

WASHOUGAL SCHOOL DISTRICT NO. 112-06
Board of Directors' Meeting Minutes
Tuesday, February 10, 2015, 6:30 p.m.
Washougal School District Office

PRESENT: Ron Dinius, Board Director; Elaine Pfeifer, Board Director; Karen Rubino, Board Director; Teresa Lees, Board Director; Bruce Westfall, Board Director; and Dawn Tarzian, Superintendent and Secretary to the Board.

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Ron Dinius called the meeting to order at 6:35 p.m. and led the pledge of allegiance.

2. AGENDA REVISIONS (none)

3. COMMENTS—BOARD OF DIRECTORS AND ADMINISTRATORS

Elaine Pfeifer expressed her excitement for the bond campaign.

Karen Rubino shared her excitement as well, and gave a brief overview of what is happening in the Legislature relating to education.

Teresa Lees said it is fun seeing the sign wavers, and all the community support of the bond.

Bruce Westfall said he is keeping his fingers crossed.

Ron Dinius shared that no one really knows how many hours were put into the planning and implementation of the bond. He thanked everyone involved for the time and effort.

4. SUPERINTENDENT'S UPDATE

Superintendent Dawn Tarzian began her report with what she termed a difficult announcement of her retirement in June. She stated that though her tenure here in Washougal has been one of the richest experiences of her career, she felt strongly that the work that lies ahead for the district should be done by a superintendent that will see the next set of processes through to completion. If the bond does not pass, there will be work to be done with the community to learn more about what from the project list should be adjusted, and if the capital bond does pass, processes will need to be implemented to engage the community in designing the new schools that will be built. Dawn shared that the superintendent that engages in these conversations needs to be here through the completion of these projects in 2018, 2019. She expressed her love for the board of directors. Each director brings such rich expertise and experience to the thoughtful decisions that are made. Marian Young presented a bouquet of flowers, and the audience gave Dawn a standing ovation.

Dawn brought attention to the board's blue folders. The decision has been made to move four homes on the NW side of Sunset Ridge in the Gause/JMS boundary to the Cape/Canyon boundary. Dawn also pointed out the flyer for the Business Manager position that was posted last week, and discussed the timeline and interview panel for hiring. There are also photos in the blue folders that will be included with the oil train resolution.

Sodexo hired the independent inspectors at NSF to complete an inspection of the kitchens in the district. WHS, JMS and Gause all received scores of 100%, or "Double Gold". Congratulations to Mark Jasper and the Food Services staff! Coming up is the State financial audit, scheduled to begin on February 17th. The Future Chefs Culinary competition is March 6th. Hathaway received the Helen D. Hull Memorial Reading Grant, which gives them \$485 for their library. Hathaway will also be participating in an Artist in Residence program. The Panthers (WHS) are going to the state tournament in wrestling and basketball.

5. COMMENTS—CITIZENS

Rhea Bohlin asked if the board could refuse a resignation! Rhea then presented the board with pedometers, and gave an update on what Unite! is doing. Since receiving the mental health grant, a mental health first aid class has been scheduled.

Mary LaFrance shared that both Dawn and Brian have made her job as ASB technician at the high school so much better. She thanked them both.

Larry Keister put forth the best of luck on the bond, and thanked the board for considering the oil by rail resolution. He thanked Dawn for her service, and is sorry to see her go. He spoke highly of retirement.

Rick Thomas, a representative for the vote yes campaign, thanked the board for the Long Range Facilities Planning process, discussions with the community, and the bond structuring. This is why he loves Washougal. Rick extended an invitation to Los Dos to celebrate. He congratulated Dawn on her retirement, and has first hand experience of her leadership.

6. CONSENT AGENDA

Board members received and reviewed these documents in advance of the meeting.

A. Meeting Minutes (January 27, 2015)

B. Accounts Payable

General Fund

Warrant Numbers 205716 through 205787, totaling \$150,569.71 (Pay date: February 13, 2015)

ASB Fund

Warrant Numbers 20388 through 20398, totaling \$11,215.59 (Pay date: February 13, 2015)

ACH

ACH Numbers 141500267 through 141500292, totaling \$13,344.27 (Pay date: February 13, 2015)

Capital Projects Fund

Warrant Numbers 3883 through 3883, totaling \$521.99 (Pay date: February 13, 2015)

ASB BMO

Warrant Numbers 20387 through 20387, totaling \$907.55 (Pay date: January 29, 2015)

General Fund BMO

Warrant Numbers 205681 through 205683, totaling \$15,427.14 (Pay date: January 29, 2015)

C. Payroll (January 2015)

D. Personnel Report

Certified Appointments: John Rafanelli, Special Education Teacher (WHS).

