

**Washougal School District 112-6
Board of Directors Meeting Minutes
Tuesday, November 28, 2023**

Regular Business Meeting, 6:30 p.m.

District Office & Online Zoom Meeting

Webinar ID: 899 7146 5100

Generated by Julie Ferguson on Tuesday, November 28, 2023

PRESENT: Angela Hancock, Board Director; Sadie McKenzie, Board Director; Chuck Carpenter, Board Director; Aaron Hansen, Assistant Superintendent; and Mary Templeton, Superintendent and Secretary to the Board. Director Jim Cooper attended via Zoom.

1. Opening Items - Regular Meeting, 6:30 p.m.

A. Call to Order, Regular Meeting - Pledge of Allegiance

Angela Hancock called the meeting to order at 6:30 p.m. and led the pledge of allegiance.

B. Agenda Revisions

None.

2. Consent Agenda

Board members received and reviewed these documents in advance of the meeting.

A. Minutes (October 24, 2023)

B. Accounts Payable

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the board. As of this date the board, by a unanimous vote, does approve for payment those vouchers included in the below list and further described as follows:

General Fund

Check Numbers 249940 - 249944, totaling \$1,587.53 (Pay date: 10-18-23)

Check Numbers 249945 - 249974, totaling \$277,095.10 (Pay date: 10-24-23)

Check Numbers 249993 - 249996, totaling \$883.99 (Pay date: 11-1-23)

Check Numbers 250001 - 250022, totaling \$148,504.46 (Pay date: 11-13-23)

Voids/Cancellations, totaling <\$7,657.35> (Pay date: 11-9-23)

AP ACH Numbers 9000000068 - 9000000077, totaling \$28,580.04 (Pay date: 10-20-23)

AP ACH Numbers 9000000084 - 9000000096, totaling \$32,722.01 (Pay date: 10-30-23)

AP ACH Numbers 9000000097 - 9000000101, totaling \$35,464.28 (Pay date: 11-13-23)

Non-Warrants 000000160 - 000000160, totaling \$33,226.85 (Pay date: 10-10-23)

ASB Fund

Check Numbers 24899 - 24907, totaling \$5,832.76 (Pay date: 11-1-23)

Voids/Cancellations, totaling <\$494.00> (Pay date: 11-1-23)

Check Numbers 24908 - 24908, totaling \$494.00 (Pay date: 11-1-23)

Check Numbers 24909 - 24918, totaling \$14,000.81 (Pay date: 11-9-23)

AP ACH Numbers 9000000083 - 9000000083, totaling \$318.05 (Pay date: 10-30-23)

Non-Warrants 000000161 - 000000161, totaling \$5,126.36 (Pay date: 10-10-23)

C. Payroll (October 2023)

General Fund (\$3,579,355.20)

Warrant Numbers 1001185 totaling \$1,265.19 (Pay date: 10-5-23)

Warrant Numbers 1001186, totaling \$616.18 (Pay date: 10-10-23)

Warrant Numbers 1001187 - 1001190, totaling \$2,349.12 (Pay date: 10-31-23)

Warrant Numbers 249975 - 249984, totaling \$578,078.00 (Pay date: 10-31-23)

Voids/Cancellations totaling <\$578,018.00> (Pay date: 10-31-23)

Warrant Numbers 249985 - 249992 totaling \$578,018.00 (Pay date: 10-31-23)

ACH Numbers 9000000078 - 9000000082, totaling \$79,855.31 (Pay date: 10-31-23)

Non-Warrants, totaling \$2,917,191.40 (Pay date: 10-31-23)

D. Budget Status (August 2023, September 2023)

E. Personnel

Appointments - Temporary:

Tina Bailey, Playground Asst, CRGE, 10/23/23

Melanie Kessinger, Overload Para, CRGE, 10/30/23

Mary Martin, Playground Asst, CHS, 11/1/23

Nicole Hampel, Paraeducator, CHS/CCMS, 11/1/23

Jennifer Morris, Playground Asst (Bus supervision), JMS, 10/27/23

Joanne Perry, Bus Driver, BB, 11/6/23

Heather Dye, Cook/Cashier/Assistant, CRGE/JMS, 11/13/23

Deborah Allen, Cook/Cashier/Assistant, CRGE/JMS, 11/13/23

Probation Period Discharge:

Corrine Johnson, Cook/Cashier/Assistant, CRGE/JMS, 10/28/23

Leaves of Absence:

Heather Nolin, Playground Asst, CHS, 10/16/23-12/31/23

Angela Cummings, Preschool Instructor, CHS, 11/15/23-1/2/24

Sandy Stevens, Cook/Cashier/Assistant, CRGE/JMS, 10/31/23-1/10/24

Olivia Stevens, Preschool Instructor, HES, 1/2/24-6/14/24

Hollie Foltz, Paraeducator, HES, 12/5/23-12/15/23

Kimberly LeSieur, Paraeducator, WHS, 11/2/23-12/5/23

Kynneddy Knotts, Teacher, CRGE, 12/14/23 - 6/3/24

Out of Endorsement

Kieandra Koch, Teacher, JMS, 9/5/2023 - 6/14/24

Kieandra has an English Language Arts (ELA) and an English Language Learner (ELL) endorsement. She is teaching .8 FTE ELA and .2 FTE PE/Health. She does not have a PE/Health Fitness endorsement or an Elementary Edu endorsement

