Washougal School District 112-6
Board of Directors Meeting Minutes
Tuesday, September 22, 2026

Regular Meeting, 5:30 p.m.
Washougal School District Office & Online Zoom Meeting
Webinar ID: 890 4986 6319
Generated by Julie Ferguson on Tuesday, September 22, 2026

PRESENT: Sadie McKenzie, Board Director; Paul Hooper, Board Director; Jane Long, Board Director and Aaron Hansen, Superintendent and Secretary to the Board. Board Director Ida Royer arrived after Consent Agenda and Board Director Greg Retchless attended via Zoom.

1. Opening Items - Regular Meeting, 5:30 p.m.

A. Call to Order, Regular Meeting - Pledge of Allegiance
Sadie McKenzie called the meeting to order at 5:30 p.m. and led the pledge of allegiance.

B. Agenda Revisions
None

2. Consent Agenda
Board members received and reviewed these documents in advance of the meeting.

A. Minutes (August 25, 2026)

B. Accounts Payable
Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the board. As of this date the board, by a unanimous vote, does approve for payment those vouchers included in the below list and further described as follows:

General Fund
Check Numbers 252816 - 252816, totaling $3,157.70 (8-20-26)
Check Numbers 252831 - 252859, totaling $126,787.13 (8-26-26)
Check Numbers 252867 - 252867, totaling $7,122.00 (8-28-26)
Check Numbers 252868 - 252868, totaling $10,970.93 (8-31-26)
Check Numbers 252906 - 252914, totaling $44,356.69 (9-11-26)
Check Numbers 252905 - 252905, totaling $584.17 (9-9-26)
Check Numbers 252869 - 252904, totaling $218,847.28 (9-10-26)
Check Numbers 252860 - 252866, totaling $354,612.94 (8-27-26)
ACH Numbers 9000001670 - 9000001684, totaling $68,820.96 (9-10-26)
ACH Numbers 9000001645 - 9000001645, totaling $235.00 (8-27-26)
ACH Numbers 9000001647 - 9000001664, totaling $142,386.12 (8-28-26)
ACH Numbers 9000001686 - 9000001686, totaling $4,687.21 (9-11-26)
Wire Transfer Payments 000000255 - 000000255, totaling $5,771.19 (9-10-26)
Wire Transfer Payments 000000257 - 000000257, totaling $54,123.28 (9-10-26)

ASB Fund
Check Numbers 25291 - 25293, totaling $6,404.04 (8-26-26)
Check Numbers 25297 - 25299, totaling $17,535.00 (9-11-26)
Check Numbers 25296 - 25296, totaling $1,170.18 (9-10-26)
Check Numbers 25294 - 25295, totaling $10,742.82 (8-27-26)
ACH Numbers 9000001643 - 9000001644, totaling $5,146.70 (8-27-26)
ACH Numbers 9000001685 - 9000001685, totaling $2,722.50 (9-12-26)
Wire Transfer Payments 000000256 - 000000256, totaling $44.62 (9-10-26)

Capital Projects Fund
Check Numbers 4650 - 4652, totaling $608,723.48 (8-26-26)
Check Numbers 4653 - 4653, totaling $72,200.24 (9-10-26)
ACH Numbers 9000001646 - 9000001646, totaling $798.21 (8-28-26)

C. Payroll (August 2026, Pre-Authorization September 2026)
General Fund ($3,460,178.67) August 2026

Warrant Numbers 252817- 252830, totaling $716,632.38 (Pay date: August 31, 2026)
Warrant Numbers 1001307, totaling $1,751.96 (Pay date: August 31, 2026)
ACH Numbers 9000001665 - 9000001669, totaling $87,771.83 (Pay date: August 31, 2026)
Non-Warrants, totaling $2,654,292.50 (Pay date: August 31, 2026)

