

# Washougal School District 112-6 Board of Directors Meeting Minutes Tuesday, October 24, 2023

**School Improvement Plan, 5:00 p.m.; Regular Meeting, 6:30 p.m.  
Washougal School District Office & Online Zoom Meeting  
Webinar ID: 858 7949 1505**

*Generated by Kori Kelly on Tuesday, October 24, 2023*

**PRESENT:** Angela Hancock, Board Director; Jim Cooper, Board Director; Sadie McKenzie, Board Director (via zoom); Aaron Hansen, Assistant Superintendent; and Mary Templeton, Superintendent and Secretary to the Board. Board Director Chuck Carpenter was present for the work session only.

## **1. Work Session, 5:00 p.m.**

The work session began at 5:00 p.m.

### **A. Canyon Creek Middle School Improvement Plan**

Principal Jake Healea presented the Canyon Creek Middle School (CCMS) Improvement Plan (SIP), and was joined by teachers Patrick Rice, Raechel Cowell, Leanna Vaughan, and Anita Williams. Highlights included: start of the year professional development, foundation of relationships, data and goals, and celebrations including PLCs and science scores.

Board Director Chuck Carpenter left after the work session due to illness.

## **2. Opening Items - Regular Meeting, 6:30 p.m.**

### **A. Call to Order, Regular Meeting - Pledge of Allegiance**

Angela Hancock called the meeting to order at 6:31 p.m. and led the pledge of allegiance.

### **B. Agenda Revisions**

None.

## **3. Consent Agenda**

Board members received and reviewed these documents in advance of the meeting.

### **A. Minutes (September 26, 2023)**

### **B. Accounts Payable**

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the board. As of this date the board, by a unanimous vote, does approve for payment those vouchers included in the below list and further described as follows:

#### General Fund

Check Numbers 249875 - 249877, totaling \$782.48 (Pay date: 9-19-23)  
Check Numbers 249878 - 249884, totaling \$111,773.42 (Pay date: 9-22-23)  
Check Numbers 249885 - 249894, totaling \$11,926.77 (Pay date: 9-26-23)  
Check Numbers 249904 - 249925, totaling \$32,617.88 (Pay date: 9-27-23)  
Check Numbers 249926 - 249929, totaling \$1,040.03 (Pay date: 9-28-23)  
Check Numbers 249930 - 249930, totaling \$101,084.00 (Pay date: 10-2-23)  
AP ACH Numbers 9000000040 - 9000000048, totaling \$77,572.25 (Pay date: 9-28-23)  
ACH Numbers 9000000054 - 9000000066, totaling \$22,139.81 (Pay date: 9-29-23)  
Check Numbers 249931 - 249934, totaling \$770.81 (Pay date: 10-3-23)  
AP ACH Numbers 9000000067 - 9000000067, totaling \$11,000.00 (Pay date: 10-6-23)  
Check Numbers 249935 - 249938, totaling \$1,019.70 (Pay date: 10-10-23)  
Check Numbers 249939 - 249939, totaling \$2,959.30 (Pay date: 10-17-23)

#### ASB Fund

Check Numbers 24889 - 24889, totaling \$2,810.60 (Pay date: 9-26-23)  
Check Numbers 24890 - 24890, totaling \$8,606.75 (Pay date: 9-27-23)  
Check Numbers 24891 - 24898, totaling \$15,064.54 (10-13-23)

### **C. Payroll (September 2023)**

General Fund (\$3,579,973.18)  
Warrant Numbers 1001181-1001184 totaling \$4,179.68 (Pay date: 9-29-23)  
Warrant Numbers 249895 - 249903, totaling \$566,494.77 (Pay date: 9-29-23)  
ACH Numbers 9000000049 - 9000000053, totaling \$70,814.17 (Pay date: 9-29-23)  
Non-Warrants, totaling \$2,938,484.56 (Pay date: 9-29-23)

### **D. Personnel**

#### Appointments - Temporary:

Stefanie Sloop, Playground Assistant, HES, 9/20/23  
Jennifer Morris, Paraeducator, JMS, 9/20/23  
Cassandra Allen, Night Custodian, HES, 10/10/23  
Christina Hearn, Preschool Paraeducator, CRGE, 10/16/23

Nicole Prince, Paraeducator, CHS, 9/20/23  
Darcy Petruna, Paraeducator, JMS, 10/23/23

Appointments - New:

Jaime Taylor, Transitional Kindergarten Paraeducator, CRGE, 10/16/23

Appointments - One-Year Only:

Lori Kim, Teacher, JMS, 10/23/23 - 6/14/24

Resignations:

Julie Axon, Paraeducator, WHS, 10/13/23  
Cameron Clausi, Paraeducator, CRGE, 1/3/24

Leaves of Absence:

Jack Lape, Lead Mechanic, BB, 12/8/23-2/2/24  
Kim LeSieur, Paraeducator, JMS, 9/5/23-11/1/23  
Rebecca Nordstrom, Counselor, WHS, 12/11/23 - 4/19/24  
Ashlee Young, Certified Occupational Therapy Asst, DO, 10/27/23-3/29/24

**E. Contracts**

- Broadway Licensing, WHS, ASB. Licensing agreement allows WHS to perform the production of Arsenic and Old Lace. \$928 11/11/23 - 11/18/23
- Green Leaf Club, WHS, ASB. Club intends to promote clean and healthful environment, good student self-government, responsible resource stewardship, and impactful student incentives to strengthen the sustainability of all living systems.

**F. Donations**

- Hathaway Boosters, \$1,500.00, to fund Hathaway Elementary field trips.
- Panther Foundation, \$2,000.00, to support Girls Basketball travel.

**G. Field Trips**

**H. Approve ENDS Report**

**I. Approval of Consent Agenda**

Angela Hancock thanked the Hathaway Boosters and the Panther Foundation for their donations. Jim Cooper moved to approve the consent agenda as presented, and Sadie McKenzie seconded. The motion carried unanimously.

**4. Informational Presentations**

**A. Principal Appreciation Month**

Superintendent Mary Templeton read a statement lauding our amazing principals, and wondered if a month was long enough to fully recognize them. CCMS Principal Jake Healea accepted a gift on behalf of all principals, and will be delivered to all principals this month.

**B. Staffing & Budget Update**

Assistant Superintendent Aaron Hansen provided an update on staffing and enrollment. Highlights included: hope, resiliency, historical enrollment trends, and adjusting staffing for declining enrollment. Aaron thanked all staff for their flexibility, and thanked principals for being so accommodating. Aaron shared that the district is still making adjustments where needed. Mary Templeton stated that this year the district was able to adjust through reassignment and attrition, but next year may not be the case and a RIF could be a possibility.

**5. Proposals for Action & Comments**

**A. Citizen Comments Specific to Action Items Below**

None.

**B. Election of Board President**

Mary Templeton shared that due to the resignation of Board President Cory Chase, the board needed to take action to elect a new president through the end of his term.

Jim Cooper nominated Angela Hancock to serve as board president for the remainder of this term, and Sadie McKenzie seconded. The board voted by roll-call vote as follows: Cooper, aye; McKenzie, aye; Hancock, aye. The motion carried unanimously.

**6. Comments**

**A. Comments - Board of Directors**

Sadie McKenzie said she is happy and excited with the changes at the middle schools, and that she has been praising the middle schools to everyone. Sadie noted behavior turning around and academics improving.

Jim Cooper thanked the Hathaway Boosters and the Panther Foundation for their donations, said the site visit to JMS was great, and noted the positive energy from the middle schools. Jim said as a board member he appreciates staff's flexibility as our reality changes.

Angela Hancock thanked the CCMS team for their SIP presentation, and thanked JMS for the site visit. Angela said she is looking forward to the board listening tours, the next being on November 2nd. Angela thanked all the principals and said she appreciated their leadership.

**B. Superintendent’s Update**

Mary Templeton said that she recently presented the State of the Schools to the Chamber of Commerce, where she shared our great news, where we need to improve, and our hopes. Mary shared her pride in the team.

Aaron Hansen shared that he and Les Brown recently hosted a delegation from Poland, along with members of the City of Washougal. Aaron and Les were able to share the good work going on in the district, as well as learn how their mayors run their school systems.

Tracey MacLachlan shared that several DO administrators were able to tour the Ballmer Institute at the University of Oregon campus in NE Portland. A benefactor from the local Rotary club gave two of our educators the opportunity to be certified at Ballmer in the area of children's behavioral health.

**C. Citizen Comments - General**

Bob Liggett said that he couldn't overstate the impact the board has and hopes they aren't just going along with prevailing ideas. He also said there is mistrust in institutions not following their mission and common sense must direct decisions.

**7. Future Agenda Items**

None.

**8. Board Evaluation**

The evaluation form is available online for board members to complete.

**9. Adjourn**

Sadie McKenzie moved to adjourn at 7:34 p.m., and Jim Cooper seconded. The motion carried unanimously.

**Dated this 28th day of November, 2023**

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**President**

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**Secretary to the Board**