

**Washougal School District 112-6
Board of Directors Meeting Minutes
Tuesday, September 23, 2025**

Regular Meeting, 6:30 p.m.

Washougal School District Office & Online Zoom Meeting

Webinar ID: 814 5210 7794

Generated by Julie Ferguson on Tuesday, September 23, 2025

PRESENT: Jim Cooper, Board Director; Ida Royer, Board Director; Jane Long, Board Director; Paul Hooper, Board Director; and Aaron Hansen, Superintendent and Secretary to the Board. The absence of Sadie McKenzie was approved.

1. Opening Items – Regular Meeting

A. Call to Order, Regular Meeting - Pledge of Allegiance

Jim Cooper called the meeting to order at 6:30 p.m. and led the pledge of allegiance.

B. Agenda Revisions

None.

2. Consent Agenda

A. Minutes (August 26, 2025)

B. Accounts Payable

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the board. As of this date the board, by a unanimous vote, does approve for payment those vouchers included in the below list and further described as follows:

General Fund

Check Numbers 251866 - 251930, totaling \$314,220.60 (8-28-25)

Check Numbers 251931 - 251931, totaling \$1,285.89 (9-4-25)

Check Numbers 251932 - 251933, totaling \$20,197.95 (9-10-25)

Check Numbers 251934 - 251966, totaling \$128,818.24 (9-11-25)

ACH Numbers 9000001013 - 9000001030, totaling \$43,271.15 (8-29-25)

ACH Numbers 9000001031 - 9000001031, totaling \$16,405.20 (9-9-25)

ACH Numbers 9000001036 - 9000001055, totaling \$97,106.08 (9-12-25)

Voids/Cancellations, totaling (\$24.15) (9-9-25)

Wire Transfer Payments 000000226 - 000000226, totaling \$53,739.70 (9-10-25)

ASB Fund

Check Numbers 25154 - 25156, totaling \$5,243.07 (8-28-25)

Check Numbers 25157 - 25159, totaling \$7,074.00 (9-10-25)

Check Numbers 25160 - 25164, totaling \$14,933.60 (9-11-25)

ACH Numbers 9000001009 - 9000001010, totaling \$4,773.50 (8-29-25)

ACH Numbers 9000001032 - 9000001032, totaling \$3,253.92 (9-12-25)

ACH Numbers 9000001033 - 9000001033, totaling \$204.50 (9-12-25)

Wire Transfer Payments 000000225 - 000000225, totaling \$1,300.23 (9-10-25)

Capital Projects Fund

Check Numbers 4602 - 4603, totaling \$377,592.17 (8-28-25)

Check Numbers 4604 - 4604, totaling \$357,743.61 (9-11-25)

ACH Numbers 9000001011 - 9000001012, totaling \$34,544.28 (8-29-25)

ACH Numbers 9000001034 - 9000001035, totaling \$353,895.63 (9-12-25)

C. Payroll (August 2025; Pre-Authorization September 2025)

General Fund (\$3,320,935.62) August 2025

Warrant Numbers 251850 - 251863, totaling \$620,062.65 (Pay date: August 29, 2025)

ACH Numbers 9000001002 - 9000001006, totaling \$79,128.50 (Pay date: August 29, 2025)

ACH Numbers 9000001007 - 9000001008, totaling \$73.22 (Pay date: August 29, 2025)

D. Contracts

- ESD Prevention/Intervention Student Assistance Program (SAP), District, General. Contract provides for an on-site Student Assistance Professional for prevention/intervention services. \$20,000.00. 25-26 FY
- Serendipity Center Inc, District, General. Contract provides high school placement for students whose unique academic and behavioral needs are best met through Serendipity's specialized services. \$86,800.00. 25-26 FY
- ServiceMaster of Portland, District, General. Contractor to provide repair services for the high school gym. \$25,169.00. 8/24/25-9/30/25.
- Public Consulting Group/WSIPC, District, General. Amendment to 2005 Interlocal Agreement to increase the IEP Online program fee by \$3 per student. 25-26 FY
- ESD Prevention/Intervention Coordination Services. District, General. Contract provides the district with coordination for prevention and intervention services. 25-26 FY
- Ashdown Studios. Contractor will take student sports photos at various schools and parents will purchase desired photos directly from the vendor. 25-26 FY
- Evergreen School District. Margaret Rice's employment interlocal agreement. 25-26 FY
- George Fox University. Agreement for the university's students to gain field experience by working with district staff and students. 25-26 FY
- Portland State University. Agreement will allow university students to participate in supervised teaching at district schools. 25-26 FY

E. Personnel

Appointments - Coaches:

- Jake Klackner, Assistant Football, JMS, 8/25/25-10/17/25
- Warren Bridger, Assistant Football, JMS, 8/25/25-10/17/25
- Gannon Kytola, Assistant Football, WHS, 8/25/25-12/6/25
- Zachary Taylor, Assistant Football, WHS, 8/25/25-12/6/25
- Constantino Fabro, Assistant Boy Tennis, WHS, 8/25/25-11/15/25
- Emma Camp, Assistant Volleyball, JMS, 9/2/25-10/17/25
- Ami Jones, Assistant Cross Country, JMS, 9/2/25-10/17/25
- Tracey Stinchfield, Assistant Cross Country, JMS, 8/25/25-10/17/25

Appointments:

- Amy Lundberg, Para, HES, 9/2/25
- Carolyn Tiley, Para, HES, 9/5/25
- Jessica Hopper, Para, HES, 9/2/25
- Debra Kelley, Night Custodian, HES, 9/2/25
- Megan Lambert, HS Registrar Technician, WHS, 9/12/25
- Tanis Gonzaga, Para, CRGE, 9/11/25
- Madeline Benaziz, Para, GES, 9/11/25
- Amanda Whetzel, Para, CRGE, 9/16/25
- Kasey Jackson, Para, GES, 9/18/25
- Meghan Townsend, Teacher, GES, 9/18/25