D. Contracts

- Cascadia Tech Academy, AR. Satellite campus for Teaching Academy and Forest Management to be held at the WSD Excelsior Building. $16,806.00. 26-27 FY
- ACE American Insurance Co/Myers Stevens Toohey, District. Blanket Accident Medical Expense Insurance for Students and Volunteers. $10,514.00. 26-27 FY
- Vancouver Public Schools Jim Tangeman Center, Special Education, General. Agreement allows for services to students who have unique academic and behavioral needs that are best met by the Jim Tangeman Center. $80,000.00. 26-27 FY
- Walsworth Yearbook, WHS, ASB. Vendor to print high school 26-27 yearbooks. $20,250.00. 26-27 FY
- Columbia Language Services Inc., District, General. Vendor to provide on-site, telephonic, video remote and written interpretive services. 26-27 FY
- Edmentum, District, General. Courseware Library program licenses. 26-27 FY
- Elida Art Studio/Art Van-Go, District, General. Vendor to offer after school art classes through the District's Community Education programs. 26-27 FY
- ESD School Announcement Network Flash Alert, District, General. Contract allows for notifications to the media and subscribers for emergency notifications and other news through the Flash Alert Newswire and Flash Alert Texting. 26-27 FY
- FMX, District, General. Contract allows access to the calendaring and scheduling program for the district's schools, programs and departments. 26-27 FY
- Gamestrat Inc, District, General. Access to Football Propackage for game recording and viewing. 9/1/26 - 8/1/29
- Mt Pleasant School District, AR. Washougal School District to provide Mt Pleasant School District with Paraeducator support services. 26-27 FY
- Oaks, Phil, District, General. Vendor to conduct First Aid and AED Classes. 26-27 FY
- Peachjar, District, General. Service to automate email distribution and storage of school specific flyers. 26-27 FY
- UL Solutions, CTE, General. Vendor to conduct a field evaluation of CTE woodworking & shop equipment for safety certification. Aug 26 - Nov 26
- GradImages. Agreement is for vendor to take graduation photos. Service is at no cost to the school, parents purchase packages directly from the vendor. June 2027
- City of Washougal. Joint project between WSD and the City of Washougal for stormwater improvement at the WHS parking lot. 2026-2029
- University of Washington. Agreement allows WHS to participate in the UW in the High School Program which trains district teachers to teach UW courses and awards college credit to students who successfully complete the courses. 26-27 SY
- Washougal High School Shoug Chefs, WHS ASB. ASB Club name change from The Washougal High School Skillsusa Washington Association to Washougal High School Shoug Chefs. 26-27 SY

E. Personnel

Appointments:

- Tabetha Hancock, Paraeducator, HES, 9/9/26
- Steven Coleman, Paraeducator, JMS, 9/9/26
- Tanya Cathey, Health Room Assistant, CRGE, 9/11/26
- Sarah Kitchen, Playground Assistant, CRGE, 9/14/26
- Andrew Scdoris, Health Room Assistant, JMS, 9/17/26
- Hannah Green, Paraeducator, HES, 9/8/26
- Anna Stanton, Paraeducator, CRGE, 9/14/26
- Elisha Jones, Secretary, CRGE, 9/1/26
- Marianne Harte, Courier, DO, 9/1/26
- Jenny Zumwalt, Secretary, HES, 9/8/26
- Sherry Petty, Bus Driver, BB, 9/1/26
- Barb Seaman, Ed Tech, WHS, 9/4/26
- Barb Seaman, Library Media Instructor, WHS, 9/4/26
- Michael Hughes, Bus Driver, BB, 9/1/26
- Dana Wilson, Paraeducator, DO, 9/1/26
- Fiona Andrews, Teacher, CHS/GES, 8/28/26

Leaves of Absence:

- Kimberly Lokken, Playground Assistant, CRGE, 9/16/26
- Jami Halverson, Lead Cook, CHS/CCMS, 9/1/26-9/30/26

- Jenna Anderson (Rourick-Johnston), Teacher, CRGE, 10/12/26 - 6/16/27

Out-of-Endorsement Placements:

- Natalie Hendren, Teacher, CCMS, 9/1/26 - 6/19/27. Natalie has endorsements in: Business Management; Marketing Management; Communications Tech; Career Choices; Worksite Learning Coord.; Designated Arts: Visual; English Language Arts, teaching .4 FTE Life 101, needs Family and Consumer Sciences Endorsement
- Robert Yee, Teacher, WHS, 9/1/26 - 6/19/27. Robert has endorsements in: K-12 Art; Computer Science. Teaching .2 FTE Yearbook, needs Communications Tech endorsement
- David Hollingsworth, Teacher, WHS, 9/1/26 - 6/19/27. David has endorsement in: Elem Edu.; Health/Fitness; Middle Level: Humanities. Teaching .6 FTE Health, needs Health Support Services Careers endorsement
- Kyla Ritchey, Teacher, WHS, 9/1/26 - 6/19/27. Kyla has endorsement in: Translation & Interpretation; Sign Language Interpreter; Career Choices; Worksite Learning Coord. Teaching .2 FTE Leadership in Project Management (ASB), needs Family & Consumer Sciences endorsement.
- Malcolm Stewart, Teacher, WHS, 9/1/26 - 6/19/27. Malcolm has endorsement in: Designated Arts: Music: General. Teaching .2 FTE Music Production needs Communication Technologies endorsement
- Heather Kassel, Teacher, WHS/CHS, 9/1/26-6/16/27. Heather has an endorsement in: Elementary Education. Teaching English Language Learner (ML) .60 FTE

