

**Washougal School District 112-6
Board of Directors Meeting Minutes
Tuesday, January 23, 2024**

**Executive Session, 4:00 p.m.; Work Session, 5:00 p.m.; Regular Meeting, 6:30 p.m.
Washougal School District Office & Online Zoom Meeting
Webinar ID: 890 1823 7381**

Generated by Kori Kelly on Tuesday, January 23, 2024

PRESENT: Angela Hancock, Board Director; Jim Cooper, Board Director; Sadie McKenzie, Board Director; Ida Royer, Board Director, and Mary Templeton, Superintendent and Secretary to the Board. The absence of Board Director Chuck Carpenter was excused.

1. Executive Session, 4:00 p.m.

A. RCW 42.30.110(1)(g) - Personnel

Angela Hancock called the meeting to order at 4:04 p.m. and immediately recessed to executive session per RCW 42.30.110(1)(g) - Personnel, for approximately one hour. The board returned from executive session at 4:58 p.m. and moved into the work session.

2. Work Session, 5:00 p.m.

A. Cape Horn-Skye Elementary School Improvement Plan

Beginning at 5:02 p.m., Cape Horn-Skye Principal Brooke Henley and team presented their school improvement plan for the 2023-24 school year. Highlights included: the year's theme is 'Simplify'; new programs include lifeskills, transitional kindergarten, and student leadership; initiatives making the most difference are communications, connections, and collaboration; shared goals for ELA, math, and SEL; shared successes in transitional kindergarten, PLCs and school counseling program. The board asked questions and discussed.

3. Opening Items - Regular Meeting, 6:30 p.m.

A. Call to Order, Regular Meeting - Pledge of Allegiance

Angela Hancock called the regular meeting to order at 6:30 p.m. and led the pledge of allegiance.

B. Agenda Revisions

None.

4. Consent Agenda

Board members received and reviewed these documents in advance of the meeting.

A. Minutes (December 12, 2023)

B. Accounts Payable

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the board. As of this date the board, by a unanimous vote, does approve for payment those vouchers included in the below list and further described as follows:

General Fund

Check Numbers 250098-250101, totaling \$981.71 (Pay date: 12-13-23)
Check Numbers 250102-250163, totaling \$326,341.72 (Pay date: 12-15-23)
Check Numbers 250164-250187, totaling \$22,899.06 (Pay date: 12-18-23)
Check Numbers 250188-250191, totaling \$746.96 (Pay date: 12-19-23)
AP ACH Numbers 9000000119-9000000142, totaling \$49,333.37 (Pay date: 12-13-23)
AP ACH Numbers 9000000143-9000000144, totaling \$2,825.36 (Pay date: 12-15-23)
AP ACH Numbers 9000000148-9000000162, totaling \$23,782.28 (Pay date: 12-20-23)
AP ACH Numbers 9000000170-9000000183, totaling \$26,347.80 (Pay date: 1-8-24)
Check Numbers 250239-250243, totaling \$1,757.65 (Pay date: 1-8-24)

ASB Fund

AP ACH Numbers 9000000118-9000000118, totaling \$140.00 (Pay date: 12-13-23)
Check Numbers 24921-24921, totaling \$280.00 (Pay date 12-15-23)
Check Numbers 24922-24944, totaling \$27,767.17 (Pay date: 12-18-23)
Check Numbers 24945-24950, totaling \$7,524.13 (Pay date: 1-5-24)
AP ACH Numbers 9000000145-9000000147, totaling \$2,607.21 (Pay date: 12-20-23)

AP ACH Numbers 9000000168-9000000169, totaling \$165.87 (Pay date: 1-8-24)

C. Payroll (December 2023; Pre-Authorization January 2024)

General Fund (\$3,516,992.32)

Warrant Numbers 1001195-1001197 totaling \$2,725.77 (Pay date: 12-29-23)

Warrant Numbers 250192 - 250200 totaling \$581,627.00 (Pay date: 12-29-23)

ACH Numbers 9000000163 - 9000000167, totaling \$78,208.22 (Pay date: 12-29-23)

Non-Warrants, totaling \$2,854,431.33 (Pay date: 12-29-23)

D. Budget Status (November 2023)

E. Personnel

Appointments - Temporary:

Andrew Scdoris, Playground Assistant, JMS, 12/8/23

Stefanie Sloop, Developmental Preschool Para, HES, 1/2/24

Tammy Windham, Para, WHS, 1/2/24

Lalitha Padala, Para, JMS, 1/8/24

Sophie Arnold, Para, CRGE, 1/3/24

Avira Aryani, Para, CHS, 1/16/24

Appointments – Prior Position Split:

