

**Washougal School District 112-6
Board of Directors Meeting Minutes
Tuesday, December 13, 2022**

Work Session, 5:00 p.m.; Regular Meeting, 6:30 p.m.
Washougal School District Office & Online Zoom Meeting
Webinar ID: 831 1867 2061

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PRESENT: Cory Chase, Board Director; Angela Hancock, Board Director; Jim Cooper, Board Director; Chuck Carpenter, Board Director; Sadie McKenzie, Board Director; Aaron Hansen, Assistant Superintendent; and Mary Templeton, Superintendent and Secretary to the Board.

1. Work Session, 5:00 p.m.

Angela Hancock began the work session at 5:02 p.m.

A. Gause Elementary School Improvement Plan

Gause Principal Tami Culp and staff members Kirstin Albaugh, Julie Taie, and Dina Sawyer presented their school improvement plan for 2022-23. Highlights included: school vision, PLC work, Read Northwest, and PBIS. The board asked questions and discussed. The board took a break at 6:08 p.m.

2. Opening Items - Regular Meeting, 6:30 p.m.

A. Call to Order, Regular Meeting - Pledge of Allegiance

Cory Chase called the regular meeting to order at 6:33 p.m. and led the pledge of allegiance.

B. Agenda Revisions

None.

3. Annual Board Organization

A. Call for nominations/elections for President, Vice-President, and Legislative Representative (roll-call vote)

Angela Hancock nominated Cory Chase as president, and Jim Cooper seconded the nomination. There were no further nominations or discussion. Cory Chase was re-elected president by unanimous roll-call vote as follows: Carpenter, aye, Chase, aye; Hancock, aye; McKenzie, aye; Cooper, aye.

Nominations were opened for vice-president. Cory Chase nominated Angela Hancock as vice-president, and Chuck Carpenter seconded the nomination. There were no further nominations or discussion. Angela Hancock was re-elected vice-president by unanimous roll-call vote as follows: Carpenter, aye, Chase, aye; Hancock, aye; McKenzie, aye; Cooper, aye.

Nominations were opened for Legislative Representative. Cory Chase nominated Chuck Carpenter, and Sadie McKenzie seconded. There were no further nominations or discussion. Chuck Carpenter was re-elected legislative representative by unanimous roll-call vote as follows: Carpenter, aye, Chase, aye; Hancock, aye; McKenzie, aye; Cooper, aye.

Cory Chase thanked everyone for the opportunity, and said he is happy to serve.

4. Consent Agenda

Board members received and reviewed these documents in advance of the meeting.

A. Minutes (November 22, 2022)

B. Accounts Payable (1st Run December; Pre-Authorization 2nd Run December)

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the board. As of this date the board, by a unanimous vote, does approve for payment those vouchers included in the below list and further described as follows:

General Fund

Warrant Numbers 248792 - 248850, totaling \$204,504.65; Voids/Cancellations, totaling \$120.00 (Pay date: 11-23-22)

Warrant Numbers 248851 - 248852, totaling \$65.86 (Pay date: 12-5-22)

ACH Numbers 222300085 - 222300093, totaling \$8,309.54 (Pay date: 11-25-22)

ACH Numbers 222300097 - 222300097, totaling \$696.02 (Pay date: 11-28-22)

ACH Numbers 222300100 - 222300109, totaling \$22,229.91 (Pay date: 12-9-22)

ASB Fund

Warrant Numbers 24740 - 24753, totaling \$29,442.58; Voids/Cancellations, totaling \$760.00 (Pay date: 11-23-22)

Capital Projects Fund

Warrant Numbers 4556 - 4556, totaling \$10,000.00 (Pay date: 11-23-22)

C. Payroll (November 2022; Pre-Authorization December 2022)

General Fund (\$4,128,025.28)

Warrant Numbers 1001069 - 1001073 totaling \$11,595.08 (Pay date: November 30, 2022)

Warrant Numbers 248779 - 248791, totaling \$611,078.41 (Pay date: November 30, 2022)

ACH Numbers 222300094 - 222300096, totaling \$19,597.75 (Pay date: November 30, 2022)

Non-Warrants, totaling \$3,485,754.04 (Pay date: November 30, 2022)

D. Budget Status (September 2022)

E. Personnel

Appointments:

Eric L. Johnson, Boys Basketball Head Coach, JMS, effective 1/23/23 - 3/15/23

Beau Sawyer, Boys Basketball Asst Coach, JMS, effective 1/23/23 - 3/15/23

Travis Lambert, Boys Basketball Head Coach, CCMS, effective 1/23/23 - 3/15/23

Shawn Olson, Boys Basketball Asst Coach, CCMS, effective 1/23/23 - 3/15/23

Zach Hoffman, Boys Basketball Asst Coach, CCMS, effective 1/23/23 - 3/15/23

Allyson Pope, Girls Basketball Asst Coach, WHS, effective 11/28/22 - 2/7/23

Alyssa Isotalo, Girls Basketball Asst Coach, WHS, effective 11/21/22 - 2/7/23

Lisa Bridger, Night Custodian, WHS/GES, effective 11/21/22

Elisha Jones, Para, JMS, effective 11/30/22

Delilah New, Night Custodian, HES, effective 12/5/22

Veronica Orozco Alvarado, Family Outreach Liaison Coordinator, DO, effective 11/28/22

Amy Scott, Physical Therapist, DO, effective 12/1/22

Dale Croswell, High School Knowledge Bowl, WHS, effective 11/30/22 - 4/28/23

Carly Hack, Teacher, HES, effective 11/29/22 - 6/14/23. One year only.

Resignations:

Justine Hebblethwaite, Cook/Cashier/Kitchen Asst, HES, effective 11/30/22

Christina Greene, Para, WHS, effective 11/18/22

Samantha Hickey, Para, JMS, effective 12/6/22

F. Contracts

G. Policy 3117 - Students in or Released from an Institutional Education Facility

H. Approval of Consent Agenda

Chuck Carpenter moved to approve the consent agenda as presented, and Sadie McKenzie seconded. The motion carried unanimously.

5. Informational Presentations

A. Budget Closeout Report 2021-22

Director of Business Services and Operations Kris Grindy presented the wrap-up of the 2021-22 budget, and thanked Les Brown for being such a gracious zoom host. The highlights included: enrollment has not caught up since COVID, smaller cohorts of students, fund balance and net position, where the money comes from, where the money goes, and levy impacts. Kris shared that the upcoming legislative session is scheduled to close around April 24, 2023.

6. Proposals for Action & Comments

A. Citizen Comments Specific to Action Items Below

None.

B. Appointment of Pro/Con Committee Members for the Replacement Levies (EP & O and Capital Levies)

Cory Chase moved to approve as presented, and Angela Hancock seconded. The motion carried unanimously.

7. Policy Governance

A. Executive Responsibility 5 - Staff Compensation

Assistant Superintendent Aaron Hansen presented. The board will complete the evaluation form available online.

B. Executive Responsibility 7 - Budget Planning

Director of Business Services and Operations Kris Grindy presented. The board will complete the evaluation form available online.

8. Comments

A. Comments - Board of Directors

Chuck Carpenter shared that there was a site visit at Cape Horn-Skye Elementary last week, and he represented the board. He said it was a good one, and he is looking forward to the next. Chuck said there was excellent participation for the return of Festival of Trees, which raised over \$15, 000.

Cory Chase said it was great to have Festival of Trees back. He said Read Northwest is looking for more volunteers. Cory wished everyone happy holidays.

Angela Hancock said she has been enjoying winter sports. She reminded everyone that this time of year can be difficult for some and to keep an eye on friends and yourself. Angela wished everyone a peaceful holiday and good break.

Sadie McKenzie said she met with Anna Paul from Read Northwest, and is excited that the program will now be at Columbia River Gorge Elementary and Cape Horn-Skye Elementary. She also said they are looking for volunteers.

Jim Cooper thanked everyone for the great job they are doing, and wished everyone Happy Holidays and Merry Christmas.

B. Superintendent's Update

Superintendent Mary Templeton shared she has been busy at many events and activities in the district. She thanked the transportation department including all the drivers, David Tsao and Kris Grindy; the communications department including Les Brown and Justine Hanrahan, for all the work during the weather events of the last couple of weeks. She said the safety of students and staff is the most important thing. Mary also thanked the entire district team, the board, and Director of Teaching and Learning Tracey MacLachlan for coordinating and leading the board site visits.

Assistant Superintendent Aaron Hansen shared that the Clark County Task Force gave fentanyl presentations to the community and WHS students last week. Staff is working on getting narcan in each building per the new policy the board recently approved. Aaron thanked Dr. Templeton for her leadership.

Director of Teaching and Learning Tracey MacLachlan reminded the board that the next site visit is at WHS on January 4th. She shared that part of the visit will include seeing the student voice advisory.

C. Citizen Comments - General

None.

9. Future Agenda Items

10. Board Evaluation

The evaluation form is available online for board members to complete.

11. Adjourn

Cory Chase moved to adjourn at 7:15 p.m., and Chuck Carpenter seconded. The motion carried unanimously.

Dated this 24th day of January, 2023

President

Secretary to the Board