Leaves of Absence:

- Tami Culp, Elementary Principal, GES/CHS, 6/12/25 - 10/31/25. This was originally approved at the May 27 board meeting, this is extended through October 31, 2025
- Michelle Rindt, Teacher, CRGE, 8/25/25 - 11/7/2025
- Mike Davies, Bus Driver, BB, 9/2/25-9/17/25
- Nicole Prince, Para, CHS, 9/2/25-12/4/25
- Joanne Perry, Bus Driver, BB, 9/2/25-12/31/25

Out-of-Endorsement Placements:

- Kieandra Koch, Teacher, GES/CHS, 8/25/25 - 6/16/26. Kieandra is teaching elementary music and elementary art. She does not have a music or art endorsement. Kieandra is endorsed in social studies, English language arts and English language learner.
- Jay Bennett, Teacher, WLA, 9/2/25 - 6/16/26. Jay is endorsed in Physics and is teaching WLA. He is not endorsed in Business Education or Science

Termination:

- Sassnovia Leigh, Systems Coordinator, DO, 9/24/25

F. Executive Responsibilities 1, 2

G. Minimum Basic Education

H. Transitional Bilingual Instruction Program (TBIP) Approval

I. Approval of Consent Agenda

Jane Long moved to approve the consent agenda as presented, and Ida Royer seconded. The motion carried unanimously.

3. Informational Presentations

A. Capital Projects Update

Adam Cormack from R & C Management and Les Brown Executive Director of Communications, Technology & Operations gave an update on the capital projects that have been underway including WHS DDC Controls Project, WHS Boiler Replacement, Security and ADA Doors, Gause & Hathaway flooring, and WHS Roofing. All projects were completed on time and on budget. The board asked questions and discussed.

B. Discuss 2025-26 Board & Superintendent Goals

The board and Superintendent Hansen continued their discussion from the September 9th retreat and work session with the goal of having a decision by the October 28th business meeting.

C. Discuss 2025-26 Board/Supt Operating Principles

Discussion continued on Board and Superintendent Operating Principles. The board provided the superintendent with further feedback.

D. Executive Responsibility 16 - Student Discipline

Executive Director of Educational Programs Connor McCroskey reviewed the district-wide structures that are in place to support student behavior. The board asked questions and discussed.

E. Student Discipline Presentation

Connor provided a presentation on Discipline Policy and Procedure. Highlights included Washougal data versus WA state; prevention, intervention and exclusion practices; adjustments made for SY 25-26 to provide more staff for mental health issues as well as class size considerations. The updated policy has an emphasis on student and parent rights; clarified definitions for classroom exclusion, discretionary discipline, and non-discretionary discipline; and the role of the teacher. The board asked questions and discussed.

4. Policy Revision, second reading

A. Policy 3241 - Student Discipline

Connor presented the updated policy and the board asked questions and discussed. It will be brought back at a future meeting for approval.

5. Proposals for Action & Comments

A. Citizen Comments Specific to Action Items Below

None.

B. Approve ADA & Security Upgrades Contract - District Office, Maintenance, Transportation

The board asked questions and Jane Long moved to approve the ADA & Security Upgrades contract, and Paul Hooper seconded. The motion carried unanimously.

C. Approval of PSE Collective Bargaining Agreement

Superintendent Hansen explained that the district team worked with PSE leadership last spring and early summer and came to a 3 year contract agreement. The board asked questions then Jane Long moved to approve the PSE Collective Bargaining Agreement and Ida Royer seconded. The motion carried unanimously.

6. Comments

A. Comments - Board of Directors

Ida provided a legislative update which included her attendance at the general assembly and what went on there. One of the ideas was to have mandatory training for school boards, but it did not pass. She noted that small school districts voted much differently than larger districts. The legislative conference will be in January.

Paul said he's starting to feel like he knows what he's supposed to be doing and has been connecting with the community. He's interested in bringing the history of our school property benefactors to the forefront and sharing with the community.

Jane feels like her family is back in the flow of school and discussed the \$100,000 application fee for the H1B Visas and the impact that will have.

Jim shared his concerns on the H1B visa cost as well and how that will impact our universities. He feels this creates an urgency for the U.S. to meet the demand that will be lacking. He went to his first Washougal football game and really enjoyed it.

B. Superintendent's Update

Aaron's update included "What does the superintendent do?", State Assessment Results for Washougal from 24-25, our answer to OSPI regarding minimum basic education requirements and our social studies curriculum, the 2025-26 Site Visit schedule for the board and the executive team, rebranding at WHS which was paid for by the fundraising from classes 2023, 2024, and 2025, extracurricular events he attended, and Read Northwest.

C. Citizen Comments - General

Amy Campbell, special education teacher at Camas SD and board member of Clark Developmental Disability Advisory Board spoke via Zoom about the upcoming National Disability Empowerment Awareness Month. She shared that the advisory board is holding their Annual Employment Awards celebration on October 9th at Clark College and noted that it is the 25th year of community, inclusion, and contribution. Many award winners are former students in our area and she extended an invitation to the event.

7. Future Agenda Items

None.

8. Board Evaluation

The evaluation form is available online for board members to complete.

9. Adjourn

Jane Long moved to adjourn at 8:24 p.m., and Ida Royer seconded. The motion carried unanimously.

Dated this 28th day of October, 2025

President

Secretary to the Board