

Washougal School District 112-6
Board of Directors Meeting Minutes
Tuesday, August 22, 2023

Regular Meeting, 6:30 p.m.

Washougal School District Office & Online Zoom Meeting

Webinar ID: 859 9769 0844

Generated by Kori Kelly on Tuesday, August 22, 2023

PRESENT: Cory Chase, Board Director; Angela Hancock, Board Director; Chuck Carpenter, Board Director; Sadie McKenzie, Board Director; Aaron Hansen, Assistant Superintendent; and Mary Templeton, Superintendent and Secretary to the Board. Board Director Jim Cooper joined via zoom.

1. Opening Items - Regular Meeting, 6:30 p.m.

A. Call to Order, Regular Meeting - Pledge of Allegiance

Cory Chase called the meeting to order at 6:30 p.m. and led the pledge of allegiance.

B. Agenda Revisions

None.

2. Consent Agenda

Board members received and reviewed these documents in advance of the meeting.

A. Minutes (June 20, 2023)

B. Accounts Payable

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the board. As of this date the board, by a unanimous vote, does approve for payment those vouchers included in the below list and further described as follows:

General Fund

Warrant Numbers 249626 - 249630, totaling \$666.42 (Pay date: 6-21-23)
Warrant Numbers 249644 - 249652, totaling \$4,316.51 (Pay date: 6-28-23)
Warrant Numbers 249688 - 249727, totaling \$510,000.72 (Pay date: 6-29-23)
Warrant Numbers 249653 - 249687, totaling \$109,712.86 (Pay date: 6-30-23)
Warrant Numbers 249728 - 249779, totaling \$276,357.47; Voids/Cancellations, totaling \$401.67 (Pay date: 7-13-23)
ACH Numbers 222300397 - 222300397, totaling \$11,000.00 (Pay date: 7-19-23)
Warrant Numbers 249793 - 249793, totaling \$1,225.00 (Pay date: 7-24-23)
Check Numbers 249794 - 249794, totaling \$2,959.30 (Pay date: 8-7-23)
ACH Numbers 222300339 - 222300370, totaling \$47,619.80 (Pay date: 6-30-23)
ACH Numbers 222300372 - 222300396, totaling \$42,258.30 (Pay date: 7-14-23)
Wire Transfer Payments #77 202200075 - 202200089, totaling \$46,726.95 (Pay date: 5-10-23)
Wire Transfer Payments #78 202200098 - 202200128, totaling \$65,726.96 (Pay date: 6-10-23)
Wire Transfer Payments #79 202200131 - 202200147, totaling \$49,396.76 (Pay date: 7-10-23)

ASB Fund

Warrant Numbers 24857 - 24877, totaling \$33,778.19 (Pay date: 6-30-23)
Warrant Numbers 24878 - 24882, totaling \$6,707.09 (Pay date: 7-13-23)
ACH Numbers 222300371 - 222300371, totaling \$292.13 (Pay date: 7-14-23)
Wire Transfer Payments #77 202200090 - 202200093, totaling \$3,012.89 (Pay date: 5-10-23)
Wire Transfer Payments #78 202200118 - 202200127, totaling \$8,324.27 (Pay date: 6-10-23)
Wire Transfer Payments #79 202200148 - 202200155, totaling \$7,434.46 (Pay date: 7-10-23)

C. Payroll (June 2023; July 2023, Pre-Authorization August 2023)

June 2023; General Fund (\$3,656,965.90)

Warrant Numbers 1001175 - 1001176 totaling \$1,741.13 (Pay date: June 30, 2023)
Warrant Numbers 249631 - 249643, totaling \$609,437.53 (Pay date: June 30, 2023)
ACH Numbers 222300336 - 222300338, totaling \$20,765.75 (Pay date: June 30, 2023)
Non-Warrants, totaling \$3,025,021.49 (Pay date: June 30, 2023)

July 2023; General Fund (\$3,842,625.18)

Warrant Numbers 1001177-1001178 totaling \$1,829.16 (Pay date: July 31, 2023)
Warrant Numbers 249780 - 249792, totaling \$598,229.22 (Pay date: July 31, 2023)
ACH Numbers 222300398 - 222300400, totaling \$20,747.75 (Pay date: July 31, 2023)
Non-Warrants, totaling \$3,221,819.05 (Pay date: July 31, 2023)

