

**WASHOUGAL SCHOOL DISTRICT NO. 112-06**  
**Board of Directors' Meeting Minutes**  
**Tuesday, April 29, 2014**  
**Executive Session 5:00 p.m.; Short Business/Action Meeting 6:30 p.m.**  
**Washougal High School**

**PRESENT:** Ron Dinius, Board Director; Blaine Peterson, Board Director; Elaine Pfeifer, Board Director; Karen Rubino, Board Director; and Dawn Tarzian, Superintendent and Secretary to the Board.

**1. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

Blaine Peterson called the meeting to order at 5:00 p.m. The board immediately recessed to Executive Session per RCW 42.30.110(1)(g) and RCW 42.30.110(1)(i). After a school tour at 6:00 p.m., Blaine Peterson called the regular meeting back to order at 6:30 p.m. and led the pledge of allegiance.

**2. AGENDA REVISIONS (none)**

**6. CONSENT AGENDA**

Board members received and reviewed these documents in advance of the meeting.

**A. Meeting Minutes (April 15, 2014)**

**B. Accounts Payable**

General Fund

Warrant Numbers 203520—203625, totaling \$291,095.05 (Pay date: May 2, 2014)

Warrant Numbers 203626—203628, totaling \$12,289.05 (Pay date: May 2, 2014)

Warrant Numbers 203629—203629, totaling \$1400 (Pay date: May 2, 2014)

ASB Fund

Warrant Numbers 20084—20105, totaling \$19,948.50 (Pay date: May 2, 2014)

Warrant Numbers 20106—20106, totaling \$2,009.38 (Pay date: May 2, 2014)

Capital Projects Fund

Warrant Numbers 3866—3866, totaling \$4,911.17 (Pay date: May 2, 2014)

Warrant Numbers 3867—3867, totaling \$1,049.32 (Pay date: May 2, 2014)

ACH

ACH Numbers 131400955—131400977, totaling \$60,709.36 (Pay date: May 2, 2014)

**C. Budget Status Report (March 2014)**

**D. Payroll (April 2014)**

Warrant Numbers 203485—203519, totaling \$1,932,619.99 (Pay date: April 30, 2014)

**E. Personnel Report**

Certified Resignation: Lindsey Hutchins, Kindergarten Teacher (HES); Kathleen Vaagen, Reading Spec Teacher (GES); Barbara Samojedny, FACSE Teacher (WHS).

Certified Leave of Absence, 2014-15: Caley Deighton, Title I/Sped Teacher (HES/GES).

Classified Leave of Absence, 2013-14: Bruce Chilcote, Para (WHS); Christa Norvell, Secretary (Cape).

**F. Contracts**

**G. Travel**

**H. Field Trips**

**I. Donations**

Blaine Peterson moved to approve the consent agenda as presented. Karen Rubino seconded, and the motion carried unanimously.

## **7. INFORMATIONAL PRESENTATIONS**

### **A. WHS SIP Presentation**

WHS Principal Aaron Hansen distributed two handouts: “Panther Facts”, and an overview of their areas of focus. Areas of focus are: increase the level of respect for, and appreciate the contributions and needs of, all students, staff, and parents in a safe and positive learning environment; annually increase number of students meeting graduation requirements; increase the use of data to provide programs that support, challenge and motivate students; increase opportunities for students, staff, parents, and the community to be involved with the WHS Community. Aaron stated there would be three groups of speakers who would show how WHS is meeting those areas of focus. Counselor Owen Sanford spoke about Challenge Days, and how the program is increasing the respect felt at WHS. Student Melia Stewart spoke about the Be the Change club at WHS, and how it is making sure WHS is welcoming to all. The club focuses on treating everyone with respect, and shows students how to make change. Melia shared her experiences with Challenge Days, and how the grant application worked. She thanked the 450+ students and staff for making the event such a success. Blaine Peterson asked who funded the grant, and how much it was worth. Owen Sanford answered it is through Clark County Health, and was for \$8,000. Karen Rubino asked how many students are in the Be the Change Club. Melia said around 50. Supt. Dawn Tarzian recognized Melia’s leadership and the amount of work she put in.