Resignations:

- Shannon Van Horn, Psychologist, District Wide, 9/30/26
- Ashetyn LaBay, Paraeducator, GES, 9/25/26

F. Field Trips

G. Executive Responsibilities 1, 2

H. Minimum Basic Education

I. Transitional Bilingual Instruction Program (TBIP)

J. Approval of Consent Agenda

Paul Hooper moved to approve the consent agenda as presented, and Jane Long seconded. The motion carried unanimously.

3. Informational Presentations

A. Discuss Legislative Representative

The board discussed and Greg Retchless agreed to be the point person with other board members contributing as needed.

B. Discuss 2026-27 Board Goals

Ida commented that she had added a few edits and the board discussed. It was agreed that they like that it as a shortened, simpler version and aligned to the superintendent's goals.

C. Discuss 2026-27 Board & Superintendent Operating Principles

Superintendent Hansen said he had added some language around the board sharing what they are witnessing in the schools and community. The board discussed and agreed that the addition is important, but also feel it should not be required that each individual come up with something to share at every meeting. Language will be changed to reflect the board's input.

4. Proposals for Action & Comments

A. Citizen Comments Specific to Action Items & Policies Below

None.

B. Discuss 2026-27 Board & Superintendent Operating Principles

The board agreed that with the revisions discussed, they approve. Ida Royer moved to approve with revision, and Jane Long seconded. The motion carried unanimously.

C. Approve Consolidation/Modernization Project Timeline

Aaron shared the dates that have been set for public hearings and a date of January 26, 2027 for the board to vote. The board asked questions and discussed. Jane Long moving to approve the timeline, and Ida Royer seconded. The motion carried unanimously.

5. Comments

A. Comments - Board of Directors

Jane Long shared that Girls on the Run kicked off today up at Cape Horn-Skye and continues through November. The Ninja Warrior fundraiser is in full swing, Read NW is getting ready to gear up again and after school activities include pickleball and art classes.

Ida Royer said she likes that the art classes are filling in the gap on early release Wednesdays. She has been reading a lot of articles lately on technology and students and the use of AI and that there are no shortcuts to learning. She said there's a fine line in preparing our students for the technology and the use of it and she is concerned that it is taking away the critical thinking aspect.

Greg Retchless said maybe our approach should be coming from a direction of encouraging critical thinking and how can we do that? He said some countries are teaching it to students starting at a very young age and he is concerned about them losing their critical thinking skills.

Paul Hooper shared that after school activities at WHS are going really well with lots of participants. He is enjoying watching the students connect and be engaged.

Sadie McKenzie commented on the football game and said she hopes if people see them at events, they will feel they can approach them. She attended the Read NW training and was impressed in the direction given to the volunteers, Margaret Rice invited her to share with her Teaching Academy class what a school board is and what they do. The site visit to Hathaway was excellent and she was very impressed with Mr. Foster and his work on preserving critical thinking skills for our younger students. At Gause, more tutoring time is being added and at WHS, Mr. Castle is adding a scheduling program for students' needs during their WIN time.

B. Superintendent's Update

Superintendent Hansen shared that we are starting to build Washougal Community Education opportunities, Fall sports and events, Rotary presentation, Dozer Dan at CRGE, elementary enrollment and class size, and site visits.

C. Citizen Comments - General

None.

6. Future Agenda Items

None.

7. Board Evaluation

A. Evaluation - Google Form

The evaluation form is available online for board members to complete.

8. Adjourn

Jane Long moved to adjourn the meeting at 6:26 p.m. and Paul Hooper seconded. The motion carried unanimously.

Dated this 27th day of October, 2026

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President **Secretary to the Board**