D. Budget Status (May, June, July 2023)

E. Personnel

Appointments (New):

- Angela Fox, Night Custodian, GES, 9/5/23
- Carley Trumbower, Teacher, JMS, 8/28/23
- Corrine Johnson, Cook/Cashier/Assistant, CRGE/JMS, 9/5/23
- Haven Camden, Cook/Cashier/Assistant, WHS, 9/5/23
- Heather Dye, Cook/Cashier/Assistant, CRGE/JMS, 9/5/23
- Martha Alicia Mendez Villasana, Teacher, HES, 8/28/23
- William Baur, Teacher, WHS, 8/28/23

Appointments:

- Dan Maginnis, Football- Assistant, WHS, 8/16/23-10/30/23
- Kade Coons, Football- Assistant, WHS, 8/16/23-10/30/23
- Kelly Wigton, Volleyball - Assistant, CCMS, 8/28/23-10/11/23
- Michael Paul Beigh, Football - Head, JMS/CCMS, 8/21/23-10/12/23
- Richard Copey, Football - Assistant, JMS/CCMS, 8/21/23-10/12/23
- Travis Lambert, Football - Assistant, JMS/CCMS, 8/21/23-10/12/23
- William Cummings, Football - Assistant, JMS/CCMS, 8/21/23-10/12/23

Appointments (Reassignment):

- Facundo Picho, Night Custodian, HES, 9/5/23
- Karen Streeter, Special Services Admin Asst, DO, 8/15/23
- Shaun Humes, Lead Maintenance, DO, 8/1/23

Appointments (Temporary):

- Allison Sandoval, Secretary - Temporary, CHS, 9/5/23

Coaches (Returning)

- Anita Williams, Rally - Head, WHS, 8/16/23-10/30/23
- Anthony Rodrigues, Football - Assistant, WHS, 8/16/23-10/30/23
- Chase Lawrence, Football - Assistant, WHS, 8/16/23-10/30/23
- Colten Fox, Cross Country - Assistant, JMS, 8/28/23-10/11/23
- Courtney Wilkinson, Volleyball - Head, WHS, 8/21/23-10/26/23
- Dakota Andelman, Football - Assistant, WHS, 8/16/23-10/30/23
- Dana Seekins, Cross Country - Assistant, WHS, 8/21/23-10/19/23
- Dave Hajek, Football - Head, WHS, 8/16/23-10/30/23
- Jason Crain, Volleyball - Assistant, WHS, 8/21/23-10/26/23
- Jodi Ellis, Girls Soccer - Assistant, WHS, 8/21/23-10/24/23
- John Carver, Slow Pitch Softball - Head, WHS, 8/21/23-10/14/23
- John Walker, Boys Golf - Assistant, WHS, 8/21/23-10/12/23
- Johnnie Jones, Football - Assistant, WHS, 8/16/23-10/30/23
- Kaitlin Eck, Rally - Assistant, WHS, 8/16/23-10/30/23
- Kristin Beauchamp, Girls Soccer - Head, WHS, 8/21/23-10/24/23
- Lisa Bennett, Athletic Trainer, WHS, 8/16/23-6/19/23
- Matthew Ladage, Girls Soccer - Assistant, WHS, 8/21/23-10/24/23
- Melissa MacLardy, Volleyball - Head, CCMS, 8/28/23-10/11/23
- Michael Minnis, Boys Golf - Head, WHS, 8/21/23-10/12/23
- Mike Ladage, Boys Tennis - Assistant, WHS, 8/21/23-10/14/23
- Rachel Grice, Cross Country - Head, JMS, 8/28/23-10/11/23
- Scott Dizmang, Football - Assistant, WHS, 8/16/23-10/30/23
- Scott Hoisington, Boys Tennis - Head, WHS, 8/21/23-10/14/23
- Tiffaney Forney, Game Manager - Fall, WHS, 8/16/23-10/30/23
- Tim Gasper, Cross Country - Assistant, JMS, 8/28/23-10/11/23
- Tracey Stinchfield, Cross Country - Head, WHS, 8/21/23-10/19/23
- Tyler Knotts, Football - Assistant, WHS, 8/16/23-10/30/23
- William Whetzel, Football - Assistant, WHS, 8/16/23-10/30/23
- Zachary Strausbaugh, Football - Assistant, WHS, 8/16/23-10/30/23

