

**Washougal School District 112-6
Board of Directors Meeting Minutes
Tuesday, June 13, 2017**

**Regular Meeting, 6:30 p.m.; Executive Session to follow
Washougal School District Office**

Generated by Kori Kelly on Friday, June 13, 2017

PRESENT: Ron Dinius, Board Director; Elaine Pfeifer, Board Director; Teresa Lees, Board Director; Jaron Barney, Board Director; Cory Chase, Board Director; Patricia Boles, Assistant Superintendent; and Mike Stromme, Superintendent and Secretary to the Board.

1. Opening Items

A. Call to Order, Regular Meeting-Pledge of Allegiance

Ron called the meeting to order at 6:31 p.m. and led the pledge of allegiance.

B. Agenda Revisions

None.

C. Comments-Board of Directors and Administrators

Jaron Barney shared his opportunity to go with 6th graders at JMS to outdoor school. They visited Beacon Rock State Park. They had a great time in the nature area, and listened to a speaker talk about Lewis and Clark. It was a great opportunity for kids to be outside and learn about their area. Elaine Pfeifer agreed it is a great program, and she remembered going with her kids. Cory Chase chaperoned a field trip and had a great time. With the close of this school year, his family is officially moving on to middle school years. Cory gave thanks to Gause for the great years there, they will miss it. Teresa Lees was excited about graduation coming up on Saturday. She hopes student representatives Matt and Zach come back to visit. Ron Dinius mentioned the great article in The Columbian about Jemtegaard Middle School.

D. Superintendent's Update

Before the Student Representatives' last report, Superintendent Mike Stromme took a minute to congratulate Zach Kettleson-Snow and Matt Hickey for being truly exceptional. He and the board appreciate all the hard work. Mike asked Matt and Zach to talk about what they will be doing next year. Matt will be attending Texas A & M, and is excited for the new journey. Zach will be attending Clark College, then on to Disney University in Florida. Mike presented gifts: books, chocolate and movie tickets. Ron Dinius shared how much the board has enjoyed their presentations, and said they have done some of the best work they've seen. Elaine Pfeifer said they are so polished, it's amazing they are in high school. Jaron Barney wished them the best of luck, and said they have bright futures ahead with their poise and confidence. Matt and Zach introduced Scott Anderson, one of four reps for next year. Scott will share the responsibilities with Maggie Hungerford, Jalen Watts, and Andrea Gonzalez for the 2017-2018 school year.

E. Student Representative Report

The question for June was "Why are you proud of your school?" Matt Hickey and Zach Kettleson-Snow presented a slide show of photos from WHS this year. They are proud because of the true sense of community here. Teachers are there for you, friendships are crucial, and there are so many opportunities. They are also proud of the tradition at WHS including color war, assemblies, and performing arts. Washougal has sense of security, family, and support. They are there for community, and the community is there for them. They are proud to be able to come here and have the board listen to them.

F. Comments-Citizens

Gail Anderson recognized the WHS band. They brought home several awards from their performance in Anaheim. WHS has one of the best fine arts programs in the county. Recognition for Kelly Ritter and her amazingness.

Rhea Bohlin came to comment on senior panels. The students did an exemplary job, as always. Excelsior is an amazing facility, there is so much light. 50 volunteers and 20 speakers participated in outdoor school.

2. Consent Agenda

Board members received and reviewed these documents in advance of the meeting.

A. Minutes (May 23, 2017)

B. Accounts Payable

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the board. As of this date the board, by a unanimous vote, does approve for payment those vouchers included in the below list and further described as follows:

General Fund

Warrant Numbers 211325 through 211342, totaling \$35,936.10 (Pay date: 5-31-17)

Warrant Numbers 211343 through 211382, totaling \$153,789.51 (Pay date: 6-16-17)

ACH Numbers 161700373 through 161700393, totaling \$11,476.18 (Pay date 6-16-17)

Capital Projects Fund

Warrant Numbers 4263 through 4263, totaling \$1,386.55 (Pay date: 6-1-17)

