

**Washougal School District 112-6  
Board of Directors Meeting Minutes  
Tuesday, August 14, 2018**

**Regular Business Meeting, 6:30 p.m.**

**Washougal School District Office Board Room**

Generated by Cassi Marshall on Tuesday, August 14, 2018

**PRESENT:** Cory Chase, Board Director; Teresa Lees, Board Director; Donna Sinclair, Board Director; Ron Dinius, Board Director; Renae Burson, Assistant Superintendent; and Mary Templeton, Superintendent and Secretary to the Board.

**1. Opening Items**

**A. Call to Order, Regular Meeting - Pledge of Allegiance**

Board President Cory Chase called the meeting to order at 6:32 p.m. and led the pledge of allegiance.

**B. Agenda Revisions**

None.

**C. Comments - Board of Directors and Administrators**

Renae Burson shared that she enjoyed meeting the district's new teachers today. Donna Sinclair formally welcomed Mary Templeton. She also welcomed the audience. Cory Chase echoed Donna's sentiments, officially welcoming Mary Templeton and Renae Burson to District Office. Cory thanked outgoing board member Elaine Pfeifer for her many years of service on the board. Teresa Lees concurred on welcoming the new administrators, and also shared appreciation to the staff members present.

**D. Superintendent's Update**

Mary Templeton shared that she is thrilled to be here in Washougal on her "Day 45" in the district. She has been busy meeting with community members, listening and learning much about the schools and surrounding area, and she is very impressed. She thanked the Washougal Arts and Culture Alliance (WACA) for hosting the weekend's local art festival, and the American Legion for inviting her to the Cape Horn Post event. She named local organizations that she is beginning to work with, and thanked everyone for the welcoming atmosphere.

**E. Comments - Citizens**

Jennifer Campen shared that her son, who recently graduated from Washougal High School (WHS), succeeded because of the district staff and the wonderful support he received. She asked the board to consider class size and fair and equitable pay for teachers.

Eric Engebretson, 5th grade teacher at Gause and newly elected Washougal Association of Educators (WAE) president, said that he does not feel the district and association are close to reaching an agreement at this time. WAE continues to stand by the message that teachers need a fair and competitive contract to attract and retain quality staff. Additional issues for the association are class size and working conditions.

Ryan Isaacson, WHS teacher, urged the board to spend the money from the state as intended by the legislature.

William Paulson, WHS graduate, shared that he is proud to be from Washougal, and that district teachers impacted him positively. It is a caring community with a caring teacher base. He asked the district to disperse additional funds toward teacher salaries.

Candy Herrera, UniServ Representative for Washington Education Association (WEA), spoke against limiting public comment at public meetings.

Kelly Gregersen will begin his 15th year as a drama teacher at WHS. He urged the district to be competitive in teacher salaries, so that teachers will stay in the district, instead of moving for higher pay.

Ray Loney, community member, announced the upcoming Veterans of Foreign Wars (VFW) essay contest. This year's theme for high school will be "Why my vote matters". He spoke about the VFW Teacher of the Year award, noting that Washougal's Mr. Hajek was last year's winner. Ray also spoke about the Veterans in the Classroom program, asking teachers requesting speakers to do so as soon as possible.

Clara Jones, 5th grade student at Cape Horn-Skye, asked the board to consider paying teachers more.

Paul Greenlee, Washougal City Councilmember, thanked Elaine Pfeifer for her service. He thanked the board for carrying out their most important job, which is to hire an outstanding superintendent. He read a letter from the City of Washougal mayor and council members welcoming Mary Templeton to Washougal.

**2. Consent Agenda**

Board members received and reviewed these documents in advance of the meeting.

**A. Minutes (June 26, 2018)**

**B. Accounts Payable**

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the board. As of this date the board, by a unanimous vote, does approve for payment those vouchers included in the below list and further described as follows:

#### ASB Fund

Warrant numbers 41766 - 41771 totaling \$2,611.72 (Pay date: 7-02-2018)  
Warrant numbers 41772 - 41781 totaling \$8,737.70 (Pay date: 7-19-2018)  
Manual check #19 (BMO) totaling \$8,721.02 (Pay date: 7-10-2018)  
ACH numbers 171800509 - 171800516 totaling \$2,032.19 (Pay date: 8-06-2018)

#### Capital Projects Fund

Warrant number 4432 totaling \$64,437.50 (Pay date: 7-02-2018)  
Warrant numbers 4433 - 4434 totaling \$1,622.14 (Pay date: 7-19-2018)  
Manual check #19 (BMO) totaling \$4,826.39 (Pay date: 7-10-2018)