Resignations:

- Abby Lees, Para, JMS, 6/23/23
- Carlie Green, Teacher, GES, 8/15/23, Correction: entered under Retirements on 6.20.23 board meeting
- Curt Hader, Bus Driver, BB, 8/3/23
- David "Scott" Allen, Teacher, WHS, 8/8/2023
- Elizabeth Wynegar, Health Room Assistant, GES, 6/23/23
- Mandi Bradford, Teacher, CRGE, 6/23/2023, Mandi was on LOA all of 2022-23 SY
- Melissa Tauialo, Secretary, WHS, 8/3/23

- Nikki Gesler, Cook/Cashier/Assistant, WHS, 8/31/23

Leaves of Absence:

- Alysia Noriega, Counselor, HES, 9/12/23 - 12/19/23
- Charlotte Noriega-Linde, Teacher, HES, 9/12/23 - 3/1/24
- Donald O'Brien, Teacher, WHS, 8/28/23 - 10/27/23, may end earlier or be extended
- Jack Lape, Lead Mechanic, BB, 7/10/23-8/18/23
- Sandy Stevens, Cook/Cashier/Assistant, CRGE/JMS, 9/5/23 - 10/30/23
- Sonia Freeman, Cook/Cashier/Assistant, CRGE/JMS, 9/5/23 - 6/30/24

Limited Certificates:

- Hillary Bucklew, Long-Term Substitute, JMS, 4/18/23 - 6/23/23, Hillary has an emergency substitute certificate, was asked by the long-term substitute with support from the Special Services Director and a Special Edu endorsed teacher at JMS
- Martha Alicia Mendez Villasana, Teacher, HES, 8/28/23 - 6/14/24. Martha is currently enrolled in a master's program at WGU seeking an Elementary Education endorsement, she will teach 2nd grade Dual Language at HES with a Conditional Teaching Certificate. She is fluent in Spanish and English
- Pamela Crockford, Long-Term Substitute, WHS, 8/28/23 - 6/14/24, Pam is a LTS at WHS teaching Metal Shop and Small Engine Repair

Out-of-Endorsement Placements:

- Donna Schatz, Teacher, WHS, 8/28/23 - 6/14/24, Endorsed in Designated Science: Chemistry, teaching AP Biology
- Janet Grove, Teacher, WHS, 8/28/23 - 6/14/24, Endorsed in Science and Mathematics, teaching AP Environmental Science
- Patrick Rice, Teacher, CCMS, 8/28/23 - 6/14/24, Endorsed in 4-12 Sociology; 4-12 Earth Science; 4-12 Anthropology; Science, will be teaching .8 FTE Science & .2 FTE Art