Classified Appointments: Gina Brasuell, Paraeducator (HES).

Leave of Absence: Erika Maxey, Kindergarten teacher (GES); Robert Yee, Art teacher (WHS).

E. Contracts

F. Travel

G. Field Trips

H. Donations

Ron Dinius brought attention to the Bond Counsel Engagement Letter in the packet. He shared that he had contacted Business Manager Brian Wallace to clarify some points. Brian Wallace answered questions from Ron and the board regarding the letter.

Karen Rubino moved to approve the consent agenda as presented. Bruce Westfall seconded, and the motion carried unanimously.

7. INFORMATIONAL PRESENTATIONS

A. 2015—2016 District Calendar, including ER 15—District Calendar

Marian Young presented the board with two options for start dates in September. Labor Day falls very late in September this year, and has caused some concern. A start date of September 2nd would

have the school year ending on June 16, 2016. A start date of September 8th would have the school year ending on June 21, 2016. Both Camas and Evergreen School Districts have approved calendars starting on September 2nd. The board discussed both options and decided on the September 2, 2015 start date.

Marian then presented ER 15. Ron Dinius collected monitoring report response forms from all board members present, noting the approval of ER 15.

B. Energy Use Report

Maintenance Director Joe Steinbrenner presented the Energy Use Report. Joe shared that Cape and Canyon had higher than anticipated energy costs due to mechanical failures. Costs were also higher across the district due to the cold weather in November. Joe stated future energy use reports would be presented on an annual basis.

C. Counseling Program Presentation

Counselors Michele Mederos, Julie Bristol, and Owen Sanford introduced themselves and the rest of the counselors in attendance to the board. They then took turns giving a detailed overview of the district's counseling program. Bruce Westfall asked what the counselors feel is the biggest challenge. They stated: making plans and not getting to everything, the some students needing so much that it is difficult to get to others, juggling stakeholder needs, and being spread so thin. Elaine Pfeifer thanked the counselors for all they do. The rest of the board thanked them for their presentation.

D. Bullying/Harassment Report & Principals' Student Behavior Handbook

Special Services Director Allan Fleck presented the district's process for tracking harassment, intimidation and bullying incidents. His office has been tracking each incident to check for trends and repeat offenses.

Curriculum Director David Tudor presented the Discipline Handbook for Administrators. David gave thanks to Betty Gabel for putting together the handbook from a bunch of cobbled together work from many sources. The handbook makes it easier for all administrators to be on the same page, and eliminates any ambiguity.

8. PROPOSALS FOR ACTION

A. 2015—2016 District Calendar Start Date

The board took action on this item earlier in the meeting during the informational presentation by Marian Young. The board voted unanimously to start the 2015-2016 school year on September 2nd, 2015.

B. Resolution 2014-15-03: Crude Oil by Rail

Dawn Tarzian shared with the board the revised language that had been added to the resolution since the last meeting. The board received the final version in the packets. Elaine Pfeifer moved to approve Resolution 2014-15-03: Crude Oil by Rail. Karen Rubino seconded, and the motion carried unanimously.

9. POLICY GOVERNANCE

A. Executive Responsibilities 14—Instructional Materials Selection

David Tudor presented. Ron Dinius collected monitoring report response forms from all board members present, noting the approval of ER 14.

10. FUTURE AGENDA ITEMS (none)

11. BOARD EVALUATION

Ron Dinius collected the board's self-evaluation forms. The results are attached.

12. ADJOURN

Ron Dinius moved to adjourn the meeting at 8:45 p.m. Karen Rubino seconded, and the motion carried unanimously.

Dated this 25th day of February, 2015

President

Secretary to the Board

BOARD MEETING EVALUATION SUMMARY

MEETING DATE: February 10, 2015

Instructions for 1: S = Satisfactory I = Needs Improvement U = Unsatisfactory

S I U

- | | |
|---|------------------------------------|
| 1. I was prepared for the meeting. | 4 |
| | <u>YES</u> <u>NO</u> |
| 2. Our agenda was designed to meet our obligations and objectives (district governance, future planning, board goals) | 4 |
| 3. Meeting Elements: | |
| a. The Board President facilitated management of the meeting time and agenda | 4 |
| b. Ample time was given to discuss agenda topics | 4 |
| c. Each board member was given the opportunity to speak | 4 |
| d. Directors, presenters and the public were treated in a dignified and respectful manner | 4 |
| e. Adherence to policy leadership vs administrative detail | 4 |
| 4. The board demonstrated a sense of responsibility for excellence in governing the district. | 4 |

Comments (If you answered “no” to any of the above, please provide comments):

Only 4 forms returned/collected after the meeting