

**Washougal School District 112-6  
Board of Directors Meeting Minutes  
Tuesday, June 20, 2023**

**Regular Business Meeting 6:30 p.m.  
District Office & Online Zoom Meeting  
Webinar ID: 869 2749 8457**

*Generated by Julie Ferguson on Tuesday, June 20, 2023*

**PRESENT:** Cory Chase, Board Director; Jim Cooper, Board Director; Sadie McKenzie, Board Director; Aaron Hansen, Assistant Superintendent; and Mary Templeton, Superintendent and Secretary to the Board.  
The pre-arranged absences of Board Directors Angela Hancock and Chuck Carpenter were excused.

**1. Opening Items**

**A. Call to Order, Regular Meeting – Pledge of Allegiance**

Cory Chase called the meeting to order at 6:30 p.m. and led the pledge of allegiance.

**B. Agenda Revisions**

None.

**2. Consent Agenda**

Board members received and reviewed these documents in advance of the meeting.

**A. Minutes (May 23, 2023)**

**B. Accounts Payable**

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the board. As of this date the board, by a unanimous vote, does approve for payment those vouchers included in the below list and further described as follows:

General Fund

Warrant Numbers 216966 - 216969, totaling \$613.74 (Pay date: May 24, 2023)  
Warrant Numbers 249584 - 249620, totaling \$84,016.22 (Pay date: June 6, 2023)  
Warrant Numbers 249621 - 249625, totaling \$1,327.89 (Pay date: June 14, 2023)  
ACH Numbers 222300326 - 222300335, totaling \$38,402.00 (Pay date: June 7, 2023)

ASB Fund

Warrant Numbers 24845 - 24854, totaling \$4,909.26 (Pay date: June 5, 2023)  
Warrant Numbers 24855 - 24855, totaling \$3,771.00 (Pay date: June 14, 2023)  
Warrant Numbers 24856 - 24856, totaling \$534.00 (Pay date: June 15, 2023)  
ACH Numbers 222300325 - 222300325, totaling \$260.59 (Pay date: June 7, 2023)

Capital Projects Fund

Warrant Numbers 4559 - 4559, totaling \$56,149.44 (Pay date: June 5, 2023)

**C. Payroll (May 2023; Pre-Authorization June 2023, July 2023)**

General Fund (\$3,660,982.30)

Warrant Numbers 1001096-1001174 totaling \$2,156.48 (Pay date: May 31, 2023)  
Warrant Numbers 249568 - 249579 totaling \$617,044.78 (Pay date: May 31, 2023)  
ACH Numbers 222300322 -222300324, totaling \$20,751.75 (Pay date: May 31, 2023)  
Non-Warrants, totaling \$3,021,029.29 (Pay date: May 31, 2023)

**D. Contracts**

- ArbiterSports, WHS, JMS, CCMS, ASB Fund, \$4,391.00, Subscription to student registration software used by the middle and high schools to register student athletes to play sports.
- Mary Templeton, District, General Fund, \$205,069.00, Employment Contract.
- Mt. Pleasant, District, AR, \$3,912.33 accounts receivable, the purpose of this agreement is for WSD to provide Technology Support Services including desktop computer and basic network support services to the Mt. Pleasant School District.
- Washington State Immunization Information System, Data Sharing Agreement supports the immunization recordkeeping that the nurses maintain for district students.

- Crossfire Lasertag, CCMS, ASB Fund, \$534.00, Vendor will provide lasertag activity for CCMS 8th Grade Celebration.