F. Contracts

- 9 Bar Espresso, District, General. Contractor to provide grocery products as outlined in the RFP Bid No. 2023-24-01GR. \$1,500
- AVID, District, General. College readiness courses that will service the district students. \$28,527
- Bargreen Ellingson Inc, District, General. Contractor to provide grocery products as outlined in the RFP Bid No. 2023-24-01GR. \$155,000
- Dairy Fresh Farms Inc, District, General. Contractor to provide dairy products as outlined in the RFP Bid No. 2023-24-02DA. \$45,000
- EOCF - Emergency Use Agreement. The general purpose of this Agreement is to provide temporary shelter, in the event of an emergency situation for an early childhood population under care of the EOCF agencies.
- EOCF - Facility Use, AR, General. The general purpose of this Agreement is to provide communication and support to all EOCFR children to support transition information and for early intervention education and therapy services to disabled students ages three-to-five year within the District boundaries. AR \$10,190
- Franz Family Bakeries, District, General. Contractor to provide bakery products as outlined in the RFP Bid No. 202021-01BK. \$10,000
- GradImages, various schools, General. Agreement is for vendor to take graduation photos. Service is at no cost to the school, parents purchase packages directly from the vendor
- Grafton Integrated Health Network Special Education, General. Residential contract for a student, which provides for full time placement as well as Occupational, Physical and Speech Therapy services. This contract is SafetyNet eligible and we anticipate 93.5% of the contract to be reimbursed through SafetyNet. \$530,000
- HUDL WHS ASB HUDL services allows middle and high school athletic games to be live stream broadcast and recorded for post-game review
- Myers-Stevens & Toohey Co. Agreement allows vendor access to ParentSquare to offer independent insurance policy information to district families to purchase directly from vendor
- Mystery Science, District, General. Hands-on science curriculum. \$5,580
- National University - MOU. MOU provides the district access to the Harmony and Inspire Programs designed to build healthy relationships among students and provide professional development training
- PowerSchool - UT Applicant Tracking District General Subscription for the UT Applicant Tracking system for district Human Resource use. \$4,004
- Renaissance, District, General. Contract allows access to the eduCLIMBER and FastBridge products. \$45,419
- Rite Aid, District, General. Vendor will provide immunizations to eligible employees and dependents. \$100
- Serendipity Center Inc, Special Education, General. Contract provides high school placement for students whose unique academic and behavioral needs are best met through Serendipity's specialized services. \$100,000
- Vancouver Public Schools / Jim Tangeman Center, SpEd, General. Agreement allows for services to students who have unique academic and behavioral needs that are best met by the Jim Tangeman Center. \$135,000
- Washington Guaranteed Admissions Program (WAGAP). Addendum to 22-23 Data Sharing Agreement
- 123 Grow & Learn Program, Curriculum, General. ESD facilitates the Child Care and Family Services Program, they oversee the staff assigned to the program and the implementation, collection and reporting of the program performance data on a bi-annual basis. \$16,625.00
- Audiological Services, Special Education, General. Contract provides audiological services through the use of the audiometric van and testing equipment. \$10,948.00

- Certification Services, District, General. ESD agrees to provide the District with the services of a qualified certification specialist for five days weekly for 12 months. \$1,797.00
- Clock Hour Services, District, General. Contract provides for the processing of completed applications for clock hour classes/workshops prior to their submission to the regional clock hour committee; necessary forms and printing; all state-required record keeping for the participants and the District; an annual transcript for each certificated staff member to the participating district personnel office with a copy to the participants. \$4,271.00
- Commercial DOL CDL Skill Testing, District, General. Contract provides CDL skills testing for drivers who are required to have a commercial driver's license to perform their employment responsibilities. \$2,000.00
- Commercial Driver Drug and Alcohol Testing Consortium, District, General. Contract provides the district drug and alcohol testing for drivers who are required to have a commercial driver's license to perform their employment responsibilities. \$3,000.00
- Communication Services, District, General. Contract provides the Annual Report to the community; four issues of the community newsletter, Community Connections; quarterly Staff Insider newsletters; news releases throughout the year; website and good news blog content updates; two podcasts; Facebook and Twitter updates; teacher poster for Teacher Appreciation Week; staff appreciation notepads; \$78,320.00
- Cooperative Information Management Services, Qmlativ, District, General. Contract provides the District with cooperative data processing, software, support and product coordination services. \$134,232.00
- ESD-U – MOU. Agreement provides an alternate route to the teaching program with the emphasis on "grow your own teacher" strategies that addresses the District's staffing needs.
- Flashalert Newswire, District, General. Contract allows for notifications to the media and subscribers for emergency notifications and other news through the Flash Alert Newswire and Flash Alert Texting \$625.00
- Hearing Screening Services, Special Education, General. Contract provides for hearing screening services through the use of the audiometric testing equipment, and assigned ESD staff at times and places issued to the district during the school year. \$6,067.00
- Mobilization Assistance Response Team, District, General. Contract provides the district with services to support utilization of the Clark County School Mobilization Assistance Response Team. \$3,178.00
- Prevention Intervention Student Assistance Program, Curriculum, General. Contract provides the District with an on-site Prevention/Intervention Specialist by full participation in the Student Assistance Program. The educational, instructional and specialized services provided will improve student learning and achievement. \$20,000.00
- School Nurse Services, Special Education, General. Contract provides school Nurse services to the District. \$353,206.00
- Specialized Transportation Service Cooperative, District, General. Contract provides transportation for Inter-district SpEd students, Inter-district McKinney Vento "homeless", Inter-district 504 required transportation and Inter-district after school SpEd academic programs. \$6,000.00
- SPERO, Special Education, General. Contract provides the opportunity for WSD students to receive academic services and mental health support in a therapeutic environment. \$130,000.00
- STEM Learning Network / Career Connect Southwest, District, General. Contract provides support for STEM & Career Connected Learning and further science, technology, engineering and math learning and innovation. \$5,996.00
- Structured Learning Center (SLC), AR, General. Agreement allows the WSD to provide Technology Support Services including desktop computer and basic network support services to the Mt. Pleasant School District. AR \$62,000
- Student Threat Assessment, Special Education, General. Contract provides training and consultation regarding threats, violence, management of situations, coordinating multi-agency responses and conducting threat assessments. \$4,333.00
- Truancy Program Services, District, General. Contract allows for services from Clark County Attendance and Re-engagement Program and the Community Engagement Board on behalf of the Clark County Juvenile Court. \$3,462.00
- TV ETC Consortium, District, General. Contract provides the district with Associate Member level access to educational and cable television service through the TV ETC Consortium. \$350.00
- Panther Foundation, contract allows the foundation to operate the concession stand at the high school with 50% of proceeds being donated to the participating ASB groups.
- Soundstage Club of Canyon Creek Middle School. The new club's aims are to perform stage plays, create dramatic videos, perform for community holiday events
- WHS ASB Constitution. Revisions to the standing constitution
- Washougal High School Game Club. The new club's aim is to promote after-school student bonding, entertainment and fun.