#### General Fund

Warrant numbers 213581 - 213653 totaling \$118,486.37 (Pay date: 7-02-2018)  
Warrant number 213654 totaling \$400.00 (Pay date: 7-11-2018)  
Warrant numbers 213655 - 213715 totaling \$323,169.15; Voids/cancellations totaling \$400 (Date: 7-19-2018)  
Warrant numbers 213738 - 213782 totaling \$46,490.01; Voids/cancellations totaling \$4,655.00 (Date: 7-31-2018)  
Warrant number 213783 totaling \$230.00 (Pay date: 8-01-2018)  
Warrant number 213784 totaling \$3,795.22 (Pay date: 8-03-2018)  
Warrant number 213785 totaling \$3,795.55; Voids/cancellations totaling \$3,795.22 (Date: 8-03-2018)  
Manual check #19 (BMO) totaling \$47,032.71 (Pay date: 7-10-2018)  
Manual check #19 (BMO) totaling \$2,088.75 (Pay date: 7-10-2018)  
ACH numbers 171800473 - 171800475 totaling \$6,482.80 (Pay date: 6-30-2018)  
ACH number 171800476 totaling \$3,000 (Pay date: 7-02-2018)  
ACH numbers 171800477 - 171800502 totaling \$64,702.90 (Pay date: 7-13-2018)  
ACH numbers 171800517 - 171800546 totaling \$47,678.11 (Pay date: 8-06-2018)

### **C. Payroll (June 2018 & July 2018)**

#### Payroll (June 2018)

General Fund (\$2,576,578.35)  
Warrant Numbers 1000221-1000223 totaling \$830.74 (Pay date: June 29, 2018)  
Warrant Numbers 213559-213580, totaling \$259,017.27, (Pay date: June 29, 2018)  
ACH Numbers 171800470-171800472, totaling \$220,144.41 (Pay date: June 29, 2018)  
Non-Warrants, totaling \$2,096,585.93 (Pay date: June 29, 2018)

#### Payroll July 2018

General Fund (\$2,709,779.93)  
Warrant Numbers 1000224-1000235 totaling \$24,213.73 (Pay date: July 31, 2018)  
Warrant Numbers, 213716-213737, totaling \$269,263.49\$ (Pay date: July 31, 2018)  
ACH Numbers, 171800506-171800508, totaling \$223,807.86 (Pay date: July 31, 2018)  
Non-Warrants, totaling \$2,192,494.85 (Pay date: July 31, 2018)

### **D. Personnel**

#### Appointments:

- Shane Jundt, Head Girls Soccer Coach, WHS, Spring Season
- Zac Carter, Head Baseball Coach, WHS, Spring Season
- Vicki Anderson, Library Assistant I, CRGE, effective 8/28/18
- Lindsay Radcliff, Server II, CCMS, effective 8/28/18
- Graciela Ponce, Server II, CCMS, effective 8/28/18
- Penrawee Gelfo, Food Service Rover, DO, effective 8/28/18
- Cynthia Sweet, Campus Security, WHS, effective 8/28/18
- Michael Asbjornsen, Night Custodian, WHS, effective 8/29/18
- Jessica Burleson, Para, CRGE, effective 8/28/18
- Cynthia Fahrenkrug, Secretary, JMS, effective 8/28/18
- Theresa Lewis, Night Custodian, GES, effective 8/28/18
- Diana Larson, Para, JMS, effective 8/28/18
- Karen Street, Para, JMS, effective 8/28/18
- Arturo Garza, Para, WHS, effective 8/28/18
- April Boneski, Teacher (SPED), HES, effective 8/28/18
- Heather Hopkins, Teacher (1st grade), GES, effective 8/28/18
- Alysia Noriega, Counselor, HES, effective 8/28/18
- Dakota Marr, Teacher (1st grade), HES, effective 8/28/18
- Michelle Massar, Associate Principal, JMS, effective 7/18/18
- Sydney Croucher, Teacher (5th Grade), HES, effective 8/28/18
- Chelsea Skirble, Teacher (Math JMS), JMS, effective 8/28/18
- Areli Lopez Lopez, Teacher (Spanish), WHS, effective 8/28/18
- Britney Knotts, Teacher (Special ED SLC), WHS, effective 8/28/18
- Lisa Bennett, Athletic Trainer, WHS, effective 8/15/18
- Dave Hajek, Head Football, WHS, effective 8/15/18
- Scott Dizmang, Asst. Football, WHS, effective 8/15/18