Warrant Numbers 4264 through 4267, totaling \$4,354,261.78 (Pay date: 6-16-17)

ASB Fund

Warrant Numbers 41298 through 41298, totaling \$25.00 (Pay date: 5-30-17)

Warrant Numbers 41299 through 41301, totaling \$791.21 (Pay date: 6-1-17)

Warrant Numbers 41302 through 41326, totaling \$32,049.00 (Pay date: 6-16-17)
ACH Numbers 161700394 through 161700396, totaling \$260.48 (Pay date: 6-16-17)

C. Payroll (May 2017)

General Fund (\$2,298,252.77)

Warrant Numbers 1000095-1000131 totaling \$2,206.82 (Pay date: 5-31-17)

Warrant Numbers 211296-211324, totaling \$538,588.85, (Pay date: 5-31-17)

ACH Numbers 161700370-161700372, totaling \$213,512.34 (Pay date: 5-31-17)

Non-Warrants, totaling \$1,543,944.76 (Pay date: 5-31-17)

D. Personnel

Appointments:

- Elsensohn, Sharon, Secretary, CRGE, effective 9/7/17
- Crouchley, Leanne, Secretary, CRGE, effective 9/7/17
- Steffanson, Angela, 3rd Grade Teacher, CRGE, effective 9/7/17
- Cantrell, Jennifer, Para - Sped, GES, effective 5/25/17
- Watson, Stefanie, Speech Language Pathologist, District, effective 9/7/17
- Miller, C. Becky, Music Teacher, HES, effective 9/7/17
- Lingo, Ashley, 2nd Grade Teacher, CRGE, effective 9/7/17
- Ritchey, Kyla, ASL Teacher (CTE), WHS, effective 9/7/17
- Gregory, Cynthia, Special Ed (Life Skills), WHS, effective 9/7/17
- LaBree, Aaron, Special Ed (EBD), WHS, effective 9/7/17
- LaBree, Aaron, Heads Boys Basketball, WHS, effective 11/13/17
- Henke, Amy, School Counselor, CH-S/CCMS, effective 9/7/17
- Akseki, Janis, School Counselor, CRGE, effective 9/7/17
- Coupe, Leslie, Special Ed (Life Skills), CRGE, effective 9/7/17
- Snowden, Caitlin, Occupational Therapist (0.6 FTE), District, effective 9/7/17
- Munford, Hannah, Special Ed (EBD), CCMS, effective 9/7/17
- McClain, Kaitlyn, Science Teacher, JMS, effective 9/7/17
- Hein, Ellen, 3rd Grade Teacher, CRGE, effective 9/7/17
- Merrill, Grant, Science Teacher, WHS, effective 9/7/17
- Morford, Nicole, Para, HES, effective 6/14/17
- Young, Ashlee, Certified Occupational Therapist Assistant, District, effective 9/7/17

Resignations:

- Gibbons, John, Girls Basketball, JMS, effective 5/19/17
- Barnett, Anna, Para, JMS, effective 5/23/17
- Neveux, Christopher, Speech Pathologist, CH-S, effective 06/30/2017
- Hein, Ellen, Para, GES, effective 6/23/17

Retirements:

- Hobson, Janine, Para, District, effective 6/23/17
- Martell, Karen, Para, HES, effective 8/31/17

Leaves of Absence:

- Shoemaker, Margie, Day Custodian, CCMS, effective 5/16/17 - 5/29/17
- Scheuffele, Stephanie, Para, HES, effective 4/25/17-5/2/17

E. Contracts

F. Field Trips

G. Approval of Consent Agenda

Teresa Lees moved to approve the consent agenda as presented. Cory Chase seconded, and the motion carried unanimously.

3. Informational Presentations

A. Construction Update

Adam Cormack of R & C Management and Facilities Director Joe Steinbrenner presented the monthly construction update. Mike Stromme shared the team has done exceptional work with coordination, and it is highly organized. Ron Dinius shared that the COT (Citizen Oversight Team) recently did a walk through, and our community is going to be really proud. The light inside is really incredible. He is looking forward to the day the public will get to see it.

