Washougal School District 112-6
Board of Directors Meeting Minutes
Tuesday, December 10, 2024

Regular Meeting, 6:30 p.m.
Washougal School District Office & Online Zoom Meeting
https://washougalsd-org.zoom.us/j/81452107794
Webinar ID: 814 5210 7794
Generated by Kori Kelly on Tuesday, December 10, 2024

PRESENT: Sadie McKenzie, Board Director; Chuck Carpenter, Board Director; Ida Royer, Board Director; Jane Long, Board Director; and Aaron Hansen, Interim Superintendent and Secretary to the Board. Board Director Jim Cooper joined by Zoom.

1. Opening Items - Regular Meeting, 6:30 p.m.

A. Call to Order, Regular Meeting - Pledge of Allegiance
Sadie McKenzie called the meeting to order at 6:30 p.m. and led the pledge of allegiance.

B. Agenda Revisions
None.

2. Consent Agenda
Board members received and reviewed these documents in advance of the meeting.

A. Minutes (November 26, 2024)

B. Accounts Payable (1st run December, Pre-Authorization 2nd run December)
Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the board. As of this date the board, by a unanimous vote, does approve for payment those vouchers included in the below list and further described as follows:

General Fund
Check Numbers 251151- 251176, totaling $186,057.26 (Pay date: 11-27-24)
ACH Numbers 9000000569-9000000585, totaling $56,410.66 (Pay date: 11-29-24)
Voids/Cancellations, totaling ($360.00) (Pay date: 11-27-24)
Voids/Cancellations, totaling ($1,257.72) (Pay date: 11-29-24)

ASB Fund
Check Numbers 25064- 25065, totaling $2,445.30 (Pay date: 11-29-24)

Capital Projects Fund
Check Numbers 4573- 4573, totaling $2,963.14 (Pay date: 11-27-24)

C. Payroll (November 2024, Pre-Authorization December 2024)
Payroll (November 2024)
General Fund ($3,475,984.92)
Warrant Numbers 1001236-1001237, totaling $2,241.29 (Pay date: 11-29-24)
Warrant Numbers 251139-251150, totaling $576,913.87 (Pay date: 11-29-24)
ACH Numbers 9000000564-9000000568, totaling $86,847.24 (Pay date: 11-29-24)
Non-Warrants, totaling $2,809,982.52 (Pay date: 11-29-24)

D. Contracts
- Region 8 Education Service Center. Interlocal agreement allows the district to access the purchasing cooperative to maximize purchasing power.

E. Personnel
Appointments - Coaches:
- Eric Johnson, Girls Basketball-Head Coach, JMS, 1/27/25-3/17/25
- Michael Minnis, Girls Basketball-Assistant Coach, JMS, 1/27/25-3/17/25
- Dani Allen, Girls Basketball-Assistant Coach, JMS, 1/27/25-3/17/25
- James Vaughan, Girls Basketball-Head Coach, CCMS, 1/27/25-3/17/25
- Patrick Rice, Girls Basketball-Assistant Coach, CCMS, 1/27/25-3/17/25

Appointments:

- Sasha Guevara, Para, HES, 12/4/24

Resignations:

- Denise Lape, Bus Driver, BB, 12/3/24
- Kyle Brumfield, Para, WHS, 12/20/24

Leaves of Absence:

- Gerald Adams, Maintenance, DO, 12/9/24-1/17/25
- Lori Webb, Teacher, HES, 12/5/24 - 1/30/25
- Robert Johnson, Bus Driver, BB, 12/3/24-1/5/25

F. Field Trips

G. Approval of Consent Agenda

Chuck Carpenter moved to approve the consent agenda as presented, and Jane Long seconded. The motion carried unanimously.

3. Annual Board Organization

A. Call for Nomination/Elections for President, Vice-President & Legislative Representative (roll-call vote)

Nominations were opened for president. Chuck Carpenter nominated Sadie McKenzie for president, and Ida Royer seconded. There were no further nominations or discussion. Sadie McKenzie was elected president for the ensuing year by unanimous roll-call vote as follows: Cooper, aye; Royer, aye; Carpenter, aye; McKenzie, aye, Long, aye.

Nominations were opened for vice-president. Jane Long nominated Jim Cooper for vice-president, and Ida Royer seconded. There were no further nominations or discussion. Jim Cooper was elected vice-president for the ensuing year by unanimous roll-call vote as follows: Cooper, aye; Royer, aye; Carpenter, aye; McKenzie, aye, Long, aye.

Nominations were opened for legislative representative. Chuck Carpenter nominated Ida Royer for legislative representative, and Sadie McKenzie seconded. There were no further nominations or discussion. Ida Royer was elected legislative representative for the ensuing two years by unanimous roll-call vote as follows: Cooper, aye; Royer, aye; Carpenter, aye; McKenzie, aye, Long, aye.