## **E. Personnel**

### Appointments:

- Chelli Larzalere, Teacher, JMS, 8/28/23
- Alyssa Baxter, Teacher, HES, 8/28/23
- Hannah Hartman, Principal, CRGE, 7/1/2023
- Erin Caswell, Teacher, JMS, 8/28/23

### Resignations:

- Jerolyn Friesen, TOSA - MTSS Coordinator/Counselor, DO/CCMS, 8/15/23
- Jessica Hermann, Bus Driver, BB, 5/22/23
- Brian Bill, Para, WHS, 6/9/23
- Veronica Orozco Alvarado, Cook/Cashier/Assistant, WHS, 5/31/23
- Kara Prynne, Para, JMS, 6/23/23
- Arin Krout, Para, WHS, 6/23/23
- Carly Hack, Community Ed/Early Learning Coordinator, DO, 6/2/23
- Nancy McGuire, Bus Driver, BB, 8/1/23
- Lauren Merlin, Teacher, CRGE, 8/15/23
- Elizabeth Meyer, Teacher, CCMS, 8/15/23
- Dr. Frank Zahn, Teacher, GES, 8/31/23
- Moira Gray, Teacher, CHS, 8/15/23

### Retirements:

- Leon LaFrance, Night Custodian, GES, 8/31/23
- Carlie Green, Teacher, GES, 8/15/23

### Leaves of Absence:

- Josie Barrett, Teacher, CHS, 9/5/23 - 12/19/23
- Rebecca Bohlin, Teacher, JMS, 8/28/23 - 6/14/24
- Robyn Riat, Teacher, GES, 8/28/23 - 6/14/24

## **F. Donations**

- GFWC Camas-Washougal Women's Club, \$2,000.00 worth of books for Pre-K reading program.
- Washougal Schools Foundation, \$7,700.00 to support the costs of the WHS class of 2020 flag installation.

## **G. Field Trips**

## **H. Approval of State Transitional Bilingual Instructional Program 2022-23**

### **I. Approval of Consent Agenda**

Cory Chase moved to approve the consent agenda as presented, and Sadie McKenzie seconded. The motion carried unanimously.

## **3. Informational Presentations**

### **A. Student Representative Report**

Assistant Superintendent Aaron Hansen thanked the students for their time serving as our student reps and asked them to comment on highlights of the year. They expressed serving on the board and feeling comfortable to voice concerns with the principal as highlights. They felt that the year was a success in returning to many activities they were able to do pre-covid and the passing of the levy. Each student shared their plans for their next year. When asked what they would like the board to consider going forward with student representatives they suggested that larger groups of students be able to participate, such as a guest student rep each month.

### **B. Student Representative Recognition**

Superintendent Mary Templeton thanked the students for their honest participation and feedback and their commitment. Mr. Hansen also expressed his appreciation for their commitment and what an amazing job they did. Certificates and gifts from the district were given to each student rep. Jim Cooper thanked them and said it was a missing link that has been great to have back and he wished them good luck in their future endeavors. Sadie McKenzie said they made it look so easy and they were a fresh of breath air in the meetings. Cory Chase said it has been tried in the past and the board was very excited to bring it back and this year was the most successful he's experienced. He thanked them for being authentic and sharing their experiences at the high school.

### **C. WASA Awards Presentation**

Our three student representatives and community member Anna Paul from Read Northwest were recently recognized by the Washington Association of School Administrators (WASA) for their leadership in the community. Mike Nerland from ESD 112 attended to present their WASA awards. Mr. Nerland explained that WASA started the student leadership award

just a couple of years ago and it is an honor to recognize these outstanding students. He read the nomination that was submitted and presented certificates to each student as well as a plaque with their names engraved. Mr. Nerland also presented a plaque to Anna Paul from Read Northwest who was recently recognized by WASA for her leadership in the community. Mary Templeton thanked Anna and Read Northwest for their time and effort in helping our young learners become strong readers.

#### **D. Preliminary Budget Presentation: General Fund & Capital Projects Fund**

Mary Templeton reminded the board that Director of Business Services and Operations Kris Grindy presented the preliminary ASB, Debt Service, and TVF funds at the May 23<sup>rd</sup> board meeting. Tonight Kris presented the 2023-24 budget process to date for the General Fund and Capital Projects Fund. She highlighted Budget Principles, history of our ending fund balance, enrollment trends, and financial challenges. She also shared the forecasted budgeted enrollment and the decline that is expected over the next four years as well as the programs the district is committed to provide.

