

**Washougal School District 112-6**  
**Board of Directors Special Meeting Minutes**  
**Tuesday, February 11, 2025**

**Board of Directors Special Meeting & Work Session, 6:30 p.m.**

**Webinar ID: 814 5210 7794**

*Generated by Kori Kelly on Tuesday, February 11, 2025*

**PRESENT:** Sadie McKenzie, Board Director; Jim Cooper, Board Director; Chuck Carpenter, Board Director; Jane Long, Board Director, and Aaron Hansen, Superintendent and Secretary to the Board. Board Director Ida Royer joined via zoom.

**1. Opening Items - Special Meeting, 6:30 p.m.**

**A. Call to Order, Special Meeting - Pledge of Allegiance**

Sadie McKenzie called the meeting to order at 6:30 p.m. and led the pledge of allegiance.

**2. Consent Agenda**

Board members received and reviewed these documents in advance of the meeting.

**A. Contracts – Construction Projects**

- Systems Commissioning Consultants (SCC), Capital Projects. Contract amount TBD, for commissioning services to supervise the process of completing the levy funded Capital Facilities Projects identified in the 2023 Capital Levy.
- Professional Roof Consultants, Inc., Capital Projects. \$93,350.00 to facilitate the design, bidding assistant and construction administration services for roofing and flashing-related scopes and any items associated with the design that will take place over the next 21 months.
- Windsor Engineers, Capital Projects. \$48,000.00 to facilitate the Design, permitting, bidding and Construction Services for Boiler Upgrades and any items associated with the design that will take place over the next 7 months.
- Environmental Controls Corp (ECC), Capital Projects. \$34,500.00 to support the engineering design of the bid package for the Heating, Ventilation, and Air Conditioning (HVAC) controls project for Washougal High School.

Chuck Carpenter moved to approve the consent agenda as presented, and Jane Long seconded. The motion carried unanimously.

**B. Citizen Comment**

None.

**3. Work Session**

**A. Board and Superintendent Update**

Superintendent Aaron Hansen gave an update on the WHS Knowledge Bowl, the wrestling tournament at Hockinson, the honor band competition at Hockinson, and shared concerns about upcoming inclement weather.

Jim Cooper said he is happy to be moving forward with the contracts for the construction projects.

Sadie McKenzie said multiple people have thanked her for the board's superintendent choice.

**B. CTE Month Proclamation**

Aaron shared that it is National CTE Month, and is proud of the amazing progress in Washougal School District, under the amazing direction of CTE Director Margaret Rice. Margaret shared that CTE month showcases what our kids can do and highlighted some upcoming events.

**C. School Bus Purchase Presentation**

Transportation Supervisor David Tsao gave a presentation on the recommendation to purchase three new buses. The board asked questions and discussed. The board will be asked to approve the purchase at the February 25th meeting.

**D. Long Range Development Plan Discussion**

Aaron said that the district is currently working on updating the strategic plan and the capital facilities plan this year. The city and county are both working on 20 year plans for the community, and we should also think about that kind of long range planning. Jim Cooper said after the city releases their plan, he would like to see us do the same and include input from the board, staff, administrators, parents, and the community. Jane Long said it makes sense, and we should include the city and the port as part of our team.



**E. Executive Responsibility 4 – Staff Treatment**

Director of CTE and Culinary Services Margaret Rice presented.

**F. Executive Responsibility 6 – Staff Evaluation**

Superintendent Aaron Hansen presented. The board asked questions and discussed.

**G. Executive Responsibility 15 – District Calendar**

Director of Teaching and Learning Tracey MacLachlan presented the process for developing the calendar and addition this year of inviting parents to the complete the survey. The ER evaluation forms are available online for board members to complete.

**H. Policy 6220 – Bid or Request for Proposal Requirement, first reading**

The board asked questions and discussed.

**I. Policy 3211 – Gender Inclusive Schools, first reading**

The board discussed that this is mostly a title update, along with some new language.

**J. NEW Policy 4330 – Limiting Immigration Enforcement in Schools, first reading**

The board asked questions and discussed. All three policies will be back for a second reading and possible approval at the February 25th board meeting.

**4. Adjourn**

Jane Long moved to adjourn at 7:34 p.m., and Chuck Carpenter seconded. The motion carried unanimously.

**Dated this 25th day of February, 2025**

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**President**

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**Secretary to the Board**