4. Informational Presentations

A. Department of Commerce Grant Presentation

Director of Communications, Technology & Operations Les Brown presented. The district received preliminary approval of a grant from the Department of Commerce. The project will pay for replacement of the heating, ventilation and air conditioning controls upgrades at Cape Horn-Skye Elementary and Canyon Creek Middle School. The grant will provide $624,000 in funding for controls project, and the balance will be paid by Capital Levy. The District has 15% match and estimated utility incentives of about $165,000. The estimated utility savings is $84,000 per year, and the project completion deadline is currently June 30th, 2025. The board asked questions and discussed. The board will be asked later in the meeting to approve moving forward with the grant.

B. Capital Levy Construction Management Presentation

Director of Communications, Technology & Operations Les Brown presented. Les gave an overview of the upcoming projects, including the Washougal High School (WHS) roof replacement, WHS heating, ventilation, & air conditioning controls upgrades, WHS boiler replacements, ADA door operators, security system door access, and flooring replacement at Gause and Hathaway. Les also updated the board on the plan to work with a construction management firm to oversee the projects. The board asked questions and discussed. The board will be asked later in the meeting to approve a contract with R & C Management.

C. Budget Update

Finance Director Shelese McConnell presented a budget update, and provided new documents for review per Jim Cooper's request for more frequent updates.

D. Resolution Process Discussion

Jim Cooper asked that whenever possible, the board see resolutions first at a work session, and then see them again at the next business meeting for approval, much like the policy revision process. The board asked questions and discussed.

5. Proposals for Action & Comments

A. Citizen Comments Specific to Action Items Below

None.

B. Approval of Construction Management Firm

Chuck Carpenter moved to approve the contract for R & C Management as presented, and Ida Royer seconded. The motion carried unanimously.

C. Approval to Accept Department of Commerce Grant Contract if Awarded

Chuck Carpenter moved to approve the Department of Commerce Grant Contract if awarded as presented, and Jane Long seconded. The motion carried unanimously.

D. Approval to Enter into Contract with McKinstry if Department of Commerce Grant is Awarded

Chuck Carpenter moved to allow the district to enter in the contract with McKinstry if the Department of Commerce Grant is awarded as presented, and Ida Royer seconded. The motion carried unanimously.

6. Comments

A. Comments - Board of Directors

Chuck Carpenter said he attended the 15th annual Festival of Trees, and it is a joyous project.

Jim Cooper thanked Aaron and team for addressing the questions he had at the last meeting. Jim thanked Brooke and Jake for the site visit last week, and wished everyone Merry Christmas and Happy Holidays.

Jane Long thanked all the boosters and school staff for the holiday concerts and for going above and beyond for the kids.

Ida Royer asked again for more regular updates on academics and what we are doing to boost scores, and asked for regular construction updates once we get there. Ida thanked everyone for their hard work and sacrifice and hopes everyone has a great break.

Sadie McKenzie thanked the team for electing her as president, and said she loves her team and looks forward to working on their vision.

B. Superintendent's Update

Interim Superintendent Aaron Hansen said there is so much going on and last week was very busy with Festival of Trees, Stuff the Bus, the board site visit, the city's parade, the Rotary presentation with Camas School District, and Walk & Knock.

C. Citizen Comments - General

Cyndi Barbur, Washougal resident and district office employee, shared that the budget issues have affected all departments and all employees, giving everyone extra duties. Cyndi gave a shout-out to the district's executive team which was downsized and the weight on them is huge. Cyndi also gave a special shout-out to Aaron Hansen for staying with us, being such a great role model, for caring for all of us and making us feel seen, saying it makes her proud to be part of this team.

Robin Lown, Washougal resident, began by complimenting the vice-president for the transparency. He shared that there are issues with the property on SE 20th street, and asked if the district has done its due diligence. The issues are taxes, zoning and environmental. He said he thinks the district should reconsider the resolution approved at the last board meeting and be more transparent.

7. Future Agenda Items

Ida Royer: achievement/student performance; Jim Cooper: long range development planning; and Jane Long: impact fees. Chuck Carpenter reminded everyone of the board's Superintendent Search Listening Opportunity next Tuesday, December 17th at 5pm at Excelsior.

8. Board Evaluation

A. Evaluation - Google Form

The evaluation form is available online for board members to complete.

9. Adjourn

Ida Royer moved to adjourn at 8:05 p.m., and Chuck Carpenter seconded. The motion carried unanimously.

Dated this 28th day of January, 2025

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President	**Secretary to the Board**