

# WASHOUGAL SCHOOL DISTRICT

4855 EVERGREEN WAY  
PH: 360.954.3000



WASHOUGAL, WA 98671  
FAX: 360.954.3099

## Request for Early Notice Stipend

Name: \_\_\_\_\_

Current Position: \_\_\_\_\_

Retirement/Resignation Effective Date (Last Day of work): \_\_\_\_\_

I hereby, request the stipend of \$1,000 associated with the announcement of my retirement/resignation prior to February 1, as stated in Section 4.9A, WAE Collective Bargaining Agreement.

\_\_\_\_\_  
Signature of Employee

\_\_\_\_\_  
Date

***Complete and send to the Human Resources Office***

### HR Use Only

Date Personnel Resignation received: \_\_\_\_\_

Approved:

Unapproved:

\_\_\_\_\_  
Signature of District official

\_\_\_\_\_  
Date

The Washougal School District does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression, gender identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups. The following employees have been designated to handle questions and complaints of alleged discrimination: Civil Rights Coordinator: Marian Young, 4855 Evergreen Way, Washougal WA 98671, (360) 954-3050; Title IX Officer: Marian Young, 4855 Evergreen Way, Washougal WA 98671, (360) 954-3050; Section 504 Coordinator: Allison Blakely, 4855 Evergreen Way, Washougal WA 98671, (360) 954-3020.