WASHOUGAL SCHOOL DISTRICT

4855 Evergreen Way
Washougal, WA 98671
Tel: 360.954.3000
Fax: 360.954.3099
www.washougal.k12.wa.us

Washington State Harassment, Intimidation or Bullying (HIB)

Incident Reporting Form

Reporting person (optional)**:** _____

Targeted student: _____

Your email address (optional)**:** _____

Your phone number (optional)**:** _____ **Today's date:** _____

Name of school adult you've already contacted (if any): _____

Name(s) of aggressor(s) (if known)**:**

_____

On what dates did the incident(s) happen (if known):

_____

Where did the incident happen? Circle all that apply.

☐ Classroom ☐ Hallway ☐ Restroom ☐ Playground ☐ Locker room ☐ Lunchroom/Cafeteria

☐ Sport field ☐ Gym ☐ Parking lot ☐ School bus ☐ Online/Internet ☐ Cell phone

☐ During a school activity ☐ Off school property ☐ On the way to/from school

Other (Please describe.) _____

Please check the box that best describes what the bully did. Please choose all that apply.

☐ Blocked movement
☐ Damage to my property
☐ Derogatory comments
☐ Disrespectful comments
☐ Electronic / Cyberbullying
☐ Excluding me from activities
☐ Hazing (Club, team, class, other)
☐ Gender slurs
☐ Gestures (Explain)
☐ Gossip
☐ Intimidation directed at me
☐ Name calling
☐ Offensive writing or graffiti
☐ Physical harm or threats of harm
☐ Pranks
☐ Put downs
☐ Racial slur(s)
☐ Repeated behavior
☐ Sexual stories/jokes/pictures
☐ Sexual Orientation Slurs
☐ Slurs, rumors, jokes
☐ Spreading rumors
☐ Threats (to me, friends, school)
☐ Touching / grabbing

☐ Other: (Please describe.)

Why do *you* think this occurred?

Were there any witnesses? Yes ☐ No ☐ If yes, please provide their names:

Did a physical injury result from this incident? If yes, please describe.

Was the targeted student absent from school as a result of the incident? ☐ Yes ☐ No
If yes, please describe

Are there any notes, pictures, texts, screen shots or other evidence of the event(s) you are reporting?

Is there any additional information you can add?

Thank you for reporting!

----------For Office Use----------

Received by: _____

Date received: _____

Action taken: _____

Parent/guardian contacted: _____

Circle one: Resolved Unresolved

Referred to: _____