- Jesse Buck, Asst. Football, WHS, effective 8/15/18
- Ken Frisch, Asst. Football, WHS, effective 8/15/18
- Zachary Strausbaugh, Asst. Football, WHS, effective 8/15/18
- Tyler Knotts, Asst. Football, WHS, effective 8/15/18
- Kevin Reilly, Asst. Football, WHS, effective 8/15/18
- Troy Tyacke, Asst. Football, WHS, effective 8/15/18
- William Gladden, Asst. Football, WHS, effective 8/15/18
- Mallorie Henker, Head Volleyball, WHS, effective 8/20/18
- Sammy Smith, Asst. Volleyball JV, WHS, effective 8/20/18
- Mary Pursley, Asst. Volleyball C, WHS, effective 8/20/18
- Kelsey Penner, Asst. Volleyball, WHS, effective 8/20/18
- Terry Howard, Head XCountry, WHS, effective 8/20/18
- Dana Seekins, Asst. XCountry, WHS, effective 8/20/18
- Brian Anderson, HeadBoys Golf, WHS, effective 8/20/18
- D. Scott Allen, Asst. Boys Golf, WHS, effective 8/20/18
- Shane Jundt, Head Girls Soccer, WHS, effective 8/20/18
- Jodi Ellis, Asst. Girls Soccer, WHS, effective 8/20/18
- Scott Hoisington, Head Boys Tennis, WHS, effective 8/20/18
- Mike Ladage, Asst.Boys Tennis, WHS, effective 8/20/18
- Tiffany Forney, Game Manager, WHS, effective 8/15/18
- Amy Greenburg, Dance, WHS, effective 8/15/18
- Anita Williams, Head Rally, WHS, effective 8/15/18
- Kyla Ritchey, Asst. Rally, WHS, effective 8/15/18
- Glenn Rhodes, Football+Equip, JMS, effective 8/27/18
- Willie Gary, Football, JMS, effective 8/27/18
- Courtney Wilkinson, Volleyball+Equip, JMS, effective 8/27/18
- Kim Poen, Volleyball, JMS, effective 8/27/18
- David Lowman, Xcountry+Equip, JMS, effective 8/20/18
- Greg Lewis, Game Manager, JMS, effective 8/20/18
- Katie Hofsess, Volleyball+Equip, CCMS, effective 8/27/18
- Carey Proctor, Volleyball, CCMS, effective 8/27/18
- Leslie Rappe, Volleyball, CCMS, effective 8/27/18
- Brianna Bain, Art Teacher, GES\*, effective 8/28/18 (\*Location Correction Only, position approved at the 6/12 Board Meeting)
- Rebecca Wiley, PE Teacher, GES/CRGE\*\*, 8/28/18 (\*\*Location Correction Only, position approved at the 5/22 Board Meeting)

#### Resignations:

- Heather McFadden, Cross Country Coach, JMS, effective 6/20/18
- Angela Watts, Boys Tennis Coach, WHS, effective 7/9/18
- Jeremy Morris, Football Coach, CCMS, effective 7/11/18
- Jennifer Fowler, Para, CRGE, effective 6/20/18
- Anthony Valdez, ASL Interpreter, JMS, effective 7/31/18
- Chelsea McClement, Teacher (Math), JMS, effective 7/21/18
- Aaron Konzek, Teacher (Spanish), WHS, effective 7/24/18
- Andrew Schlauch, Teacher (5th Grade), HES, effective 7/25/18

#### Retirements:

- Rebecca Friedrich, HR/PR Assistant, DO, effective 11/29/18
- Doug Cox, Teacher (PE), CRGE, effective 8/7/18
- Christie Cox, Teacher (2nd Grade), HES, effective 8/7/18

#### Leaves of Absence:

- Peggy Denny, N. Custodian, Transp, effective 8/29/18-6/11/19
- Francie Akers, Para, CHS, effective 8/28/18-6/11/19

#### **E. Contracts**

#### **F. Minimum Basic Education**

#### **G. Approval of Consent Agenda**

Teresa Lees moved, seconded by Donna Sinclair, to approve the consent agenda as presented. The motion carried unanimously.

### **3. Informational Presentations**

#### **A. 2018 - 2019 Budget Presentation**

Mary Templeton introduced Kris Grindy, the district's Director of Business Services. Kris shared a presentation explaining the budget for the upcoming school year for each of the district's five funds. She highlighted new funding sources and expenditures for 2018-19, and provided projected beginning and ending balances for each fund. Kris provided a 4-year budget forecast, and spoke about the new state requirement to do so. In response to board questions, Kris gave additional information about student growth related to busses, and the prototypical funding model. The board thanked Kris for the presentation.

### **4. Proposals for Action**

**A. Acceptance of Board Director Elaine Pfeifer's resignation**

Donna Sinclair moved to approve the resignation of board director Elaine Pfeifer. Ron Dinius seconded, and the motion carried unanimously.

**5. Policy Revision**

**A. Policies 3110, 5406; first reading and approval**

**B. Policies 1105, 2336, 3520; second reading and approval**

Mary Templeton shared information related to the proposed revisions of each policy listed above. Donna Sinclair shared that she appreciates that voter registration will be coordinated for seniors. Ron Dinius moved to approve Policies 3110, 5406, 1105, 2336 and 3520 as presented. Donna Sinclair seconded, and the motion carried unanimously.

**6. Policy Governance**

**A. Executive Responsibilities 3 - Treatment of Parents, Students, and the Public**

Mary Templeton, though new to this position, has reviewed the policies and practices outlined as evidence to Executive Responsibilities (ER) 3. She added that it will be a priority for her to be accessible to the community and to provide a welcoming environment to all. She will work to champion respect, dignity, courtesy and value in all interactions with staff, allowing all to work together toward improved student achievement.

**7. Future Agenda Items to be added to the Board Planning Calendar**

None.

**8. Board Evaluation**

Cory Chase collected the board's self-evaluation forms.

**9. Adjourn**

Ron Dinius moved, seconded by Donna Sinclair, to adjourn the meeting at 7:44 p.m. The motion carried unanimously.

**Dated this 28th day of August, 2018**

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President

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Secretary to the Board