Sativa Huddleston, Health Room/Student Support Assistant, CHS, 1/2/24

Resignations:

Stacie Foisy, Para, JMS, 12/31/23

Leaves of Absence:

Denise Lape, Bus Driver, BB, 1/2/24-7/1/24

Sandra Stevens, Cook/Cashier/Assistant, CRGE/JMS, 1/11/24-6/30/24

Nadia Pasquinelli, Para, CRGE, 2/14/24-3/15/24

Limited Certificate:

Lori Kim, Special Education Teacher, JMS, 10/19/23 - 6/14/24. Lori Kim is currently enrolled in a Teaching program, and has an Emergency Substitute Certificate.

F. Contracts

Unified Gardening Club, WHS. The club's purpose is to create an inclusive opportunity for students who are interested in environmental awareness and business sustainability practices to experience the joy of gardening.

G. Donations

- Artstra, \$2000.00, Canyon Creek Middle School Art Program to use towards acquiring animation software, equipment training and tech support.
- Camas-Washougal Rotary, \$2000.00, Canyon Creek Middle School Art Program for animation software, equipment training and tech support.
- Read Northwest, \$1500.00, Hathaway Elementary, literacy support for K-3 students.

H. Approve Executive Responsibilities 5, 7

I. Approval of Consent Agenda

Sadie McKenzie moved to approve the consent agenda as presented, and Jim Cooper seconded. The motion carried unanimously.

5. Informational Presentations

A. School Board Appreciation

Superintendent Mary Templeton pointed out the thank yous, student artwork, and cake displayed in the board room for School Board Appreciation. Mary told the board how much we care and know the amount of dedication, commitment, and positivity they each bring to the role, and that's why they volunteer. Mary went on to say the board is so engaged and visible, and that shows in the leadership they exhibit. Mary read the governor's proclamation.

B. Board Responsibility Overview

Angela Hancock pointed out the chain of command that the board should be following, which is not the day-to-day operations of the district. The board can listen and then point people in the right direction. Superintendent Mary Templeton highlighted that the district's organizational charts are available on the website.

C. Annual Board Policy Series 1000 Review

The board received and reviewed Policy Series 1000 for the 2023-24 school year.

D. Budget Survey & Staffing/Budget Update

Director of Business Services and Operations Kris Grindy and Director of Technology and Communications Les Brown presented an update on the budget process to date and the initial results from the Community Budget Survey. Kris reiterated the need for \$3 million in reductions for the 2024-25 school year, and shared some additional information including: this is being felt by all districts due to the funding mechanism used by the state, the state does not fully fund basic education, declining enrollment, inflation, substitute costs not being updated in 10 years, and the \$700,000 levy rollback due to the per-pupil cap (our lower enrollment doesn't allow the district to fully collect what the voters approved). Kris shared what the district has done in 2023-24 to reduce costs, what some of the plans are for 2024-25, and shared that the board will hear more detail on February 13th. Les shared that around 600 people have completed the survey, and some of the initial themes. The survey is open until February 8th.

6. Proposals for Action & Comments

A. Citizen Comments Specific to Action Items Below

None.

B. Update Board & Superintendent Operating Principles

Mary Templeton said that the document is being updated to reflect the current board members. Sadie McKenzie moved to approve as presented, and Jim Cooper seconded. The motion carried unanimously.

7. Comments

A. Comments - Board of Directors

Jim Cooper said he was thankful for the donations, and recognized Maintenance Supervisor Jessica Beehner for the recent award she received.

Sadie McKenzie thanked everyone for the survey participation, and said they don't take it lightly.

Ida Royer said she was blown away by the board appreciation artwork and thank yous.

Angela Hancock shared that there was great community spirit shown during the recent weather events, and it was great to see neighbors helping each other. Angela also gave her thanks for the survey participation, and said they have received so many good suggestions.

B. Superintendent's Update

Superintendent Mary Templeton thanked everyone for their flexibility during the snow and ice storm last week. Mary highlighted the hard work of Transportation Supervisor David Tsao and his team, and Maintenance Supervisor Jessica Beehner and her team. There was a tremendous amount of work done to keep the district campuses safe.

C. Citizen Comments - General

None.

8. Future Agenda Items

None.

9. Board Evaluation

A. Evaluation - Google Form

The evaluation form is available online for board members to complete.

10. Adjourn

Jim Cooper moved to adjourn at 7:58 p.m., and Sadie McKenzie seconded. The motion carried unanimously.

Dated this 27th day of February, 2024

President

Secretary to the Board