

**Washougal School District 112-06**

**Policy Type: Executive Responsibilities 15 (District Calendar)**

**Board Review Date: February 10, 2026**

**Responsibility:** The superintendent shall prepare for board adoption a negotiated district calendar for each school year that provides for the number of instructional and contact hours and days determined by the state and that supports the instructional needs of students. The board will be given the opportunity to set the first day of the school year prior to negotiation of the district calendar.

Therefore, the superintendent will:	Evidence Requested/Presented	Board Notes	In Compliance	Not in Compliance	Follow-up Review Date
Provide a copy of the calendar to all parents/guardians of students enrolled in district schools;	The 2025-26 calendar will be posted on the District website as soon as it is adopted by the Board. District social media outlets will also be used to communicate the calendar. Copies of the calendar will be available in all school offices and at the District Office.		X		
Ensure that any changes in the calendar, except for emergency closings or other unforeseen circumstances, be preceded by adequate and timely notice to students, parents, and staff.	A comprehensive communication plan would be established to inform stakeholders about any necessary calendar changes. This plan would employ various channels like emails, text messages, school websites, social media, and physical letters to ensure wide-reaching dissemination. Stakeholders, such as students, parents, and staff, would have the opportunity to offer feedback on proposed changes through meetings, surveys, or consultations, ensuring their perspectives are considered. Additionally, ample advance notice would be given about the changes, detailing their nature, rationale, and potential effects on the school community.		X		
Ensure that the board of directors has the opportunity to set the date for the annual opening and closing of schools prior to the establishment of the annual district calendar per RCW 28A.330.110(7), Additional Powers of the Board.	Preparation for the 2026-27 school year calendar began with an initial survey to the WSD community in November. The district developed three potential drafts for the upcoming school year based on community feedback.  On December 17, 2025, the district invited staff, students, and families to provide their input on these options and		X		

	<p>included an opportunity for the community to provide specific feedback.</p> <p>On January 5, the Calendar Planning Committee—which included district staff and five student representatives—met to review data and formulate calendar recommendations based on community needs. The committee’s work is guided by specific criteria to ensure a balanced and effective schedule:</p> <ul style="list-style-type: none"><li>● Winter Break: A minimum of ten weekdays and three weekends.</li><li>● Spring Break: Five consecutive weekdays scheduled midway between winter break and the end of the school year.</li><li>● Legal Holidays: Full observance of holidays as required by RCW 28A.150.050.</li><li>● Regional Alignment: Maintaining consistency with the attendance calendars of neighboring districts.</li><li>● Holiday Breaks: Designating the Wednesday before Thanksgiving as a non-attendance day.</li><li>● Academic Flow: Concluding the first semester on a Friday.</li></ul> <p>On January 31, 2026, the district invited staff, students, and families to provide their input on 2 calendar options.</p> <p>The board will receive the results from the January 31 survey at the February 10, 2026 work session along with additional data gathered.</p> <p>The Board will set the first day of school and consider adopting the recommended calendar at its February 24, 2026 meeting. The school board student representatives will participate in the calendar's adoption process through an advisory vote.</p>				
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