketball coach (CCMS).

Certified Leave of Absence: Rebecca Woodings, Third Grade Teacher (GES).

Classified Leave of Absence: Shellie Osentowski, Paraeducator (CH-S).

E. Contracts

F. Travel

G. Field Trips

H. Donations

Elaine Pfeifer moved to approve the consent agenda as presented. Teresa Lees seconded, and the motion carried unanimously.

10. INFORMATIONAL PRESENTATIONS

Ron Dinius changed the order of the informational presentations to allow time for Karen Rubino to return to report on the BNSF presentation.

B. Debrief Annual WSSDA Conference

Teresa Lees shared that she learned a lot. School dollars go to more than just math or science; sometimes kids are thinking about where they are going to sleep or how to get their next meal, and staff helps with all of that. Teresa gave kudos to Supt. Dawn Tarzian for how supportive and involved she is. This community swarms kids with support in all aspects of their lives.

Ron Dinius shared there were 86 workshops offered at the conference. He heard the governor speak about the budget and need to prioritize. Spokane and Washougal school districts presented at WSSDA. It was a great honor to present there. Ron shared that as of July 1, all board directors are required to have open public meetings and records management training. The classes were offered at the conference, and he got a lot out of it. Elaine Pfeifer reminded the board, and specifically Bruce, that the courses are also offered online.

C. Legislative Priorities

Ron Dinius shared that Karen Rubino is the Legislative Representative for the district. Karen meets with outside entities and legislators to share our priorities. Tonight Karen is representing the district at the BNSF train safety meeting. Ron shared that WSSDA has defined their 2015 Legislative Priorities as such: Ample Fund K-12 Education; Facilitate Facilities (additional classroom space); Enable great teaching and learning; Fully fund programs and services that are required by law; No new mandates. Dawn Tarzian shared that the day on the hill is in March.

11. POLICY GOVERNANCE

A. Executive Responsibilities 6—Staff Evaluation

Marian Young introduced herself to Bruce Westfall, and presented ER 6. Marian shared that the three main parts are: high quality hiring, effective evaluation, and ongoing training. Elaine Pfeifer asked if there was much anxiety around the TPEP evaluation system this year. Marian said she has received no feedback, and it seems better this year. Bruce Westfall asked how many of the evaluations are focused versus comprehensive. Marian said she doesn't have the numbers with her, but can get it to the board. Ron Dinius asked if teachers need more time out of the classroom for

professional development. Dawn Tarzian said yes, but we have an extreme shortage of substitutes. Marian did a comprehensive study on substitute teachers, and Dawn would love to bring it to the board. Ron Dinius collected monitoring report response forms from all board members present, noting the approval of ER 6.

INFORMATIONAL PRESENTATIONS, CONTINUED

A. Oil Train Resolution Discussion

Karen Rubino reported back the information presented at the BNSF presentation earlier in the evening at WHS. The board discussed safety concerns around volatility, derailment, train traffic, noise, and pedestrian issues. All board members expressed the need to pass a resolution. Ron Dinius suggested adding time for a workshop to write a resolution, using the City of Washougal's draft as a starting point.

12. FUTURE AGENDA ITEMS

13. BOARD EVALUATION

Ron Dinius collected the board's self-evaluation forms. The results are attached.

14. ADJOURN

Elaine Pfeifer moved to adjourn the meeting at 8:18 p.m. Karen Rubino seconded, and the motion carried unanimously.

Dated this 13th day of January, 2015

President

Secretary to the Board

BOARD MEETING EVALUATION SUMMARY

MEETING DATE: December 9, 2014

Instructions for 1: S = Satisfactory I = Needs Improvement U = Unsatisfactory

S I U

- | | |
|---|------------------------------------|
| 1. I was prepared for the meeting. | 5 |
| | <u>YES</u> <u>NO</u> |
| 2. Our agenda was designed to meet our obligations and objectives (district governance, future planning, board goals) | 5 |
| 3. Meeting Elements: | |
| a. The Board President facilitated management of the meeting time and agenda | 5 |
| b. Ample time was given to discuss agenda topics | 5 |
| c. Each board member was given the opportunity to speak | 5 |
| d. Directors, presenters and the public were treated in a dignified and respectful manner | 5 |
| e. Adherence to policy leadership vs administrative detail | 5 |
| 4. The board demonstrated a sense of responsibility for excellence in governing the district. | 5 |

Comments (If you answered “no” to any of the above, please provide comments):