

**Washougal School District 112-6  
Board of Directors Meeting Minutes  
Tuesday, September 26, 2023**

**Regular Meeting, 6:30 p.m.  
Washougal School District Office & Online Zoom Meeting**

Webinar ID: 812 0999 8110

Generated by Julie Ferguson on Tuesday, September 26, 2023

PRESENT: Angela Hancock, Board Director; Chuck Carpenter, Board Director; Jim Cooper, Board Director; Aaron Hansen, Assistant Superintendent; and Mary Templeton, Superintendent and Secretary to the Board. Board Director Sadie McKenzie attended via Zoom.

**1. Opening Items**

**A. Call to Order, Regular Meeting, 6:30 p.m.**

Angela Hancock called the meeting to order at 6:30 p.m. and led the pledge of allegiance.

**B. Agenda Revisions**

None.

**2. Consent Agenda**

Board members received and reviewed these documents in advance of the meeting.

**A. Meeting Minutes (August 22, 2023)**

**B. Accounts Payable**

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the board. As of this date the board, by a unanimous vote, does approve for payment those vouchers included in the below list and further described as follows:

General Fund

Warrant Numbers 249795 - 249796, totaling \$604.20 (Pay date: 8-21-23)  
Warrant Numbers 249810 - 249810, totaling \$2,124.83 (Pay date: 9-1-23)  
Warrant Numbers 249811 - 249842, totaling \$187,991.79 (Pay date: 9-8-23)  
Warrant Numbers 249843 - 249865, totaling \$95,872.32 (Pay date: 9-8-23)  
Warrant Numbers 249866 - 249866, totaling \$600.00 (Pay date: 9-11-23)  
Warrant Numbers 249867 - 249868, totaling \$431.77 (Pay date: 9-13-23)  
Warrant Numbers 249869 - 249874, totaling \$24,361.80 (Pay date: 9-14-23)  
Voids/Cancellations, totaling -\$323.10 (Pay date: 9-15-23)  
AP ACH Numbers 9000000004 - 9000000004, totaling \$11,000.00 (Pay date: 8-30-23)  
AP ACH Numbers 9000000006 - 9000000033, totaling \$123,453.82 (Pay date: 9-11-23)  
AP ACH Numbers 9000000034 - 9000000037, totaling \$13,521.32 (Pay date: 9-11-23)  
AP ACH Numbers 9000000038 - 9000000039, totaling \$6,775.75 (Pay date: 9-18-23)

ASB Fund

Warrant Numbers 24883 - 24883, totaling \$1,600.00 (Pay date: 8-31-23)  
Warrant Numbers 24884 - 24886, totaling \$2,940.54 (Pay date: 9-8-23)  
Warrant Numbers 24887 - 24887, totaling \$1,600.00 (Pay date: 9-8-23)  
Warrant Numbers 24888 - 24888, totaling \$5,855.75 (Pay date: 9-14-23)  
AP ACH Numbers 9000000005 - 9000000005, totaling \$1,112.25 (Pay date: 9-11-23)

Transportation Vehicle Fund

Warrant Numbers 178 - 78, totaling \$508,680.14 (Pay date: 8-31-23)

**C. Payroll (August 2023)**

General Fund (\$3,604,629.07)  
Warrant Numbers 1001179 - 1001180 totaling \$5,991.87 (Pay date: 8-31-23)  
Warrant Numbers 249797 - 249809, totaling \$662,985.04 (Pay date: 8-31-23)  
ACH Numbers 9000000001 - 9000000003, totaling \$20,727.75 (Pay date: 8-31-23)  
Non-Warrants, totaling \$2,914,924.41 (Pay date: 8-31-23)

**D. Personnel**

Appointments - Coaches:

- Lorrice Reko, Volleyball Coach, WHS, 8/21/23
- Maggie Hungerford, Volleyball Coach, WHS, 8/21/23
- Kara Prynne, Head Volleyball Coach, JMS, 8/28/23
- Kevin Fick, Assistant Volleyball Coach, JMS, 8/28/23
- Shayla Dahl, Assistant Volleyball Coach, JMS, 8/28/23
- Sydney Murray, Assistant Volleyball Coach, JMS, 9/12/23
- Christopher Shannon, Football Coach, WHS, 8/16/23

Appointments - Reassignment:

- Carla Morgan, Health Room/Student Support Asst, HES, 8/28/23
- Marianne Harte, Health Room/Student Support Asst, CHS, 8/28/23
- Jessica Fischer, Health Room/Student Support Asst, CRGE, 8/28/23
- Darla Roberson, Health Room/Student Support Asst, GES, 8/23/28
- Angela Fox, Night Custodian, GES, 9/5/23

#### Appointments - Temporary:

- Dana Wilson, Health Room/Student Support Asst, HES, 9/11/23
- Brinton Porter, Dispatcher, BB, 9/5/23
- Lindsey Farland, Bus Driver, BB, 9/5/23
- Michelle Schultz, Bus Driver, BB, 9/5/23
- Jesse Miller, Laundry, BB, 9/5/23

#### Appointments - New:

- Jana White, Certified Occupational Therapist Asst (COTA), DW, 9/5/23
- Lisa Bennett, Teacher, WHS, 9/18/23

#### Resignations:

- Tiffaney Forney, Secretary, WHS (EHS), 8/16/23
- Jenna Igwe, Health Room Assistant, CRGE, 8/17/23
- Bethany Pitts, Playground Assistant, JMS, 8/17/23
- Rhonda Nester, Para, WHS, 8/25/23
- Katie Anderson, Teacher, GES, 8/28/23
- Gina Brasuell, Para, HES, 9/1/23
- Melissa Horton, Teacher, WHS, 9/15/23
- Janelle Hoglan-Stanton, Teacher, CHS, 9/18/23

#### Leaves of Absence:

- Kerry Yockey, Dispatcher, BB, 2023-24 SY
- Denise Lape, Bus Driver, BB, 9/1/23-1/2/24
- Amber Blackwell, Bus Driver, BB, 9/5/23 - 10/31/23
- Kimberly LeSieur, Para, JMS, 9/5/23-10/1/23
- Kimberly Anderson, Para, WHS, 9/5/23-1/19/24
- Randi Prince, Bus Driver/Laundry/Courier, BB, 8/31/23 - 10/31/23
- Graciela Garcia Ponce, Cook/Cashier/Assistant, CHS/CCMS, 10/11/23-11/20/23
- Cynthia Sweet, Lead Campus Security, WHS, 10/12/23-11/10/23
- Diana Larson, Para, JMS, 9/5/23-11/11/23

#### Out of Endorsement Placements:

- Michael Isotalo, Teacher, JMS, 9/5/23 - 6/14/24. Michael is endorsed in PE/Health Fitness and is teaching .8 FTE PE/Health Fitness and .2 Science. He does not have a Science endorsement.

#### Limited Certificates:

- Carly Hack, Teacher, HES, 9/11/23 - 3/1/24. Carly has a Substitute certificate, and is teaching 1st Grade. She is taking the West E test to obtain her Elementary Ed endorsement.

#### Correction:

- Heather Dye, Cook/Cashier/Assistant, CRGE/JMS, 9/5/23. Was listed as appointment on 8/22/23 meeting – is a substitute.

#### **E. Contracts**

- American Reading Company, District, General. Kinder-1st Grade Literacy Lab & Word Study Notebooks for Dual Language class at Hathaway for 2023-24 SY. \$6,082.00
- American Reading Company, District, General. Grade 2 Spanish Literacy Lab & Word Study Notebooks for Dual Language class at Hathaway for 2023-24 SY. \$12,141.00
- Black Pearl on the Columbia, WHS, ASB. High School prom venue in April 2024. \$5,420.00 with \$2,500.00 refundable deposit
- ESD-Curae Center Specialized Education Services, SpEd, General. Day treatment program that provides academic services and behavioral support in a therapeutic environment for district identified students. Varied, based on enrollment
- ESD Gore Academy Specialized Education Services, SpEd, General. Day treatment program that provides academic services and behavioral support in a therapeutic environment for district identified students. Varied, based on enrollment and IEP
- Global Grid for Learning (GG4L), District. Data privacy agreement between WSD and Global Grid for Learning to connect applications to student roster data. Agreement ensures privacy of student data and outlines data to be shared.
- Otis, District, General. Contractor will provide routine maintenance and inspections for the district's elevators. \$6,000.00
- University of Oregon-SWIS, PBIS, District, General. License Agreements give the district access to use the School-Wide Information System (SWIS) which supports positive behavior management programs by providing a rich set of efficient data collection, analysis and reporting tools for Jemtegaard Middle School for 2023-24 SY. \$460.00
- University of Oregon-SWIS, PBIS, District, General. License Agreements give the district access to use the School-Wide Information System (SWIS) which supports positive behavior management programs by providing a rich set of efficient data collection, analysis and reporting tools for Washougal High School for 2023-24 SY. \$460.00
- Ashdown Photography, Various schools. Contractor takes student photos, families purchase photos directly from contractor.
- Oaks, Phil, District, General. Vendor to conduct First Aid and AED Classes for 2023-24 SY. \$6,000.00