Assistant Superintendent Aaron Hansen gave a staffing update and reiterated that all of our staff with regular contracts have positions next year. He explained that some staff may be moving and that is based on student and program needs and it is an ongoing process.

The board asked questions and discussed.

#### **E. English Language Learner Program Update**

Director of Teaching and Learning Tracey MacLachlan gave an update on the district's English Language Learner Program. Highlights included our current model of support which includes a screening to ensure the students are getting the best support for them, and our dual language program and the Seal of Biliteracy program at the high school. The district also has been hosting Multilingual Family Outreach nights for the past five years as well as investing in research based instructional strategies such as AVID (Advancement Via Individual Determination), UDL (Universal Design for Learning), PLC (Professional Learning Communities) and GLAD (Guided Language Acquisition Design).

### **4. Proposals for Action**

#### **A. Citizen Comments Specific to Action Items Below**

None.

#### **B. Resolution 2022-23-15: Acceptance of Completed Project**

Cory Chase moved to approve Resolution 2022-23-15: Acceptance of Completed Project as presented. Sadie McKenzie seconded, and the motion carried unanimously.

### **5. Policy Revision, first reading**

#### **A. Policy 4218 - Language Access**

WSSDA recommended an update of this policy. The board had no questions. The policy will be brought back August 22nd for a second reading.

### **6. Comments**

#### **A. Comments - Board of Directors**

Jim Cooper thanked the Read Northwest program and the ECCA (East County Citizens Alliance) group at the high school who are both providing help/tutoring to students. He found that high school students are struggling with math so he would like to find a program to support that area. He congratulated the high school graduates and said he is amazed at the number of students interested in aeronautics.

Sadie McKenzie said she has loved the Read Northwest program and thanked Anna Paul for her leadership. She shared that being a part of graduation for the first time was such a great experience and she is looking forward to summer.

Cory Chase congratulated the class of 2023 and said that graduation is an exciting time and he was disappointed he couldn't attend.

#### **B. Superintendent's Update**

Superintendent Templeton expressed her gratitude for the community, those in attendance and the board. She stated that this community is a gem and will continue to rise even through the budget difficulties that not only Washougal is facing, but all school districts. She highlighted some of the amazing work taking place in the district, including the Seal of Biliteracy program, Read Northwest's work and the success of the Student Representatives to the board.

#### **C. Citizen Comments - General**

Blake Perkins, longtime resident of Washougal and parent to five children who have attended and four of which have graduated from Washougal expressed concern about budget cuts to the arts programs but not sports and keeping staff who don't actually teach. He also expressed disappointment in the condition of the Washburn Performing Arts Center. He asked "now that the levy has passed, are you still listening?"

Zoe Hill, 2023 graduate of Washougal High School, spoke in support of Marcus Bennett who has held many positions in the district but whose position of auditorium manager is being cut. She feels he is an asset to Washougal and should continue in his technical roles.

Claire Seifert, graduate of WHS, spoke in support of Marcus Bennett and his role in the technical department of the drama program. She said that losing him would be silencing the performers and he has been a role model for many students.

Kaylee Worrall, future vice president of WHS ASB, spoke in support of a project being developed by the ASB. They are hoping to bring back painted parking spots in the student parking lot.

Leanna Vaughan, parent of students in the district, expressed her concern that the high school will not be offering AP history for juniors next year or AP government their senior year. She is concerned that students who have college goals will go elsewhere to get those classes.

Catherine Dewey, WHS student, expressed her concerns about the AP classes that are being cut. She was told she could buy a book and take the class that way or attend Running Start. These options do not work for her and she would like to have AP History and AP Chemistry in Washougal. She does not want to transfer to a different school to get the classes she needs.

## **7. Future Agenda Items**

None.

## **8. Board Evaluation**

### **A. Evaluation - Google Form**

The evaluation form is available online for board members to complete.

## **9. Adjourn**

Cory Chase moved to adjourn at 8:18 p.m., and Sadie McKenzie seconded. The motion carried unanimously.

**Dated this 22nd day of August, 2023**

---

**President**

---

**Secretary to the Board**