B. 2017-2018 Budget Update-ASB, Capital Projects, Debt Service & Transportation Vehicle Funds

Business Manager Larry Mayfield presented the budget update. Larry began with a preliminary General Fund budget discussion.

The General Fund budget is not finalized, but they are in the process of reconciling. Larry continued with the ASB, Capital Projects, Debt Service and Transportation Vehicle Fund updates.

C. Preschool/Early Learning Plan, 2017-18

Patsy Boles gave an update on the preschool program. There was a needs survey given this spring with 110 responses. The plan is to have preschool at all elementary buildings next year. The district has chosen to work with ESD 112 in regard to an all day preschool program. The district will maintain the Head Start program, and the SPACE program will be moving to HES. The plan is to have transportation from all schools, at least in the afternoon. The district's hope is to offer as much as possible to meet the growing need in the community.

4. Proposals for Action

A. Recommendation: Approve Change Order No. 3

Mike Stromme read from the recommendation to approve Change Order No. 3 with Todd Construction. The change order addresses unforeseen costs due to weather, county code requirements, and owner value added scopes, with a cost of \$726,270. Elaine Pfeifer moved to approve Change Order No. 3 with Todd Construction. Jaron Barney seconded, and the motion carried unanimously.

B. Recommendation: Approve Resolution 2016-17-07: Acceptance of HVAC & Safety/Security Upgrades

Mike Stromme read from the recommendation to approve Resolution 2016-17-07: Acceptance of HVAC & Safety/Security Upgrades. The resolution approves final payment and accepts final completion with Skyward Construction, Inc. Teresa Lees moved to approve Resolution 2016-17-07 as presented. Cory Chase seconded, and the motion carried unanimously.

C. Recommendation: Approval of Apple iPad Purchase 2017-2018

Mike Stromme read from the recommendation to approve the Apple iPad Purchase for 2017-18. This purchase completes our deployment K-12, and replaces the original devices that are 4-5 years old. Jaron Barney moved to approve the Apple iPad Purchase for 2017-18. Elaine Pfeifer seconded, and the motion carried unanimously.

5. Policy Revision, second reading

A. Proposed Revision - Policies 1210, 1220, 1225, 5010, 6700

Elaine Pfeifer moved to approve the revisions to Policies 1210, 1220, 1225, 5010, and 6700 as presented. Jaron Barney seconded, and the motion carried unanimously.

B. Proposed Approval of New Policy - 3235

Jaron Barney moved to approve new Policy 3235 as presented. Cory Chase seconded, and the motion carried unanimously.

C. Proposed Deletion - Policy 2255

Elaine Pfeifer moved to approve the deletion of Policy 2255 as presented. Teresa Lees seconded, and the motion carried unanimously.

6. Policy Governance

A. Executive Responsibilities 13-Instructional Programs

Patsy Boles presented ER 13, highlighting school improvement plans, online reporting systems, new student data system, instructional coaches, the 8 year adoption and training cycle, CTE, Family Resource Center, and professional development. Ron Dinius collected monitoring report response forms from all board members present, noting the approval of ER 13.

B. Executive Responsibilities 3-Treatment of Parents, Students, and the Public

Mike Stromme presented ER 3, noting the work he and Cory Chase recently did to streamline the ER. Mike highlighted staff training, communication with the board, COT meetings, ongoing committees, senior project panels, online staff resources, and providing a welcoming environment. Ron Dinius collected monitoring report response forms from all board members present, noting the approval of ER 3.

7. Future Agenda Items

None.

8. Board Evaluation

Ron Dinius collected the board's self-evaluation forms.

9. Executive Session

A. RCW 42.30.110(1)(g)-Personnel

The board recessed to Executive Session at 8:20 p.m. Ron Dinius noted the board would return to regular session for adjournment only, with no action.

10. Adjourn

The board returned to the regular session at 9:26 p.m. for adjournment only.

Dated this 27th day of June, 2017

President

Secretary to the Board