- NW Entertainment Services, Various schools, ASB. Vendor to provide DJ services to various school for dances during the 2023-24 SY. Per invoice
- Parties Inc., WHS, ASB. Mini Golf, Photo Booth and Laser Tag for WHS Homecoming Dance 10-14-23. \$1,920.00
- Music Production Club, WHS, ASB. The new club's aims are to foster and promote the creation of music and performances for the public while providing a collaborative and inclusive environment for students interested in music production

#### **F. Donations**

The Panther Foundation gave a \$1,600.00 donation to be used for the Washougal High School Cross Country team hotel costs and the Camas Washougal Rotary donated \$1,500.00 to be used for costs associated with Multicultural Night events.

#### **G. Field Trips**

#### **H. Approve Board & Superintendent Goals**

#### **I. Approve Board & Superintendent Operating Principles**

#### **J. Approve Executive Responsibilities 1 & 2**

#### **K. Minimum Basic Education**

#### **L. Updated PSE Contract - Schedule A Only**

#### **M. Approval of Consent Agenda**

Chuck Carpenter moved to approve the consent agenda as presented, and Jim Cooper seconded. The motion carried unanimously.

### **3. Informational Presentations**

#### **A. School Safety and Supports**

Assistant Superintendent Aaron Hansen and Director of Communications and Technology Les Brown provided an overview of the key safety and wellness commitments and priorities the district has identified and are continuing to focus on. The presentation highlighted examples of our dedication to student and staff well-being, our proactive approach to student and staff safety and wellness, examples of support for both students and staff, our emphasis on employee wellness and how we are aligning our work to a Multi-Tiered System of Support (MTSS) framework that emphasizes preventative measures. The board discussed and asked questions.

#### **B. PLC Update**

Director of Teaching and Learning Tracey MacLachlan presented the professional development work around professional learning communities and how it continues as this is our third year of our three-year cycle collaborating with Solution Tree/WASA. All grade levels K-12 have successfully identified essential standards, developed common grade level assessments, and collected data around successful outcomes for all students. This year our focus will be on question #3, which is "How will we respond when some students do not learn?" and question #4, "How will we extend the learning for students who are already proficient?" The board discussed and asked questions.

### **4. Comments**

#### **A. Comments - Board of Directors**

Chuck Carpenter shared that while the Washington State School Directors Association (WSSDA) has a major impact on what goes on in schools through lobbying and their annual conference is a great tool for board members, he will not be attending this year due to the district's budget difficulties. It was decided that only the superintendent and Board Director Sadie McKenzie, and the newly elected board director will attend this year.

Sadie McKenzie shared that CRGE Mileage Club has started and a parent mentioned that they would like to see the club on a future Mary's Monday Minute.

Angela Hancock thanked the Panther Foundation for their donation as well as Camas Washougal Rotary for their donation.

#### **B. Superintendent's Update**

Superintendent Mary Templeton shared that state assessment results will be out shortly and we have some areas of growth, but we also saw significant growth in 5th grade math at all elementary schools. Hathaway also had 23% improvement in reading. 8th grade science was 74.5% while the state percentage is 43%.

#### **C. Citizen Comments - General**

Trish Buescher, Developmental Disabilities Program Manager of Community Services, spoke about what the organization is and does and invited the school board to attend the Clark County's 23rd Annual Celebration of National Disability Employment Awareness Month on October 11, 2023 4:30-6:30 p.m. The event is free and open to the public, held at Clark College. She explained that this is the 50th anniversary of the Rehab Act and many award winners are former students of local school districts.

Bob Liggett, former educator, spoke about his concern for the direction of public education. He asked the board to use common sense when making decisions and feels decisions are best made close to the problems, rather than by those

outside the community including the board of education and the governor. He would like public education to be attractive to all parents.

**5. Future Agenda Items**

None.

**6. Board Evaluation**

The evaluation form is available online for board members to complete.

**7. Adjourn**

Jim Cooper moved to adjourn at 8:13 p.m., and Chuck Carpenter seconded. The motion carried unanimously.

**Dated this 24th day of October, 2023**

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**President**

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**Secretary to the Board**