Carol Boyden and student Paige Bentley presented about the Senior Project. Paige shared her senior project, the weekend backpack project. Paige worked with Julie Bristol, who has done the project at Gause and Hathaway for many years. The program sends food home on Fridays with students who may not otherwise have food over the weekend. Carol gets numbers for Paige, and Paige fills the backpacks with food. Community members and organizations donate all the food. Paige said it has been great to be able to help people in need, and it has made her realize how lucky she is. She gave thanks to Carol, Julie, and the Children’s Home Society. Carol said that Paige’s project hit all four points that WHS is focused on. The senior project helps students become the adults we hope they will become. Karen Rubino asked if it is always a community service project, and Carol said no, it can be anything. There is a huge sense of accomplishment when presenting a great project.

Teachers Ryan Stief and Michael Wareham presented the Co-Teaching Model. The model they are using pairs a general education teacher and a special education teacher to deliver core instruction along with specialized instruction in a single space. They are seeing an increased level of maturity and fewer behavioral issues among the students. The benefits to students include enrichment, tiered instruction, access to two highly qualified teachers, peer interactions, accommodations for students, reduced stigma for student with disabilities, and positive academic and social role models. Teacher benefits have been lightened workload, combined ownership, data use to inform instruction, increased collaboration, less teacher isolation, and potential for fewer behavior referrals. Challenges are that both teachers must have strong content knowledge, both must maintain contributions, demands trust, requires collaboration, and the significant amount of planning time. Ron Dinius asked if there has been any student feedback. Aaron Hansen responded that nothing formal, but they plan to survey students and parents. Elaine Pfeifer asked if this is offered in any other classes. Aaron said yes, but in a different model.

Aaron concluded the presentation by sharing that WHS had won the Washington State Achievement Award for High Progress. Schools qualify for recognition in this category if they are in the top 10% of schools making the most progress in the performance of the all student groups over three years. Aaron shared that going to the ceremony was an amazing experience and a proud moment.

### **B. 2014-15 Budget Development**

Maintenance Director Joe Steinbrenner presented building maps and information regarding All-day Kindergarten placement plans. There are definitely space challenges, mostly at Gause, but everything is going to fit. Principals and teachers have worked together to make the decisions of who will move where. The teachers will have until July 14<sup>th</sup> to have their classrooms packed up into

totes, and by August 14<sup>th</sup> the new rooms will be ready. The teachers will get 21 hours dedicated to the move.

Business Manager Brian Wallace presented a handout detailing Certified Staffing plans for 2014-15. The projections are done based on October enrollment, which is typically the highest of the year. Brian is working on a conservative enrollment of 2987 for next year. Hathaway is seeing a large 4<sup>th</sup> grade next year, so will be getting another class. Right now there are 19.5 open FTE for next year through resignations, retirements, etc. Brian stated it is great to be having conversations about growth, not about losing positions. Elaine Pfeifer thanked Brian for the great document, adding it is very succinct.

**11. FUTURE AGENDA ITEMS (none)**

**12. BOARD EVALUATION**

Blaine Peterson collected the board's self-evaluation forms. The results are attached.

**13. ADJOURN**

Elaine Pfeifer moved to adjourn the meeting at 7:58 p.m. Karen Rubino seconded, and the motion carried unanimously.

**Dated this 13<sup>th</sup> day of May, 2014**

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**President**

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**Secretary to the Board**

BOARD MEETING EVALUATION SUMMARY

MEETING DATE: April 29, 2014

Instructions for 1: S = Satisfactory I = Needs Improvement U = Unsatisfactory

S      I      U

- |   |                                    |
|---|------------------------------------|
| 1. I was prepared for the meeting.  | 4                                  |
|   | <b><u>YES</u></b> <b><u>NO</u></b> |
| 2. Our agenda was designed to meet our obligations and objectives (district governance, future planning, board goals) | 4                                  |
| 3. Meeting Elements:  |                                    |
| a. The Board President facilitated management of the meeting time and agenda  | 4                                  |
| b. Ample time was given to discuss agenda topics  | 4                                  |
| c. Each board member was given the opportunity to speak   | 4                                  |
| d. Directors, presenters and the public were treated in a dignified and respectful manner                             | 4                                  |
| e. Adherence to policy leadership vs administrative detail  | 4                                  |
| 4. The board demonstrated a sense of responsibility for excellence in governing the district.                         | 4                                  |

**Comments** (If you answered “no” to any of the above, please provide comments):