F. Contracts

- ESD BEST Grant, District, AR General, Participate in the Beginning Educator Support Team (BEST) program under OSPI, coordinated regionally by ESD, to support and retain new educators and ensure an equitable, high-quality education for every student in Washington. AR \$3,500.00 7/1/23 - 6/30/24
- Columbia Technical LLC, District, General, Contractor to provide well water sampling for CHS and CCMS. \$3,600.00 1/2024 - ongoing
- NFHS Network School Broadcast-PlayOn! Sports, WHS, ASB, Use Agreement allows high school sports to be broadcast through the vendor's subscription-based network for a percentage of the subscription base. AR based on subscriptions, 11/23 - 8/24
- Walsworth Yearbooks, WHS, ASB, Vendor will produce student designed yearbook for the 23-24 school year. \$18,000.00 23-24 SY
- Sourcewell, Interlocal agreement allows the district to participate in Sourcewell's cooperative purchasing agreements, 7/22-ongoing

G. Donations

- Warren and Kathy Beck, \$1,000.00, to provide support to students most in need at Cape Horn-Skye Elementary School
- Warren and Kathy Beck, \$1,000.00, to provide support to students most in need at Canyon Creek Middle School
- Kaiser Permanente, OSPI, Alliance for Healthier Generation and ESD 114, \$1,500.00, to offset costs related to the District's participation in the 2023-24 Staff Wellbeing Cohort

H. Field Trips

I. Approve Executive Responsibilities 3, 11, 12, 17

J. Approval of Consent Agenda

Sadie McKenzie moved to approve the consent agenda as presented, and Chuck Carpenter seconded. The motion carried unanimously.

3. Policy Revision, second reading and approval

A. Citizen Comments Specific to Action Items Below

None

B. Approval of Policy Revision 3520 - Student Fines, Fees, and Charges

Chuck Carpenter moved to approve Policy Revision 3520 - Student Fines, Fees, and Charges, and Sadie McKenzie seconded. The motion carried unanimously.

4. Proposals for Action & Comments

A. Citizen Comments Specific to Action Items Below

None.

B. Approve Legislative Priorities 23-24

Director Carpenter reminded the board that at the last meeting they discussed and chose four items to prioritize for the 2023-24 school year. He said that although we are experiencing budget challenges, there are some districts in the state that are in worse shape. Superintendent Templeton explained that there are several districts in 'binding conditions' which means they are expending more than their revenues. She stated that the gap between funding and expenditures is large and growing. Chuck Carpenter moved to approved Legislative Priorities for school year 2023-24, and Sadie Mackenzie seconded. Motion carried unanimously.

5. Comments

A. Comments - Board of Directors

Jim Cooper thanked Chuck for working on wordsmithing the legislative document and expressed his surprise that his first four years on the board have passed so quickly. He shared his gratitude for our veterans and the schools that honored them during their Veterans Day activities, for all first responders and the voters for passing the EMS Levy recently. He also thanked the Washougal voters for reelecting himself, Angela Hancock and our new board member Ida Royer. He thanked the CRGE SIP team for their presentation, Jake Healea and team at CCMS for hosting their board visit. He thanked all of our teachers for caring for and teaching our students with passion. Jim said he saw some graffiti on a northbound I5 overpass declaring "war on schools" and it has stuck with him because this is the opposite of what we want. Schools create conditions for citizens to engage positively and are critical for civil discourse.

Sadie McKenzie expressed her gratitude for entering her second year with more confidence and looks forward to the rest of the year. She noted that snow route changes were communicated to families this week as the weather is starting to turn colder.

Chuck Carpenter congratulated Coach Hajek and staff and the Washougal football team for their outstanding season and said preparations are being made for the upcoming Youth Arts Month in March.

Angela Hancock reminded everyone that this weekend is the Festival of Trees and thanked the voters for passing the EMS Levy. She said her time on the board has been quite a ride, but she enjoys it. Angela expressed the importance of other people besides board members contacting our legislators because these budget shortfalls are not new and they are getting worse so we need others advocating as well. Angela thanked the Becks for their donations to Cape and Canyon Creek as well as Kaiser's donation for the Staff Wellbeing Cohort.

B. Superintendent's Update

Superintendent Templeton thanked our legislators for what they have done and said she is hopeful because we are doing excellent work and she sees it in classrooms. She said it's imperative that we are sharing what is happening in our schools; the student leaders and the amazing things they are doing. Mary highlighted upcoming events: Stuff The Bus; Washougal City Tree Lighting and Parade which will feature the 'Shoug Shack Food Truck, our WSD busses, and music by our students; Festival of Trees; the first ever Salvation Army Red Kettle Kick-off with a friendly competition with Camas; middle school and high school honor band students who represented Washougal at the North County Honor Band. She encouraged everyone to attend the holiday concerts being held between now and the holiday break.

Tracey MacLachlan gave an update on next week's school board site visit and the plan to invite our legislators to join us for our school site visits starting in the new year.

C. Citizen Comments - General

None.

6. Future Agenda Items

None.

7. Board Evaluation

The evaluation form is available online for board members to complete.

8. Adjourn

Sadie McKenzie moved to adjourn at 6:56 p.m., and Chuck Carpenter seconded. The motion carried unanimously.

Dated this 12th day of December, 2023

President _____

Secretary to the Board _____