G. Executive Responsibility 10

H. Approval of Consent Agenda

Cory Chase moved to approve the consent agenda as presented, and Chuck Carpenter seconded. The motion carried unanimously.

3. Recess to Public Budget Hearing

Cory Chase recessed to the public budget hearing at 6:31 p.m.

A. Budget Overview

Director of Business Services and Operations Kris Grindy gave a budget summary as part of the budget hearing process. Kris gave a brief overview of each fund and addressed declining enrollment, the four year budget forecast, and that this is the

same budget as presented in May and June. The board asked questions and discussed, and thanked Kris for all the hard work.

B. Public Comment

None.

C. Return to Regular Meeting

Cory Chase closed the public budget hearing at 6:47 p.m. and called the regular meeting back to order.

4. Proposals for Action & Comments

A. Citizen Comments Specific to Action Items Below

None.

B. Approve Resolution 2022-23-16: 2023-24 District Budget

Chuck Carpenter moved to approve Resolution 2022-23-16: 2023-24 District Budget as presented, and Sadie McKenzie seconded. The motion carried unanimously.

5. Policy Revision

A. Policy 4218 - Language Access, second reading and approval

Chuck Carpenter moved to approve Policy 4218 - Language Access as presented, and Angela Hancock seconded. The motion carried unanimously.

B. NEW Policy 2230 - Transition to Kindergarten - first reading and approval

Chuck Carpenter moved to approve Policy 2230 - Transition to Kindergarten as presented, and Sadie McKenzie seconded. The motion carried unanimously.

6. Comments

A. Comments - Board of Directors

Sadie McKenzie said she is excited for school to start, and has already been attending some football events.

Angela Hancock also said she is excited for school to start, is looking forward to fall sports and all the plays and events.

Chuck Carpenter said is is looking forward to the back to school kickoff on August 28th and the start of school.

Cory Chase said that summer was fast, he is excited for the school year and more good support from the community.

B. Superintendent's Update

Superintendent Mary Templeton said she is super excited to begin her sixth school year in the district and to see more of the great things happening here. Mary noted the large number of levy supported coaches included on the personnel report, and said she is thankful to the voters. She noted that the district welcomed four new teachers at the new teacher orientation, and that more Professional Learning Community (PLC) time will be added this year.

C. Citizen Comments - General

Jennifer Bohn, JMS Band teacher, gave an overview of the program at JMS, and thanked Principal David Cooke for financing the horn fleet, which allows students access to very expensive instruments. Jennifer went on to say that she will be cleaning and maintaining the instruments herself this year, but she is concerned about sanitization and asked what happens if students can't afford the rental fees.

7. Future Agenda Item

None.

8. Board Evaluation

A. Evaluation - Google Form

The evaluation form is available online for board members to complete.

9. Adjourn

Sadie McKenzie moved to adjourn at 7:12 p.m., and Angela Hancock seconded. The motion carried unanimously.

Dated this 26th day of September, 2023

Vice-President

Secretary to the Board