

Washougal School District 112-6
Board of Directors Regular Business Meeting Agenda
Tuesday, March 24, 2026

Regular Meeting, 6:30 p.m.
Washougal School District Office & Online Zoom Meeting
Webinar ID: 890 4986 6319

Generated by Julie Ferguson on Tuesday, March 24, 2026

PRESENT: Ida Royer, Board Director; Jane Long, Board Director; Paul Hooper, Board Director; Greg Retchless, Board Director; and Aaron Hansen, Superintendent and Secretary to the Board. The absence of Board Director Sadie McKenzie was excused.

1. Opening Items - Regular Meeting, 6:30 p.m.

A. Call to Order, Regular Meeting - Pledge of Allegiance

Ida Royer called the meeting to order at 6:30 p.m. and led the pledge of allegiance.

B. Agenda Revisions

None.

2. Consent Agenda

Board members received and reviewed these documents in advance of the meeting.

A. Minutes (February 24, 2026; March 10, 2026)

B. Accounts Payable

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the board. As of this date the board, by a unanimous vote, does approve for payment those vouchers included in the below list and further described as follows:

General Fund

Check Numbers 252374 - 252415, totaling \$288,726.60 (Pay date: 2-25-26)
Check Numbers 252416 - 252416, totaling \$40,250.84 (Pay date: 3-3-26)
Check Numbers 252417 - 252418, totaling \$6,550.59 (Pay date: 3-9-26)
Check Numbers 252419 - 252455, totaling \$175,206.98 (Pay date: 3-13-26)
AP ACH Numbers 9000001347 - 9000001373, totaling \$262,492.39 (Pay date: 2-27-26)
AP ACH Numbers 9000001374 - 9000001390, totaling \$22,077.77 (Pay date: 3-13-26)
Wire Transfer Payments 000000239 - 000000239, totaling \$41,771.08 (Pay date: 2-10-26)

ASB Fund

Check Numbers 25230 - 25233, totaling \$7,093.59 (Pay date: 2-25-26)
Check Numbers 25234 - 25241, totaling \$12,262.97 (Pay date: 3-12-26)
AP ACH Numbers 9000001334 - 9000001335, totaling \$2,435.00 (Pay date: 2-19-26)
AP ACH Numbers 9000001344 - 9000001346, totaling \$850.81 (Pay date: 2-27-26)
AP ACH Numbers 9000001394 - 9000001395, totaling \$899.52 (Pay date: 3-13-26)
AP ACH Numbers 9000001396 - 9000001396, totaling \$490.00 (Pay date: 3-18-26)
Wire Transfer Payments 000000240 - 000000240, totaling \$2,150.76 (Pay date: 2-10-26)

Capital Projects Fund

Check Numbers 4627 - 4630, totaling \$37,972.75 (Pay date: 2-25-26)
AP ACH Numbers 9000001342 - 9000001343, totaling \$28,921.78 (Pay date: 2-27-26)
AP ACH Numbers 9000001391 - 9000001393, totaling \$73,537.69 (Pay date: 3-13-26)

C. Payroll (February 2026; Pre-Authorization March 2026)

General Fund (\$3,478,803.39)

Warrant Numbers 1001287 - 1001287, totaling \$2,665.95 (Pay date: 2-4-26)
Warrant Numbers 1001288 - 1001290, totaling \$1,951.32 (Pay date: 2-27-26)
Warrant Numbers Check Numbers 252360 - 252373, totaling \$655,891.69 (2-27-26)
ACH Numbers 9000001336 - 9000001341, totaling \$86,676.01 (Pay date: 2-27-26)
Non-Warrants, totaling \$2,731,118.42 (Pay date: 2-27-26)

D. Budget Status (February 2026)

E. Contracts

- American Reading, District, General. ARC Core Expansion grade 5 Spanish science curriculum, \$11,827.00, 2025-26 SY
- Windsor Engineers, District, Capital Projects. Contractor to upgrade the HVAC controls for Gause, \$10,000.00, 12/16/26-10/31/26
- BusRight, District, General. Annual license for bus routing software, hardware and support. \$15,000.00, 5/1/26-8/31/27
- University of Oregon, WHS, ASB. Contract for the WHS Cross Country team to attend the July conference. 7/22/26-7/25/26
- Fred Bell Imaging. Contractor will take individual photographs of students and staff or the 26-27 SY. Families will purchase photos directly from contractor. 26-27 SY
- Pacific Northwest Interagency Cooperative. Renewal of interlocal agreement that gives the district access to purchase Grounds Equipment and Maintenance ("GEM") Services through the cooperative. 1/1/26-12/31-31
- Carlson Roofing, Maintenance, Capital Projects-Levy. WHS Roof project. Completion 9/12/25
- Stewart Mechanical, Maintenance, Capital Projects-Levy. Washougal School Upgrades-Boiler Replacement. Completion 2/25/26
- GB Manchester, Maintenance, Capital Projects-Levy. Security Projects at Cape/Canyon, WHS, Gause. Completion 2/26/26
- Environmental Quality Controls, Maintenance, Capital Projects-Levy. Washougal Schools Upgrades-DDC. Completion 2/25/26

F. Personnel

Appointments:

- Karalynn Lee, Track Coach, WHS, 3/2/26
- Isaiah Havens, Day Custodian, CHS/CCMS, 3/2/26
- Michele Connolly, Night Custodian, CHS/CCMS, 3/2/26
- Madeline Benaziz, Para, GES, 1/5/25
- Julian Martinez, Fastpitch Assistant Coach, WHS, 3/2/26-5/6/26
- Facundo Picho, Night Custodian, DO, 3/5/26
- Facundo Picho, Night Custodian, BB, 3/5/26
- Kerry O'Connor, Temp Lead Cook, CHS/CCMS, 3/2/26
- Leanna Vaughan, Assistant Girls Tennis Coach, WHS, 3/6/26
- Jonathan Glaser, Soccer Coach, JMS, 4/13/26-5/21/26
- Victoria Davidson, Cook/Cashier/Assist, JMS/CRGE, 3/9/26
- Peggy Denny, Night Custodian, HES, 3/13/26
- Jeri Bean, Night Custodian, HES, 3/13/26
- Hannah Green, Para, HES, 3/13/26

Resignations:

- Jon Allen, Night Custodian, DO/HES, 2/17/26
- Madeline Benaziz, Para, GES, 3/11/26
- Kimberly Anderson, Para, WHS, 3/4/26
- Erin Caswell, Teacher, JMS, 8/14/26

Leaves of Absence:

- Robert Boley, Bus Driver, BB, 2/19/26-6/16/26
- Amy Lyall, Secretary, JMS, 2/25/26-4/2/26
- Lisa Haskin, Teacher, GES, 3/18/26 - 4/3/26

Job Share:

- Kynneddy Knotts/Angela Barnes, Teachers, CRGE, 8/24/26 - 6/17/27

Currently they are job sharing a Kindergarten position and wish to continue for next school year.

G. Field Trips

H. Approval of Consent Agenda

Jane Long moved to approve the consent agenda as presented, and Paul Hooper seconded. The motion carried unanimously

3. Informational Presentations

A. Student Representatives - Middle School

Jemtegaard Middle School Rep Sonja Kelly attended and addressed Standardized Testing (SBAC) and shared that there aren't really any complaints about it. They like that they have changed the schedule and spaced the tests out somewhat. She said that attendance seems to improve when there are student engagement activities scheduled, such

as assemblies. In classrooms, she has seen a more collaborative approach and that helps with student engagement. The board and superintendent asked questions.

B. Enrollment Projection & Bargaining Update

Superintendent Hansen shared a presentation showing enrollment trends continuing downward and some of the strategies the district is looking at to balance class sizes. He shared an update on bargaining with Washougal Association of Educators (WAE), Principals Association of Washougal (PAW), and the coaches group (WAA).

C. AI Discussion & Guidance

Executive Director of Communications, Technology & Operations Les Brown shared the timeline of the development process for AI Guidance and a Student Code of Conduct for AI policy. Les worked with the high school students to create a survey for students asking how familiar they are with AI, how they use it currently, how often they use it, and how well prepared they feel using it. The board asked questions and discussed.

4. Proposals for Action & Comments

A. Citizen Comments Specific to Action Items & Policies Below

None.

B. Approve Contract with Environmental Controls Corp for Gause and Hathaway HVAC DDC Controls Upgrade

The facilities department is recommending the school district enter into a contract with Environmental Controls Corp for the construction of a portion of the levy funded Capital Facilities Projects identified in the 2023 Capital Levy. After the Invitation to Bid process and review by the facilities, business office, and R&C Management, Environmental Controls Corp was selected and the board is being asked to approve the contract. Paul Hooper moved to approve the contract with Environmental Controls Corp and Jane Long seconded. The motion carried unanimously.

5. Policy Revision, second reading and approval

A. Policy 1240 - Committees

The board had no questions. Paul Hooper moved to approve Policy 1240, and Jane Long seconded. The motion carried unanimously.

B. Policy 4110 - Citizen Advisory Committees & Task Forces

One small edit was made since the first reading to ensure the policy and procedure language was aligned. The board discussed. Jane Long moved to approve Policy 4110, and Paul Hooper seconded. The motion carried unanimously.

C. Policy 5011 - Sexual Harassment of District Staff Prohibited

Revisions were made to Policy 5011 to update the nondiscrimination statement and include protected classes in Washington. There were no questions. Jane Long moved to approve Policy 5011, and Paul Hooper seconded. The motion carried unanimously.

6. Comments

A. Comments - Board of Directors

Jane Long said she's excited baseball and softball seasons are underway and the new fields are looking great. She went to JMS along with Ida for the lesson study and it was great to see and she would like to see these continue.

Paul Hooper also commented on baseball and softball seasons and said it's great to see the fields full. He also gave kudos for the Lesson Studies. He was able to see one a couple of weeks ago and he looks forward to seeing it grow throughout the district. The site visit at JMS and CRGE last week was incredible.

Greg Retchless was impressed with the site visit also and his four year old granddaughter started T-ball today and is beyond excited.

Ida Royer shared that her husband heard about a play at the high school being put on by Columbia Theater that was directed by our own Kelly Gregersen and it was very high quality. She encouraged everyone to attend.

B. Superintendent's Update

Aaron's update highlighted that enrollment is open for 26-27 school year, our audit is complete and there were no findings, WHS Knowledge Bowl attended state competition last week and placed 7th, he attended the Special Guest activity at Cape Horn-Skye Elementary, the JMS Math Lesson Study and how he wants to grow this to all levels, spring sports in full swing, and the public who access our campuses after hours and cleaning up after their pets.

C. Citizen Comments - General

None.

7. Future Agenda Items

Continued AI discussion, capital project details update, update on ROW committee progress

8. Board Evaluation

The evaluation form is available online for board members to complete.

9. Adjourn

Jane Long moved to adjourn at 8:04 p.m., and Paul Hooper seconded. The motion carried unanimously.

Dated this 28th day of April, 2026

President

Secretary to the Board